

Trinity County Board of Supervisors

MEETING MINUTES

SEPTEMBER 2, 2003

8:30 AM

Trinity County Library Meeting Room
Weaverville, CA

The Board of Supervisors, in and for the County of Trinity, State of California, meets in Regular Session at 8:30 am and there are:

PRESENT SUPERVISORS:

Supervisor Billie Miller – District 2, Chairman

Supervisor Robert Reiss – District 5, Vice-Chairman

Supervisor Ralph Modine – District 3

Supervisor Howard Freeman – District 4

District 1 - Vacant

ABSENT SUPERVISORS: None

County Auditor/Controller, Brian Muir – Present

County Counsel, David Hammer – Present

County Clerk, Dero Forslund – Present

Deputy Clerk of the Board, Kelly Frost – Present

Chairman Miller - Presiding

TIME ITEM NO.

8:30 AM PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

The Board examines the Consent Agenda Items presented for consideration and on motion of Supervisor Modine, seconded by

Supervisor Freeman and carried, Consent Agenda items 1b. through 1p., with the exception of 1a., are approved with the following vote polled: Supervisors Freeman, Modine, Reiss and Miller– Aye.

All contracts submitted to the Board are subject to routing for approval as to form and content.

BOARD CONSENT MATTERS

- 1b. Approves application for waiver of County Transportation Department encroachment fee, in the amount of \$100, for the Candle Light Walk & Vigil on October 9, 2003 on Main Street in Weaverville.

AUDITOR

- 1c. Approves tax rates for 2003/2004 Secured Tax Roll.

Tax rate Limit (Proposition 13)	1.00%
Average Debt Service Rate	.025316%
Weaverville Sanitary	.003587%
Shasta Tehama Trinity JC	.006863%
Trinity County Waterworks Dist. #1	.053695%

BEHAVIORAL HEALTH SERVICES

- 1d. Approves and authorizes Chairman to sign Fiscal Year 03/04 contract with Empire Alcohol Recovery Center, Inc. (Contract No. 2003-413), in the amount of \$18,300, to provide residential recovery services to Trinity County Clients.
- 1e. Approves and authorizes Chairman to sign Fiscal Year 03/04 Contract with Butte County Behavioral Health (Contract No. 2003-417), in the amount of \$14,000, for treatment of Trinity County Mental Health Clients.
- 1f. Approves and authorizes Chairman to sign Amendment No. 1 to contract with County of Shasta (Contract No. 2003-415), increasing the daily rate by \$92.74, for psychiatric hospital inpatient services.
- 1g. Approves and authorizes Chairman to sign Fiscal Year 03/04 contract with Skyway House, Inc., in the amount of \$40,500, to provide residential recovery services to Trinity County clients.

- 1h. Approves and authorizes Chairman to sign Fiscal Year 03/04 contract with Progress House, Inc. (Contract No. 2003-414), in the amount of \$33,000, to provide residential recovery services to Trinity County clients.
- 1i. Approves and authorizes Chairman to sign Fiscal Year 03/04 contract with the California Department of Mental Health (Agreement Number 03-730162-00) (Contract No. 2003-418). Revenue in the amount of \$139,242.00, for Managed Care Services.

COUNTY CLERK/RECORDER

- 1j. Approves and authorizes Chairman to sign Amendment No. 1 to the contract with MHA Associations, Inc. (Contract No. 2003-411), increasing the maximum amount of \$24,524.44, to prepare and scan old official records.

GENERAL SERVICES

- 1k. Approves and authorizes Chairman to sign Resolution No. 2003-111, for the Application of \$1,200,000, for Funds for the Per Capita Program and other Grant funds available under the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002.

PERSONNEL

- 1l. Authorizes hiring an Environmental Health Specialist I or II. The fiscal impact is calculated at hiring an Environmental Health Specialist II at A Step. Cost for FY 03/04 is \$40,811.
- 1m. Authorizes waiving the waiting period for dental, vision, life, vacation and personal holiday for James McNeill in the Department of Transportation, due to prior service, effective August 16, 2003. Cost for six month period is \$1,016.76.

