



# TRINITY COUNTY

## Board of Supervisors

### MINUTES

JULY 16, 2002  
TRINITY COUNTY LIBRARY MEETING ROOM  
WEAVERVILLE, CA

The Board of Supervisors, in and for the County of Trinity, State of California, meets in Regular Session at 9:00 am and there are:

PRESENT SUPERVISORS: Robert Reiss, Ralph Modine, Billie Miller, Berry Stewart and Chris Erikson.

ABSENT SUPERVISORS: None

County Auditor/Controller, Brian Muir, Present

County Counsel, David Hammer, Present

County Clerk, Dero Forslund, Present

Deputy Clerk of the Board, Kelly Frost, Present

Chairman Erikson, Presiding

TIME      ITEM NO.

**8:30 AM**      **A.**      **MEET IN CLOSED SESSION:** Anticipated Litigation – Conference with Legal Counsel. No. of cases: One. (Government Code Section 54956.9, subd. (b)(1)).

Claim filed by Kari Kennedy

9:00 AM

**PLEDGE OF ALLEGIANCE**

**CHAIRMAN REPORTS ON CLOSED SESSION:**

Chairman reports that he was absent and Vice-Chairman Miller presided over closed session.

- A. Anticipated Litigation – Claim filed by Kari Kennedy  
  
Direction given to deny claim.

**1. CONSENT AGENDA**

The Board examines the Consent Agenda Items presented for consideration and on motion of Supervisor Reiss, seconded by Supervisor Miller, Consent Agenda items 1a., 1b., 1c., 1d., 1l., 1m. and 1n. are approved with the following vote polled: Supervisors Miller, Reiss, Modine, Stewart and Erikson – Aye.

All contracts submitted to the Board are subject to routing for approval as to form and content.

**BOARD CONSENT MATTERS**

- 1a. Approves minutes of July 2, 2002, as submitted by Clerk.
- 1b. Approves minutes of March 7, 2000, with correction to Item No. 4, which was not tabled and should state that the presentation was given by Fred Fortes of the California Department of Forestry.
- 1c. Acknowledges receipt of notice, pursuant to Health and Safety Code Section 25180-7, of hazardous waste discharge located at SR-299 west of Valdor Road, as submitted by the Department of California Highway Patrol.

**AUDITOR**

- 1d. Approves and authorizes Auditor/Controller to sign the annual support agreement between SunGard Bi-Tech Inc. and the County of Trinity (County No. 2002-351), in the amount of \$15,143.12.

## CHILD SUPPORT SERVICES

- 1l. Approves and authorizes County Director to sign Amendment No. 3 (County No. 2002-346) to the Annual Automation Cooperation Agreement with State Department of Child Support Services.

## HEALTH AND HUMAN SERVICES

- 1m. Approves and authorizes Chairman to sign the FY 02/03 Medi-Cal Cost Avoidance Program Certificate of Compliance (County No. 2002357). No impact to County Fund. Participation in this program provides for funding of Trinity County Veteran's Service Officer for FY 02/03.
- 1n. Approves and authorizes the Chairman to sign the FY 02/03 County Subvention Certificate of Compliance from the California Department of Veteran's Affairs (County No. 2002-358). No impact to County Fund. Participation in this program provides for funding of Trinity County Veteran's Service Officer for FY 02/03.

## PULLED AGENDA ITEMS

- 1e. On motion of Supervisor Reiss, seconded by Supervisor Modine and carried, approves budget transfer of salary savings in the Building and Grounds, a division of General Services, in the amount of \$52,063.

2060	COMMUNICATIONS	\$3,300.00
2140	EQUIPMENT MAINTENANCE	\$1,450.00
2313	PHYSICALS & DRUG TESTING	\$ 850.00
2600	RENTS & LEASES OF EQUIPMENT	\$ 350.00
2630	RENTS & LEASES OF STRUCTURES	\$ 45,588.00
2660	SMALL TOOLS & INSTRUMENTS	\$ 525.00

Comments received from John Whitaker, General Services Director

Direction given to County Counsel to draft policy regarding budget transfers and bring back at the August 6, 2002 meeting.

- 1f. On motion of Supervisor Stewart, seconded by Supervisor Reiss and carried, approves budget transfer of salary savings in Information and Technology Department, in the amount of \$10,984.36.

2150	MAINTENANCE OF STRUCTURES	\$ 10,984.36
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- 1g. **Tables:** Budget transfer of salary savings in Probation/Collections Department, in the amount of \$5,000.

