

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
Weaverville, CA

MEETING MINUTES
2008-02-05

Chairman
Supervisor Roger Jaegel - District 3

Vice Chairman
Supervisor Wendy Reiss - District 5

Supervisor Judy Pflueger - District 1
Supervisor Jeffrey Morris - District 2
Supervisor Howard Freeman - District 4

Dero Forslund - Interim County Administrative Officer
Wendy Tyler - Clerk of the Board/Administrative Analyst

Meeting called to order in open session at 9:00 a.m.
Pledge of Allegiance - Supervisor Freeman
Announcements - None

Consent

Auditor/Controller

- 1.01** Approves and establishes two new Special Revenue Funds:
Fund# 578 - Mental Health Service Act (MHSA) Prudent Reserve
Fund# 579 - Mental Health Audit Exceptions Reserve
Motion: Reiss **Second:** Pflueger **Vote:** Pflueger, Reiss, Morris, Freeman, Jaegel - AYE
- 1.02** Declares surplus, authorizes removal from fixed asset inventory and sell or otherwise dispose of the following two (2) analog copiers:
#12634, Mita Model DC-5590, SN #37003208
#12097, Canon Model NP 6030, SN #NCH09446
Motion: Reiss **Second:** Pflueger **Vote:** Pflueger, Reiss, Morris, Freeman, Jaegel - AYE

Clerk of the Board

- 1.03** Approves minutes of January 15, 2008 as submitted by Clerk
Motion: Reiss **Second:** Pflueger **Vote:** Pflueger, Reiss, Morris, Freeman, Jaegel - AYE
- 1.04** Acknowledges receipt of Notification concerning Hazardous Waste discharge on January 23, 2008, at SR299 at MPM 2.5, in the Salyer Area

Clerk of the Board

Motion: Reiss **Second:** Pflueger **Carried** **Vote:** Pflueger, Reiss, Morris, Freeman, Jaegel - AYE

County Administrative Officer

1.05 Pursuant to Trinity County Code Section 2.60.410 (2) (Above A Step) authorizes hiring Steven Sullivan as Mechanic I in the Department of Transportation at Range T173B effective January 28, 2008.
Comments from Carl Bonomini, Director of Transportation

Motion: Morris **Second:** Reiss **Carried**

Library

1.06 Approves budget adjustment to Library to reflect a decrease in State Aid to Libraries (Acct 7505) in the amount of \$2,693 with a corresponding decrease in Extra Help salaries by that amount.

Motion: Reiss **Second:** Pflueger **Vote:** Pflueger, Reiss, Morris, Freeman, Jaegel - AYE

1.07 Approves budget adjustments in the Library to (1) reduce Transfer-In (Acct 9800) by \$6,000, and increase Inter-fund Revenue (Acct 8900) by \$8,700, (2) increase Extra Help Salaries (Acct 1020) by \$2,700, (3) increase Transfer-In (Acct 9800) and Inter-fund professional svcs (Acct 2399) in the Clerk's office by \$13,789, (4) reduce Transfer-Out (Acct 5500) in the Auto Records Retrieval fund by \$589, and (5) increase Transfer-Out (Acct 5500) in the Micrographics fund by \$3,289

Motion: Reiss **Second:** Pflueger **Vote:** Pflueger, Reiss, Morris, Freeman, Jaegel - AYE

Sheriff

1.08 Approves purchase of new vehicle for use by the Sheriff's Department. This vehicle is authorized through the Cal. Met. Grant Program. This will be the second vehicle purchased through the Cal. Met Grant Program and will augment the Sheriff's current fleet.

Motion: Reiss **Second:** Pflueger **Vote:** Pflueger, Reiss, Morris, Freeman, Jaegel - AYE

Transportation

1.09 Approves the Notice of Completion for County Contract No. 07-BRIDGE-232 with Dunton Construction Company, Inc. of Anderson, CA for the construction of Little Browns Creek Bridge on Roundy Road, Co. Rd. No. 232, and authorizes the Director of Transportation to sign and record said notice.

