

**TRINITY COUNTY**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**

**March 2, 2004**

**Trinity County Library Meeting Room**  
**Weaverville, CA**

The Board of Supervisors, in and for the County of Trinity, State of California, meets in Regular Session at 8:30 am and there are:

**PRESENT SUPERVISORS:**

Supervisor Robert Reiss – District 5, Chairman

Supervisor Howard Freeman – District 4, Vice-Chairman

Supervisor Ralph Modine – District 3

Supervisor Billie Miller – District 2

District 1 - Vacant

**ABSENT SUPERVISORS:** None

**County Auditor/Controller,** Brian Muir – Present

**County Counsel,** David Hammer – Present

**County Clerk,** Dero Forslund – Present

**Deputy Clerk of the Board,** Kelly Frost – Present

**Chairman Reiss** - Presiding

**TIME**

**ITEM NO.**

**8:30 AM**

**CALL MEETING TO ORDER IN OPEN SESSION**

**PLEDGE OF ALLEGIANCE**

## 1. **CONSENT AGENDA**

The Board examines the Consent Agenda Items presented for consideration and on motion of Supervisor Modine, seconded by Supervisor Miller and carried, Consent Agenda items 1a. through 1o., with the exception of 1g. 1i. and 1o., are approved with the following vote polled: Supervisors Miller, Modine, Freeman and Reiss– Aye.

All contracts submitted to the Board are subject to routing for approval as to form and content.

### **BOARD CONSENT MATTERS**

- 1a. Approves minutes from February 17, 2004 as submitted by Clerk.
- 1b. Approves and authorizes Chairman to sign letter opposing Insurance Commissioner John Garamendi's statewide automobile insurance rate change proposal.
- 1c. Approves waiver of Building Department fees, in the amount of \$400, for the rehabilitation of the Lewiston Community Center.
- 1d. Finds that the proposed license will meet public convenience and necessity, and finds no objection to the issuance of an On-Sale Beer and Wine Alcoholic Beverage License to The Whole Enchilada, located on Highway 299; State 360, in Salyer.

### **AUDITOR**

- 1e. Approves request of Health and Human Services for additional appropriation due to budgetary deficiency as follows:  
  
Federal Health Admin Revenue (account 7731) will increase in the amount of \$16,782. Communications (2060) will increase in the amount of \$11,482. Travel (2750) will increase in the amount of \$3,000. Training (2756) will increase in the amount of \$1,000.
- 1f. Approves request of Health and Human Services for additional appropriation due to budgetary deficiency as follows:  
  
Federal Health Admin WIC Revenue (account 7731) will increase in the amount of \$8,740.36. Communications (2060) will increase in the amount of \$611.13. Office Supplies (2260) will increase in

the amount of \$6,669.23. Professional Services. Interfund (2399) will increase in the amount of \$1,460.

- 1h. Approves and authorizes Chairman to sign letter to the State Board of Equalization designating the Auditor/Controller or CAO as the contact position to receive and examine confidential local sales and use tax notifications for the County.

### **GENERAL SERVICES**

- 1j. Authorizes General Services to purchase a 2004 F150 4x4 pickup from Harper Ford for the Sheriff Dept to be used as an Animal Control Vehicle.

### **HEALTH AND HUMAN SERVICES**

- 1k. Approves and authorizes Chairman to sign the Trinity County Health and Human Services Health Services Unit Application for Funding, Local Public Health Response Preparedness and Response to Bioterrorism Program Supplemental Award Funding FY 03/04, revenue in the amount of \$125,189. (Contract No. 2004-039).

### **PLANNING/NATURAL RESOURCES**

- 1l. Approves and authorizes Chairman to sign an Agreement for Services with Ross Taylor and Associates (Contract No. 2004-065), in the grant funded amount of \$30,000, to provide professional fisheries biological consulting services to Trinity, Siskiyou, Humboldt, Del Norte and Mendocino Counties. No impact to General Fund.

### **SHERIFF**

- 1m. Approves and authorizes Chairman to sign Resolution No. 2004-016, Declaring Trinity County a Local Disaster as a Result of the Rain Storms from February 14-17, 2004.