2260 OFFICE EXPENSES \$5,000

- 1h. On motion of Supervisor Stewart, seconded by Supervisor Miller and carried, approves budget transfer of salary savings in Agriculture Department, in the amount of \$1,420.00.

2260 COMMUNICATIONS \$ 1,420.00  
2150 MAINTENANCE OF STRUCTURES \$ 1,269.92  
2750 TRAVEL \$ 568.08

- 1i. **Tables:** Budget transfer of salary and service/supply saving in Probation/DPI Department, in the amount of \$24,300.

**To:**  
4300 FIXED ASSETS \$ 24,300.00  
**From:**  
1010 REGULAR SALARY \$ 12,300.00  
2100 INSURANCE \$ 750.00  
2300 PROFESSIONAL & SPECIAL SERVICE \$ 3,250.00  
2750 TRAVEL \$ 1,000.00  
2756 TRAINING \$ 1,000.00  
3100 SUPPORT & CARE OF PERSONS \$ 2,000.00  
3290 INDIRECT COST COUNTY DEPT \$ 4,000.00

- 1j. On motion of Supervisor Reiss, seconded by Supervisor Miller and carried, approves increase of budget based on unanticipated funds for the Sheriff Department, in the amount of \$5,113.00.

7280 STATE AID TO CIVIL DEFENSE \$ 5,113.00  
2260 OFFICE EXPENSE \$ 5,113.00

Comments received from Undersheriff, Charlie Downen.

- 1k. On motion of Supervisor Reiss, seconded by Supervisor Stewart and carried, approves increase of budget based on unanticipated funds of the Elections Department, in the amount of \$25,347.34.

8259 ELECTIONS SERVICES - OTHER \$ 5,113.00  
1020 EXTRA HELP SALARY \$ 901.34  
2700 SPECIAL DEPARTMENTAL EXPENSES \$ 18,348.00  
2260 OFFICE EXPENSES \$ 5,624.00  
2060 COMMUNICATIONS \$ 291.00  
2302 DATA PROCESSING SERVICES \$ 56.00  
3290 INDIRECT COST COUNTY DEPT \$ 127.00

Comments received from Dero Forslund, County Clerk/Recorder.

- 1o. On motion of Supervisor Miller, seconded by Supervisor Stewart and carried, approves and authorizes Chairman to sign Amendment No. 1 (County No. 2002-350) to contract with Clark, Lowry & Koortbojian, with corrections, in the amount of \$64,000,

extending the term of the contract and providing for additional services.

Comments received from Crystal Betts, Hospital Fiscal Officer.

- 1p. On motion of Supervisor Stewart, seconded by Supervisor Reiss and carried, approves and authorizes Chairman to sign contract with Healthcare Concepts (County No. 2002-348), in the amount of \$33,000 for services provided to implement the recommendations from the Chargemaster Review.
- 1q. On motion of Supervisor Modine, seconded by Supervisor Stewart, denies request of the Hospital Administrator to deviate from Trinity County Code Section 2.60.290 (Nepotism) to hire Natalie Hughes as a Medical Records Clerk I. Supervisor Reiss – No. Comments received from David Hughes, Hospital Administrator.
- 1r. On motion of Supervisor Reiss, seconded by Supervisor Stewart, motion fails 2-3 on the request of the General Services Director to implement changes to job specifications and salaries of the following classifications:

Deputy Director of General Services	Range M218
Facilities Operations Superintendent	Range M190
Design and Construction Specialist	Range G181
Facilities Operations Supervisor	Range M181
Solid Waste Supervisor	Range M181
Lead Custodian/Hospital Services Worker	Range M162

On motion of Supervisor Modine, seconded by Supervisor Miller, to implement changes to job specifications only. Motion withdrawn.

Comments received from John Whitaker, General Services Director.

- 1s. On motion of Supervisor Reiss, seconded by Supervisor Reiss and carried, authorizes hiring Paul Lehfeldt as a Project Specialist at the rate of \$25.00/hour, effective immediately, in the General Services Department. Cost for FY 02/03 is \$5,000.
- 1t. On motion of Supervisor Miller, seconded by Supervisor Reiss and carried, allocates 1 Account Clerk I or II or Accounting Technician I or II to the Building and Development Services Department and directs that said change be made to the Salary Schedule and Alphabetical Listing of Positions, effective July 1, 2002. Cost for

FY 02/03 is \$20,194. Comments received from Steve Judson, Building and Development Services Director.