PLANNING/NATURAL RESOURCES

- 1n. Approves and authorizes Chairman to sign Amendment No. 1 to contract with Pacific Watershed Associates (Contract No. 2003-424), Contract to: 1) increase the contract amount from \$10,000 to \$15,200; 2) modify the rates of payment to contractor; and 3) extend the term of agreement from July 30, 2004 to June 30, 2005.
- 1o. Approves and authorizes Planning Director to sign Agreement No. 03FG230776 (Contract No. 2003-412), in the amount of \$90,000

and all subsequent amendments with the Bureau of Reclamation for Trinity River Inundation Zone Relocation.

SHERIFF

- 1p. Approves and authorizes Chairman to sign the Equipment and Operation contract with the State of California Department of Boating and Waterways (Contract No. 2003-425), in the grant amount of \$50,000, to replace a patrol boat and trailer.

THE FOLLOWING ITEMS HAVE BEEN PULLED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

- 1a. On motion of Supervisor Freeman, seconded by Supervisor Reiss and carried, approves minutes of August 19, 2003, as submitted by Clerk, with corrections.

3. COUNTY AUDITOR/CONTROLLER

- 3a. County Auditor/Controller reports on agenda meeting.
- 3b. County Auditor/Controller reports on other matters of interest to the Board.
 - Report on the submittal of request to the California State Governor to appoint new Supervisor to fill vacancy left by the passing of Supervisor David Klipp.
- 3c. On motion of Supervisor Reiss, seconded by Supervisor Freeman and carried, approves request from the Hayfork Fire Protection District to prepare biennial audits beginning in the years 2002/2003 and each year thereafter until further notice.

4. REPORTS FROM DEPARTMENT HEADS, MEMBERS OF THE BOARD AND COUNTY COUNSEL

- 4a. Report from Department Heads: Steve Judson, Building and Development Services Director; Carl Bonomini, Transportation Department Director; John Jelichich, Planning Director.

SUBSEQUENT ITEM

On motion of Supervisor Reiss, seconded by Supervisor Modine and carried, agrees to hear subsequent item regarding an MOU with Federal Emergency Management Agency, on the finding that there is a need to take immediate action and the need for action

came to the attention of the Board subsequent to the posting of the agenda.

On motion of Supervisor Reiss, seconded by Supervisor Freeman, approves Memorandum of Understanding with the Federal Emergency Management Agency (County No. 2003-407), to perform revised flood study of Hayfork Creek; and

Approves and authorizes Chairman to sign Cooperating Technical Partners MOU with FEMA for Trinity County flood study.

- 4b. Reports from Members of the Board: Supervisor Miller.
- 4c. Report from David Hammer, County Counsel.

2. COUNTY MATTERS

- 2a. On motion of Supervisor Freeman, seconded by Supervisor Modine, approves and authorizes Chairman to sign Resolution No. 2003-110, Recognizing Supervisor David Klipp, District 1. Approved with the following vote polled: Supervisors Modine, Freeman, Reiss and Miller - Aye.

SUBSEQUENT ITEM

On motion of Supervisor Freeman, seconded by Supervisor Reiss and carried, agrees to hear subsequent item regarding waiver of County fees, on the finding that there is a need to take immediate action and the need for action came to the attention of the Board subsequent to the posting of the agenda.

On motion of Supervisor Freeman, seconded by Supervisor Reiss and carried, approves the waiver of County General Services fee, in the amount of \$825, for a cemetery plot for the late Supervisor David Klipp.

5. PROPOSALS FOR TITLE III FUNDS "SECURE RURAL SCHOOLS AND COMMUNITY SELF-DETERMINATION ACT OF 2000".

The following proposal has been considered by the Board of Supervisors and has been given a 45 day comment period prior to consideration of approval, pursuant to Title III Secure Rural Schools and Community Self-Determination Act of 2000:

- 5a. On motion of Supervisor Reiss, seconded by Supervisor Freeman, to approve proposal from the Hayfork Fire Protection District, in the amount of \$500, to cover the costs of either annexing their sphere of influence or having a benefit assessment added to the next ballot and \$340, for two replacement defibrillator batteries, for a total amount of \$840. Motion fails with the following vote: Supervisor Reiss – Aye; Supervisors Freeman, Modine and Miller – No.