### **TRANSPORTATION**

- 1n. Approves and authorizes Chairman to sign Amendment No. 4 to contract for Engineering Services for the Hayfork Creek Bridge Replacement Project with Quincy Engineering, Inc., of Sacramento (Contract No. 2004-066), in the amount of \$50,000 (\$309,303 total contract amount).

**THE FOLLOWING ITEMS HAVE BEEN PULLED FROM THE  
CONSENT AGENDA AND CONSIDERED SEPARATELY**

**AUDITOR**

- 1g. On motion of Supervisor Modine, seconded by Supervisor Freeman and carried, approves request of Trinity Library for additional appropriation due to budgetary deficiency or unanticipated expenses as follows:

Increases Library budget \$740 for regular salary, \$2775 for benefits, \$1,950 for retiree group insurance, and \$1,232 for utilities; and

Increases Library budget for contributions from other agency's by \$3,764. Comments received from Oresta Esquibel, Librarian.

**BUILDING AND DEVELOPMENT SERVICES**

- 1i. Tables to afternoon session:

Approves and authorizes Director of Airports to sign and submit to the Federal Aviation Administration Trinity County's Combined Application / Preapplication for Airport Improvement Program and Planning Grant Program at Trinity Center and/or Hayfork Airport for consideration of funding; and

Authorizes the Director to sign and submit application to the State Division of Aeronautics for State Matching Funds for the project.

Trinity Center Airport – FAA Funds \$200,000, State Aeronautics Funds \$9,000 and Local Funds (Airport Revenues) \$1,526.

Hayfork Airport – FAA Funds \$85,000, State Aeronautics Funds \$3,850, and Local Funds (Airport Revenues) \$623. Comments received from Steve Roberts, Airport Division.

**TRANSPORTATION**

- 1o. On motion of Supervisor Miller, seconded by Supervisor Freeman and carried, awards Schedules I, II, III and IV of Trinity County Annual Fuel Bid to Cross Petroleum of Weaverville and Redding (Contract No. 2004-067), in the total amount of \$419,112.81 for Schedules I, II, III and IV and approves and authorizes Chairman to sign. Comments received from Carl Bonomini, Transportation Director.

## **2. PRESENTATION/DISCUSSION**

### **Trinity County Chamber of Commerce**

Pat Zugg, Trinity County Chamber, appears and gives presentation to the Board on the upcoming State Fair Exhibit; and

On motion of Supervisor Miller, seconded by Supervisor Freeman and carried, approves and authorizes Chairman to sign the Counties Exhibits Authorization and Appointment Form required by the California State Fair.

## **3. COUNTY AUDITOR/CONTROLLER**

- 3a. Brian Muir, County Auditor/Controller reports on agenda meeting.
- 3b. Brian Muir, County Auditor/Controller reports on other matters of interest to the Board.
- 3c. On motion of Supervisor Freeman, seconded by Supervisor Miller and carried, declares 2001 Ford E350 Van (VIN 1FBSSI3IS2IHB58920), as surplus and authorizes transfer to Six Rivers Senior Citizens.
- 3d. On motion of Supervisor Freeman, seconded by Supervisor Modine, approves and authorizes Chairman to sign Resolution No. 2004-017, Authorizing Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self Insure Workers' Compensation Liabilities. Approves with the following vote polled: Supervisors Modine, Freeman, Miller and Reiss – Aye.
- 3e. On motion of Supervisor Miller, seconded by Supervisor Freeman and carried, changes allocation of the unclassified Vehicle Abatement Officer at range P723 to .5 Vehicle Abatement Officer at Range G152, effective February 1, 2004, in the department of General Services; and

Authorizes changing the salary range and step of James Heinig from P723A to G152C, effective February 1, 2004. Cost for FY 03/04 at Range P723A is \$6,282 and at Range G152C is \$77.00. Comments received from John Whitaker, General Services Director.

3f. On motion of Supervisor Freeman, seconded by Supervisor Miller and carried, approves hiring 2 extra help Gate Attendants at Range G134A (\$8.28 per hour), in the General Services Department, effective March 1, 2004. Cost for FY 03/04 is \$7,000. Comments received from John Whitaker, General Services Director.