- 1u. On motion of Supervisor Modine, seconded by Supervisor Stewart and carried, denies changing allocation of .70 Administrative Clerk I or II to .70 Administrative Clerk I or II or Senior Administrative Clerk in the Health and Human Services Department (WIC division). Cost for FY 02/03 is \$1,088. Comments received from Linda Wright, Health and Human Services Director.
- 1v. **Tables:** Approval of job specifications of Community Health Nurse I and II and direct that said positions be allocated to the Health & Human Services Department (Health Division), effective July 1, 2002.
- 1w. On motion of Supervisor Reiss, seconded by Supervisor Stewart and carried, authorizes the Sheriff to purchase from Hobart NorCal Restaurant Supply a refrigerator, convection oven, and steam table for use in the Detention Facility kitchen using funds from Inmate Welfare Trust, in the amount of \$10,819.

### **SUBSEQUENT ITEM NO. 2**

On motion of Supervisor Miller, seconded by Supervisor Stewart and carried, agrees to hear subsequent item on a finding that there is a need to take immediate action and the need for action came to the attention of the Board subsequent to the posting of the agenda.

Direction given to County Counsel to draft a billing policy at Trinity Hospital for incentive to uninsured patients to pay at time of billing.

### **SUBSEQUENT ITEM NO. 1**

On motion of Supervisor Miller, seconded by Supervisor Reiss and carried, agrees to hear subsequent item on a finding that there is a need to take immediate action and the need for action came to the attention of the Board subsequent to the posting of the agenda.

On motion of Supervisor Miller, seconded by Supervisor Reiss and carried, approves application of Waiver of Transportation Encroachment Fee, in the amount of \$100, for the Fourth of July Parade, as requested by Bill Hinman of Rotary.

## **2. COUNTY MATTERS**

- 2a. Reviews Grand Jury Report up-date.

2b. Acknowledges receipt of the following Grand Jury report and appoints a supervisor to draft response:

- Continuity Committee Final Report – County Officials' Responses to 2000/2001 Grand Jury Reports.

**Supervisor Erikson**

2c. On motion of Supervisor Modine, seconded by Supervisor Stewart and carried, approves and authorizes Chairman to sign the following Grand Jury Responses, with corrections:

- Special Districts Committee Final Report – Financial Audits of Special Districts; Handbook for Special Districts
- Social Services Committee Final Report – California Work Opportunity and Responsibility to Kids (CalWORKS) program
- Finance and Administration Committee Final Report – Trinity County Financial Statements and Related Accounting Matters
- Development & Environmental Committee Final Report – Citizen Complaint Emergency 911 Mapping System
- Finance & Administration Final Report – March 5, 2002 Election

2d. Up-date received by Supervisor Modine on formation of Committee to investigate modes of delivery of Behavioral Health Services in Trinity County.

On motion of Supervisor Stewart, seconded by Supervisor Reiss and carried, appoints Joyce Ott, Supervisor Miller, Supervisor Modine, Brian Muir, Linda Wright, David Hughes, Carol Bethke, Tom Antoon and a member chosen by Behavioral Health Services to the Behavioral Health Restructuring Committee; and

Appoints Supervisor Modine as Chairman of said committee.

2e. On motion of Supervisor Reiss, seconded by Supervisor Stewart and carried, approves application for waiver of Building and Development Services fees, in the amount of \$300 for a permit to

build masonry block bleacher structure and storage shed at the Junction City Sport Shooting Facility.

2f. On motion of Supervisor Reiss, seconded by Supervisor Stewart and carried, directs the Building and Development Services Director to provide engineering services as required for a masonry block bleacher structure at the Junction City Sport Shooting Facility, in the amount of \$200 for services.

2g. On motion of Supervisor Reiss, seconded by Supervisor Miller and carried, approves request of VFW Post 7705 to use the Veteran's Memorial Hall July 2-7, 2003; and

Approves the non-exclusive use of the Veteran's Memorial Hall Conference room, with preference given to the Veteran's of Foreign Wars and Marines Corp League and directs that reservations continue to be booked through the General Services Department for the year 2003. Comments received from Randy Clement, Frank Morello, John Whitaker and Steve Judson.

**5. PRESENTATIONS**

**Shasta-Trinity National Forest:** Sharon Heywood appears and gives Power Point presentation on the Shasta-Trinity National Forest Budget and program of work.

