

## MEETING MINUTES

2010-12-21

Chairman

Supervisor Judy Pflueger - District 1

Vice Chairman

Supervisor Judy Morris - District 2 - ABSENT

Supervisor Roger Jaegel - District 3

Supervisor Howard Freeman - District 4

Supervisor Wendy Otto - District 5

Dero Forslund - County Administrative Officer - ABSENT

James Maynard - Deputy County Counsel

Wendy Tyler - Clerk of the Board/Deputy County Administrative Officer

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Meeting called to order in open session at 9:00 a.m.

Pledge of Allegiance - Supervisor Freeman

Announcements - Supervisor Morris absent today, CAO Forslund on vacation, James Maynard of the Cota Cole and Associates firm joining us for the first time as a deputy county counsel

### Presentations AM

#### Board of Supervisors

- 1.01** Supervisor Freeman reads resolution into the record  
Adopts Resolution No 2010-080 Commemorating the 50th Anniversary of Tops Market and the Ryan Family Contributions to Trinity County  
**Motion:** Freeman      **Second:** Otto      Vote: Otto, Freeman, Jaegel, and Pflueger - AYE  
Morris - ABSENT
- 1.02** Supervisor Pflueger reads resolution into the record  
Adopts Resolution No. 2010-086 of Appreciation for Howard Freeman  
**Motion:** Otto      **Second:** Jaegel      Vote: Jaegel, Otto, Freeman, Pflueger - AYE  
Morris - ABSENT
- 1.03** Supervisor Otto reads Resolution into the record  
Adopts Resolution No. 2010-081 Recognizing the Retirement of Deanna L. Bradford, Trinity County Clerk/Recorder/Assessor  
**Motion:** Otto      **Second:** Freeman      Vote: Freeman, Otto, Jaegel, Pflueger - AYE  
Morris - ABSENT
- 1.04** Supervisor Otto reads Resolution into the record  
Adopts Resolution No. 2010-083 Recognizing the Retirement of Trinity County's Acting County Surveyor, Lyle Hymas  
**Motion:** Otto      **Second:** Freeman      Vote: Freeman, Otto, Jaegel and Pflueger - AYE  
Morris - ABSENT

## Board of Supervisors

- 1.05** Supervisor Jaegel reads Resolution into the record  
Adopts Resolution No. 2010-085 Recognizing the Retirement of Trinity County Department of Transportation Senior Storekeeper Steve Dorris  
**Motion:** Jaegel **Second:** Freeman **Vote:** Freeman, Jaegel, Otto, Pflueger - AYE  
Morris - ABSENT
- 1.06** Clerk Tyler reads Resolution into the record  
Adopts Resolution No. 2010-084 Recognizing the Retirement of Trinity County Department of Transportation Road Maintenance Worker III Kevin Hawkins  
**Motion:** Freeman **Second:** Otto **Vote:** Otto, Freeman, Jaegel and Pflueger - AYE  
Morris - ABSENT
- 1.07** Supervisor Jaegel reads Resolution into the Record  
Adopts Resolution No. 2010-082 Recognizing the Retirement of Trinity County Department of Transportation Combined Road Crew Supervisor Turner Jones  
**Motion:** Freeman **Second:** Jaegel **Vote:** Jaegel, Freeman, Otto, Pflueger - AYE  
Morris - ABSENT

## Consent

### Auditor/Controller

- 2.01** Approves establishing a new Agency Fund - Fund# 596 - Emergency Medical Air Transportation Fund.  
**Motion:** Freeman **Second:** Otto **Vote:** Otto, Freeman, Jaegel and Pflueger - AYE  
Morris - ABSENT
- 2.02** Adopts Resolution No. 2010-089 establishing Trinity County's Appropriation Limit for Fiscal Year 2010/11.  
**Motion:** Freeman **Second:** Otto **Vote:** Otto, Freeman, Jaegel and Pflueger - AYE  
Morris - ABSENT

### Behavioral Health Services

- 2.03** Approves Records Retention/Destruction Policy for Behavioral Health Services  
**Motion:** Freeman **Second:** Otto **Vote:** Otto, Freeman, Jaegel and Pflueger - AYE  
Morris - ABSENT

### Clerk of the Board

- 2.04** Approves regular meeting minutes of November 16, 2010, December 7 and 9, 2010, and special meeting minutes of November 9, 2010, as submitted by Clerk  
**Motion:** Freeman **Second:** Otto **Vote:** Otto, Freeman, Jaegel and Pflueger - AYE  
Morris - ABSENT
- 2.05** Appoints Stephanie Kormeier to a three year term on the Trinity County Children and Families First Commission representing the Public at Large, as requested by the Commission  
**Motion:** Freeman **Second:** Otto **Vote:** Otto, Freeman, Jaegel and Pflueger - AYE  
Morris - ABSENT

### County Administrative Officer

- 2.06** Approves amendment number 1 to the Hayfork Community Center lease agreement, extending the term for another 5 year period and minor changes to the terms of agreement.  
  