Motion: Reiss **Second:** Pflueger **Vote:** Pflueger, Reiss, Morris, Freeman, Jaegel - AYE

Transportation Commission

RECESS AS THE BOARD OF SUPERVISORS; RECONVENE AS THE TRANSPORTATION COMMISSION

Transportation Commission

2.01 Laura Rose of Caltrans presents amended sheets for 299-44-36-395 Corridor Management Plan to the Board of Supervisors sitting as the Trinity County Transportation Commission. Staff Report from Carl Bonomini, Director of Transportation

Approves the 299-44-36-395 Corridor Management Plan with amendments as presented; and Authorizes Chairman Jaegel to sign the Resolution Concurring with the Corridor Management Plan for State Route 299/44/36/U.S. 395 from Arcata to Reno, Nevada

Motion: Morris **Second:** Freeman **Vote:** Freeman, Morris, Pflueger, Reiss, Jaege - AYE

2.02 Approves Resolution authorizing the Executive Secretary to sign documents related to the 2006 State Transportation Improvement Program (STIP). Staff report from Carl Bonomini, Director of Transportation

Motion: Morris **Second:** Freeman **Vote:** Freeman, Morris, Pflueger, Reiss, Jaegel - AYE

RECESS AS THE TRANSPORTATION COMMISSION; RECONVENE AS THE BOARD OF SUPERVISORS

Reports

Reports

- 3.01**
- I. Report from Interim County Administrative Officer - Dero Forslund
 - II. Reports from Department Heads - Carl Bonomini and Wyatt Paxton
 - III. Report on General Plan Update - Susan Price
 - IV. Report on Cell Tower Project - Sandy Bechtold
 - V. Reports from members of the Board of Supervisors

Closed Session

Board of Supervisors

- 4.01** Gov't Code section 54954.5(e)
Public Employee Evaluation: Interim County Administrative Officer
Evaluation was held
- 4.02** Meet in Closed session. Gov't Code section 54954.5(e). Public Employee Appointment or Employment
Title: County Administrative Officer
Direction given to Chairman and Vice Chairman

Meeting reconvenes at 1:30 PM

Clerk reports on closed session

Public Comment

Comments received from Dee Sanders, Bob Flint, Judy Stewart and Vince Hubbell

Public Hearings

Grants & Housing

- 5.01** Chairman opens public hearing
No comments received
Chairman closes public hearing

Adopts Resolution approving the transfer of Community Development Block Grant (CDBG) Program Income from the Community Facilities Revolving Loan Account in the amount of \$36,944 to CDBG grant agreement #05-STBG-1524-Roderick Senior Center; and
Directs the Clerk to issue a certified portion of proceedings approving the transfer
Staff report from Pat Mortensen, Grants Coordinator

Motion: Reiss **Second:** Morris **Vote:** Morris, Reiss, Pflueger, Freeman, Jaegel - AYE

- 5.02** Chairman opens public hearing
Comments from Joann Hereford
Chairman closes public hearing

Adopts Resolution approving the transfer of Community Development Block Grant (CDBG) Program Income from the Community Facilities Revolving Loan Account in the amount of \$42,840 to CDBG grant agreement #05-STBG-1524-West Trinity Community Safety Building; and
Approves Budget Adjustment in the amount of \$43,514 to transfer funds from Dept 1970 to Dept 1950 to provide for salaries and construction contract; and
Directs the Clerk to issue a certified portion of proceedings approving the transfer
Staff report from Carl Bonomini, Director of Transportation

Motion: Freeman **Second:** Morris **Vote:** Morris, Freeman, Pflueger, Reiss and Jaegel - AYE

Transportation

- 5.03** Chairman opens public hearing
Comments from Dean Ryan
Chairman Closes public hearing