3g. Tables to Hospital time:

Approve 5% Out of Class Compensation for Lou Ann Pulizzano, Food Services Worker II, at Trinity Hospital, effective January 1, 2004. Cost for FY 03/04 is \$616.

3h. Tables to Hospital time:

Change allocation of 3 Business Services Representative, Senior to 4 Business Services Representative, Senior in the Hospital, and direct that said change be made to the salary schedule and alphabetical listing of positions, effective March 1, 2004; and

Authorize a 5-day promotional recruitment for Business Services Representative, Senior. Cost for FY 03/04 is \$641.

3i. On motion of Supervisor Miller, seconded by Supervisor Freeman and carried, establishes position and approves job specifications of Supervising Public Health Nurse/APS Supervisor/Chief Deputy Public Guardian at Range M235 in the Health and Human Services Department, effective March 1, 2004; and

Authorizes the recruitment and hiring for said position. Cost for FY 03/04 is \$27,235; and

This change envisions eventually eliminating 1 Social Services Supervisor and 1 Public Health Nurse III from the allocation. With the elimination of the two positions, there will be a savings of \$8,817.29 per month. Comments received from Linda Wright, Health and Human Services Director.

**4. REPORTS FROM DEPARTMENT HEADS, MEMBERS OF THE BOARD AND COUNTY COUNSEL**

4a. Report from Department Heads: John Whitaker, General Services Director. \*

4b. Report from Members of the Board: Supervisors Freeman, Miller and Modine.

- 4c. Report from David Hammer, County Counsel.

\*Dero Forslund reports on the March, 2, 2004 Election.

**5. PROPOSALS FOR TITLE III FUNDS "SECURE RURAL SCHOOLS AND COMMUNITY SELF-DETERMINATION ACT OF 2000".**

The following proposals have been considered by the Board of Supervisors and have been given a 45 day comment period prior to consideration of approval, pursuant to Title III Secure Rural Schools and Community Self-Determination Act of 2000:

- 5a. On motion of Supervisor Miller, seconded by Supervisor Freeman and carried, approves proposal from Coffee Creek Volunteer Fire Company (Contract No. 2004-095), in the amount of \$5,500, for repairs to the 1978 Seagrave diesel pumper fire engine. Comments received from Barry Bowen, CCVFC.
- 5b. On motion of Supervisor Miller, seconded by Supervisor Freeman and carried, approves proposal from Coffee Creek Volunteer Fire Company (Contract No. 2004-096), in the amended amount of \$4,734 (original request was for \$12,000), to purchase nine Bendix King GPH 5102 hand-held radios with belt holsters, remote speaker microphones, high capacity batteries and charger, DPMF key pads and the software and hardware necessary to program the frequencies and other features of the units. Comments received from Barry Bowen, CCVFC.
- 5d. On motion of Supervisor Miller, seconded by Supervisor Modine and carried, approves proposal from Douglas City Volunteer Fire Department (Contract No. 2004-097), in the amount of \$25,000 for a diesel powered Type I fire engine. Comments received from Mark Stewart, DCVFD.
- 5e. On motion of Supervisor Miller, seconded by Supervisor Freeman and carried, approves proposal from Weaverville Fire District (Contract No. 2004-098), in the amount of \$50,000 for the down payment on a new Fire Engine. Comments received from Richard Smith, WFD, Mark Lancaster, WFD and Mark Stewart, DCFD.
- 5c. On motion of Supervisor Miller, seconded by Supervisor Freeman and carried, approves proposal from Trinity County Sheriff's Department, in the amount of \$17,500, for Dive Team, scuba

rescue and recovery equipment to outfit a seven member team. Comments received from Ray Hurlburt, TC Search and Rescue Operations Manager.

**RECESSES AS BOARD OF SUPERVISORS; RECONVENES AS TRANSPORTATION COMMISSION**

**6. TRANSPORTATION COMMISSION**

On motion of Supervisor Freeman, seconded by Supervisor Modine and carried, appoints the following local citizens to be on Social Service Transportation Commission for a three year term: Billie Miller, representing the Consolidated Transportation Service Agency; Linda Wright, representing the local social service provider for seniors; Pat White, representing the potential transit users who are 60 years of age or older; and Rose Owens, representing the local social service provider for persons of limited means. Comments received from John Jelichich, Planning Director.