**6. PUBLIC COMMENT**

No comments received

**12: 25 PM  
1:30 PM**

**RECESS  
RECONVENE**

**7. PUBLIC HEARING**

**OPEN PUBLIC HEARING:** On appeal of Planning Commission to approve a use permit to allow placement of a health care mobile home on property located on a private drive off of Carrville Loop Road, near the community of Coffee Creek. APN 007-730-16

Comments received from Tina Cameron, Steve Judson, Gene Wheeler, Christine Woods, John Eaker, Julie Eaker and Cindy Wheeler.

**CLOSE PUBLIC HEARING**



On motion of Supervisor Reiss, seconded by Supervisor Miller, motion passes with a 3-2 vote to grant a use permit for a health care mobile home to Norma Johnson for Assessor's Parcel Number 007-730-16, based on the following findings and conditions:

**Findings:**

1. Both the County Health Officer and a licensed physician have provided written verification confirming that there is an existing medical need for temporary in-home care.
2. The intended occupant of the mobile home cannot reasonably be housed in the principal dwelling unit on the parcel.
3. The zoning of the subject property permits the location and installation of a mobile home.
4. The requirements of the Health Department, Building Department, and other public agencies have been met.

**The use permit is approved subject to the following conditions:**

1. The applicant shall comply with all regulations and permit requirements of the County Building Department.
2. The mobile home shall meet the 50-pound snow load requirement.
3. The permit shall terminate when the mobile home is no longer necessary for Norma Johnson's medical needs.
4. Running gear, including tires, shall remain operable and attached to the mobile home at all time.
5. Skirting may be affixed to the mobile home for energy conservations, but no skirting or other improvements, including, but not limited to, cabana, ramada, deck, or porch, shall be affixed or placed adjacent to the mobile home which may limit its immediate mobility. An access ramp and deck may be affixed to provide handicap access.
6. The applicant shall comply with the requirements of Public Resource Code section 4291 (fire safe ordinance).
7. The permit shall be valid for a period of two years from July 16, 2002, subject to renewal as set forth in section 30.B.9.c of the Trinity County Zoning Ordinance.

8. In the event that Norma Johnson no longer resides in the mobile home, or if the need for the health care mobile home ceases, the mobile home shall be removed from the property within 30 days.
9. This use permit shall be reevaluated in one year by the Trinity County Planning Department, in conjunction with the Division of Environmental Health to ensure that the requirements of the conditions of this permit continue to be met.

**3. COUNTY AUDITOR/CONTROLLER**

- 3c. Direction given to County Auditor and County Counsel to negotiate new Lease Agreement terms for the CDF Fire Station in Lowden Park with the State General Services Department and that the new lease would be retro-active to July 31, 2002. Comments received from Bill Britton, CDF.
- 3d. On motion of Supervisor Reiss, seconded by Supervisor Stewart and carried, approves preparing meals for the Hospital in the Jail Kitchen. Comments received from Charlie Downen, Undersheriff; David Hughes, Hospital Administrator and Duane Heryford, SCEDD.
- 3a. Brian Muir reports on agenda meeting.
- 3b. No report given on other matters of interest to the Board.
- 3e. On motion of Supervisor Reiss, seconded by Supervisor Stewart and carried, approves and authorizes Chairman to sign proclamation, Proclaiming the Month of August 2002, as Child Support Awareness Month.
- 3f. On motion of Supervisor Reiss, seconded by Supervisor Miller, approves and authorizes Chairman to sign Resolution in Support of the Trinity County Salmon Festival (County No. 2002-056) to be held on Saturday, October 5, 2002. Approved with the following vote polled: Supervisors Miller, Reiss, Modine, Stewart and Erikson – Aye.

**4. REPORTS FROM DEPARTMENT HEADS, MEMBERS OF THE BOARD AND COUNTY COUNSEL**

- 4a. Report from Department Heads: Dero Forslund, County Clerk/Recorder and Steve Judson, Building and Development Services Director.

4b. No reports received from members of the Board.

4c. No report received from County Counsel.

**8. PUBLIC COMMENT**

Comments received from Howard Freeman.

**3:35 PM                    ADJOURN**

All Ordinances introduced or enacted have been published or posted as provided in Government Code Section 25124.

DERO B. FORSLUND  
DERO B. FORSLUND, County Clerk and  
Ex-Officio Clerk of the Board of Supervisors  
County of Trinity, State of California

J.C. ERIKSON, Chairman  
Board of Supervisors, County of  
Trinity, State of California

By: \_\_\_\_\_  
Deputy