Adopts Resolution to vacate the County's interest in the 33 feet rights of way as described in the patent for Lot 36 and the westerly, northerly, and easterly 33 feet rights of way described in the patent for Lot 37 all located in Section 18, Township 33 North, Range 9 West, M.D.M. as shown on the official plat thereof. Excepting therefrom the County owned parcel recorded as document number 950002214 in the northwest corner and the northerly 8 feet of said Lot 36
Staff report from Carl Bonomini, Director of Transportation

Motion: Freeman **Second:** Morris **Vote:** Morris, Freeman, Pflueger, Reiss, Jaegel - AYE

County Matters

Behavioral Health Services

Behavioral Health Services

- 6.01** Approves the Standard Agreement with the State of California Department of Mental Health to allow Trinity County Behavioral Health services to accept funds provided by the Mental Health Services Act. Additionally authorizes the Behavioral Health Services Director to sign this agreement and amendments which may be related to it in the future.

Staff report from Nancy Antoon, Director of Behavioral Health

Motion: Reiss **Second:** Freeman **Carried**

Board of Supervisors

- 6.02** Chairman passes gavel to Vice-Chairman
Chairman reads resolution into the record
Adopts Resolution Declaring a State of Emergency Related to the Extreme Wildfire Risk in Trinity County; and authorizes Chairman to sign letter to select members of the federal legislature and other federal public officials requesting extension of the declaration

Motion: Jaegel **Second:** Morris **Vote:** Morris, Jaegel, Plueger, Freeman, Reiss - AYE

- 6.03** Accepts the monitoring plan as defined in memorandum dated January 10, 2008
Sets report dated for 1st Board meetings in April, July and October, 2008
Follow-up items to be assigned by the Chairman

Motion: Reiss **Second:** Freeman **Carried**

Building & Development Services

- 6.04** Presentation by Sarah Fisher, Administrative Office of the Courts, and Architect David Griffith on the Courthouse Entrance Security Remodel Project.
Comments from Jan Mountjoy
Direction to bring back with modifications to design addressing inclement weather

- 6.05** Approves relocation of the Planning/Natural Resources and Building and Development Services Departments to 61 Airport Road, Building #1; Further authorizes Building Facilities to determine if Building #2 can be renovated to provide additional storage, and if so to proceed with renovation or return to the Board for further direction.

Motion: Reiss **Second:** Pflueger **Carried** **Vote:** Pflueger, Reiss, Jaegel - AYE
Morris, Freeman - NO

Clerk of the Board

- 6.06** No action taken on Application from the Hayfork Fire Protection District for Waiver of County Fees in the amount of \$14,883.30, for the public safety facility to be located in Hayfork

- 6.07** Appoints the following to the Trinity County Commission on Aging:

Donna Petersen

Henry Darville

Julianne Hall

Linda Belden-Culbertson

Comments from Stan Ehler, Commission Vice-Chair

Motion: Morris **Second:** Reiss **Carried**

Grants & Housing

Grants & Housing

6.08 Selects the County Housing Rehabilitation Program and Hayfork Public Safety Facility Project for the Community Development Block Grant (CDBG) 2008-2009 grant application for the General Allocation in the amount of \$1,500,000 and selects the North Fork Grange Building Rehabilitation Project for the 10% set-aside activity, directs staff to prepare the grant application for Board approval
Staff report from Pat Motensen
Comments received from Stan Ehler, Will Shaw, Joann Hereford and Earl Stevens
The Ruth Lake CSD request is withdrawn

Motion: Reiss **Second:** Freeman **Carried**

Planning/Natural Resources

6.09 Tabled to February 19, 2008
Reassign E911 Coordinator responsibilities from the Planning Department to the Sheriff's Department.

6.10 Tabled to future meeting
Approve refilling of Associate Planner position effective May 1, 2008 from cost savings in the current 2007/2008 Planning Department budget.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS

ANTON R. JAEGEL, CHAIRMAN
Board of Supervisors, County of
Trinity, State of California

Attest:

WENDY G. TYLER, Clerk of the Board
County of Trinity, State of California