**RECESSES AS TRANSPORTATION COMMISSION; RECONVENES AS BOARD OF SUPERVISORS**

**PUBLIC COMMENT**

Comments received from Bill Koch, Lewiston Resident.

**10:25 PM  
1:30 PM**

**RECESSES  
RECONVENES**

**7. PUBLIC HEARINGS**

- 7a. **OPENS PUBLIC HEARING:** To consider a Resolution, Amending the County General Plan by Adopting the 2003 Update of the Housing Element.

Staff report by Jeanne Bonomini, Senior Planner.

Comments received from Pat Frost, Trinity County Fire Safe Council.

**CLOSES PUBLIC HEARING**

On motion of Supervisor Miller, seconded by Supervisor Freeman, approves and authorizes Chairman to sign Resolution No. 2004-018), Amending the County General Plan by Adopting



the 2003 Update of the Housing Element. Approves with the following vote polled: Supervisors Freeman, Miller, Modine and Reiss – Aye.

- 7b. **OPENS PUBLIC HEARING:** To consider the expenditure of \$7,385 of CDBG Program Income for the Roderick Senior Center Rehabilitation Project.

- Presentation given by Patricia Mortensen, Grants and Housing Rehabilitation Loan Administration.
- Receives public and written comments.

### **CLOSES PUBLIC HEARING**

On motion of Supervisor Modine, seconded by Supervisor Freeman, adopts and authorizes Chairman to sign Resolution No. 2004-015, to Amend Open CDBG Contract #00-STBG-1550 with \$7,385 of Program Income to be used for the Roderick Senior Center. Approves with the following vote polled: Supervisors Freeman, Modine, Miller and Reiss – Aye.

### **TABLED CONSENT ITEM...**

### **BUILDING AND DEVELOPMENT SERVICES**

- 1i. On motion of Supervisor Miller, seconded by Supervisor Freeman and carried, approves and authorizes Director of Airports to sign and submit to the Federal Aviation Administration Trinity County's Combined Application / Preapplication for Airport Improvement Program and Planning Grant Program at Trinity Center and/or Hayfork Airport for consideration of funding; and

Authorizes the Director to sign and submit application to the State Division of Aeronautics for State Matching Funds for the project.

Trinity Center Airport – FAA Funds \$200,000, State Aeronautics Funds \$9,000 and Local Funds (Airport Revenues) \$1,526. Comments received from Steve Roberts, Airport Division.

Hayfork Airport – FAA Funds \$85,000, State Aeronautics Funds \$3,850, and Local Funds (Airport Revenues) \$623. Comments received from Steve Roberts, Airport Division.

### **TABLED AUDITOR/CONTROLLER/CAO ITEMS...**

3g. On motion of Supervisor Freeman, seconded by Supervisor Miller and carried, approves 5% Out of Class Compensation for Lou Ann Pulizzano, Food Services Worker II, at Trinity Hospital, effective January 1, 2004. Cost for FY 03/04 is \$616.

3h. On motion of Supervisor Freeman, seconded by Supervisor Miller, changes allocation of 3 Business Services Representative, Senior to 4 Business Services Representative, Senior in the Hospital, and directs that said change be made to the salary schedule and alphabetical listing of positions, effective March 1, 2004; and

Authorizes a 5-day promotional recruitment for Business Services Representative, Senior. Cost for FY 03/04 is \$641. Supervisor Reiss – No.

**RECESSES AS THE BOARD OF SUPERVISORS;  
RECONVENES AS THE HOSPITAL GOVERNING BOARD**

**8. HOSPITAL**

8a. Administrative Report – Larry McDonough

- A. Update on Plan of Operations.
- B. Update on outsourcing of ancillary and outpatient billing.
- C. Update on Pharmacy billing.
- D. Update on key staffing issues.
- E. Update on administrative controls.
- F. Update on admissions.