6. PRESENTATION/DISCUSSION ITEMS

- 6a. **Tabled to the September 16, 2003 meeting:**

Human Response Network: Alsah Bundi, Program Director, Victim Services, to appear and present information on Human Response Network's most recent Domestic Violence statistics/trends and the program's impact on our community; and

Approve and authorize Chairman to sign Resolution, Recognizing October as National Domestic Violence Awareness Month.

PUBLIC COMMENT

No comments received.

**9:15 PM
1:30 PM**

**RECESSES
RECONVENES**

**RECESSES AS THE BOARD OF SUPERVISORS;
RECONVENES AS THE HOSPITAL GOVERNING BOARD**

7. HOSPITAL

- 7a. **Administrative Report – George Koortbojian / Elizabeth MacGard, RN**

- Patient Classification
- Nursing Recruitment
- Budget Implementation

- 7b. **Finance Committee Report – Crystal Betts**

- July 2003 Financial Statements

- 7d. **Approval of Department Manuals and Standards:**

On motion of Supervisor Freeman, seconded by Supervisor Reiss and carried, approves the following Department Standards:

1. Standards

Human Resources Department:

Attendance
Abuse Allegation Action RE: Employee
Address and Telephone numbers
Dress Code
New Hire
Accident Fatalities/Hospitalizations - Employees

Home Health Department:

Application of Unna Boot Dressing
Wound VAC in Home Care
PICC Line Potential Complications
PICC Line Cap Change
PICC Line Flush
PICC Line Removal
PICC Line Dressing Change

Staff Development Department:

American Heart Association (AHA) Training Center
Administration & Quality Improvement Process
CE Provider: Northern California EMS
Certified Nursing Assistant (CNA) Program
Documentation of Staff Development Education
Activities
Communication Mechanisms / Networking
Granting Education Hours
In service Education / Continuing Education
New Employee Orientation
Staff Development Department

Respiratory Department:

Oxygen Use - SNF

Skilled Nursing Facility Department:

Care Sense Bed Monitoring System
Termination of Patient Services

CS/OR/RR Department:

Orientation to the Operating Room (OR)

Nursing Admin Department:

Disposal of Medications

Activities Department:

Conducting Activities
Activities Quarterly/Annual Summary

Medical Staff Department:

Confidentiality of Medical Staff Records and Files

7e. **Medical Staff Report – Michelle Davey, D.O.**

PUBLIC COMMENT

No comments received.

Meet in Closed Session

- A. Government Code Section 54962; Health and Safety Code Section 32155. Subject Matter: Report of Quality Assurance Committee.
- B. Quality Government Code Section 54962; Health and Safety Code Section 1461. Subject Matter: Staff Privileges.

Initial Privileges:

Robert Michaud, MD
Frederic DePicciotto, MD
Thomas Prendergast, MD

Reappointments:

Pamela Ikuta, DO
Michelle Davey, DO
Thomas Bey, MD

Resignations:

Vincent Perez, MD
Gholamreza Safarian, MD

Reconvene in Open Session

Chairman reports on Closed Session

- A. *Received Quality Assurance Committee report.*

- B. *Approved Initial Privileges.*
Approved Reappointments.
Accepted Resignations.

**RECESSES AS THE HOSPITAL GOVERNING BOARD;
RECONVENES AS THE BOARD OF SUPERVISORS**

Meet in Closed Session

- C. Government Code Section 54956.9, subd. (a). Existing Litigation – Conference with Legal Counsel. Number of Cases: One. (Litigation has been formally initiated).

County of Trinity v. Trinity Public Utilities District
Case No.: 01CV038

- D. Government Code Section 54956.9, subd. (b)(1) Anticipated Litigation – Conference with Legal Counsel. No. of cases: One.

Claim filed by James E. Lawson

Reconvene in Open Session

Chairman reports on Closed Session

- C. *Direction given to County Counsel.*
- D. *Claim filed by James E. Lawson is denied.*

2:30 PM Adjourn

All Ordinances introduced or enacted have been published or posted as provided in Government Code Section 25124.

DERO B. FORSLUND
DERO B. FORSLUND, County Clerk and
Ex-Officio Clerk of the Board of Supervisors
County of Trinity, State of California

BILLIE A. MILLER, Chairman
Board of Supervisors, County of
Trinity, State of California

By: _____
Deputy