8b. Finance Committee Report – Larry McDonough

- Board directs that corrections be made to the January 2004 Financial Statements and bring back at the March 16, 2004 meeting with those corrections.

8c. Contracts and Agreements:

1. Tabled to March 16, 2004 meeting:

Approves and authorizes Chairman to sign Addendum and Agreement with California Physician Reimbursement for outpatient and ancillary billing service. Maximum Cost \$400,000.

2. On motion of Supervisor Freeman, seconded by Supervisor Miller, approves and authorizes Chairman to

- sign Amendment No. 2 with Mark W. Duckett, dba Mountain Valley Physical Therapy (Contract No. 2004-068), to extend the term, add additional Termination clause, add HIPAA provision, and increase the maximum cost to \$130,000. (was \$100,000). Supervisor Reiss – No.
3. On motion of Supervisor Miller, seconded by Supervisor Freeman, approves and authorizes Chairman to sign Addendum and Agreement with MediStaff, Inc. (Contract No. 2004-070), for healthcare staffing. Maximum cost \$60,000. Supervisor Reiss – No.
  4. On motion of Supervisor Freeman, seconded by Supervisor Miller, approves and authorizes Chairman to sign Amendment No. 3 with Healthcare Staffing Network (Contract No. 2004-073), for healthcare staffing to increase the maximum cost to \$140,000. (was \$90,000). Supervisor Reiss – No.
  5. On motion of Supervisor Freeman, seconded by Supervisor Miller, approves and authorizes Chairman to sign Amendment No. 1 with North State Drug Testing (Contract No. 2004-071), for confirmation drug readings to extend the term to 3/31/05, amend the fees and increase the maximum cost to \$900. (was \$750). Supervisor Reiss – No.
  6. On motion of Supervisor Freeman, seconded by Supervisor Miller, approves and authorizes Chairman to sign Amendment No. 1 with North State Specialty Waste (Contract No. 2004-072), for hauling and legally disposing of biohazardous waste to extend the term to 2/28/05 and increase the maximum cost to \$25,000. (was \$10,500 per year, contract started 3/1/01). Supervisor Reiss – No.
  7. On motion of Supervisor Freeman, seconded by Supervisor Miller, approves and authorizes Chairman to sign contract with Clark, Lowry & Koortbojian (Contract No. 2004-069), for consulting services from February 17, 2004 through June 30, 2004 in the amount of \$5,000. Supervisor Reiss – No.

Comments received from Larry McDonough, Interim Hospital Administrator.

- 8d. Medical Staff Report – Michelle Davey, D.O.

## **PUBLIC COMMENT**

Comments received from Shelley Harlan, Citizen.

## **MEETS IN CLOSED SESSION**

- A.** Government Code Section 54962; Health and Safety Code Section 1461. Subject Matter: Staff Privileges.
- B.** Government Code Section 54962; Health and Safety Code Section 32155. Subject Matter: Report of Quality Assurance Committee.

## **ADJOURNS CLOSED SESSION; RECONVENES TO OPEN SESSION:**

*Chairman reports on Closed Session*

- A.** *Approves Staff Privileges for the following:*
  - Dana Grey, F.N.P. – Family Practice*
- B.** *Hears Report of Quality Assurance Committee.*

## **RECESSES AS THE HOSPITAL GOVERNING BOARD; RECONVENES AS THE BOARD OF SUPERVISORS:**

## **MEETS IN CLOSED SESSION**

- C.** Government Code Section 54956.9, subd. (b)(1) Anticipated Litigation – Conference with Legal Counsel. No. of cases: Two.
  - Claim filed by Donald J. Darrah/State Farm Insurance
  - Claim filed by Dale L. Carpenter

## **ADJOURNS CLOSED SESSION; RECONVENES TO OPEN SESSION:**

*Chairman reports on Closed Session*

- C.** *Anticipated Litigation – No. of Cases:Two:*
  - *Denies claim filed by Donald J. Darrah and gives County Counsel direction to negotiate settlement on claim filed by State Farm Insurance.*
  - *Denies claim filed by Dale L. Carpenter.*