Supervisor Otto discloses past employment relationship with the Hayfork Community Center  
**Motion:** Otto **Second:** Freeman **Carried**

### Health & Human Services

- 2.07** Approves Immunization Grant Contract agreement (State No. 10-95413) to provide immunization funding for Trinity County Public Health Department

## **Health & Human Services**

**Motion:** Freeman    **Second:** Otto

Vote: Otto, Freeman, Jaegel and Pflueger - AYE  
Morris - ABSENT

## **Probation/Collections**

- 2.08** Approves Memorandum of Understanding (MOU) between the Trinity County Probation Department (TCPD) and Trinity County Office of Education (TCOE) to provide a Court School Teacher for the purpose of providing an educational program to incarcerated minors for the 2010/11 School Year. School Year for Court School Teacher September 2010 - June 2011.

Comments received from Terry Lee

**Motion:** Otto    **Second:** Freeman    **Carried** Vote: Jaegel - NO

- 2.09** Approves Memorandum of Understanding (MOU) between the Franchise Tax Board's Court Ordered Debt Collections program (FTB-COD) and Trinity County Probation Department for the purpose of the collection of unpaid court ordered fines, forfeitures and penalties by the FTB.

**Motion:** Freeman    **Second:** Otto    Vote: Otto, Freeman, Jaegel and Pflueger - AYE  
Morris - ABSENT

## **Transportation Commission**

**RECESS AS THE BOARD OF SUPERVISORS; RECONVENE AS THE TRANSPORTATION COMMISSION**

### **Transportation Commission**

- 3.01** Discussion on the Preliminary Draft Regional Transportation Plan, Board provide comments; future public meetings to be held in Hayfork, Trinity Center, Mad River and Weaverville with dates to be determined based on staff time needed to revise draft document.

Comments received from Richard Tippett, Michelle Millette, Kelly Gant

Supervisor Freeman requests that the record show his desire that Mr. Scott White not be included on any future adhoc committees regarding Trinity County Transportation Planning Projects

**RECESS AS THE TRANSPORTATION COMMISSION; RECONVENE AS THE BOARD OF SUPERVISORS**

## **Reports**

### **Reports**

- 4.01** I. Report from Deputy County Administrative Officer  
II. Report from Department Heads - Noel O'Neill and Richard Tippett  
III. Report from members of the Board of Supervisors

## **Closed Session**

### **Board of Supervisors**

- 5.01** Gov't Code section 54954.5(e) Public Employee Evaluation: Director of Transportation

Meeting reconvenes at 1:30 PM  
Clerk reports out on closed session

Public Comment - Nancy Tenneson and Jose Acosta

## County Matters

### Auditor/Controller

**6.01** Adopts resolution no. 2010-090 approving deletion of "registered items" from County's fixed asset inventory listing.

Comments received from Marilyn Horn

**Motion:** Freeman **Second:** Otto

Vote: Otto, Freeman, Jaegel, Pflueger - AYE  
Morris - ABSENT

**6.02** Approves Budget Adjustment for Fiscal Year 2010-11 in the Contributions to Other Funds Department (Dept. 1990) increasing Transfers Out by \$292,662 and decreasing Transfers Out-Debt Service by \$292,662; further approves Budget Adjustment in the Health Realignment Department (Dept. 8493) increasing Transfers In by \$292,662 and increasing Transfers Out-Debt Service by \$292,662

Comments received from Marilyn Horn

**Motion:** Freeman **Second:** Otto **Carried**

### Board of Supervisors

**6.03** Approves response to the 2009-10 Grand Jury Final Report regarding Trinity County Government Purchasing Procedures Investigation

**Motion:** Freeman **Second:** Jaegel **Carried**

**6.04** Approves Budget Adjustment for Fiscal Year 2010-11 in the Board of Supervisors' Department (Dept. #1100) increasing Service and Supplies by \$5,000; Further approves Budget Adjustment in the Contingency General Fund Department (Dept. #9901) decreasing the appropriation by \$5,000.

**Motion:** Freeman **Second:** Otto **Carried**

## County Administrative Officer

**6.05** Approves the job specification of Business Manager-DA at Range M230 and allocate the position in the District Attorney's Office effective December 1, 2010.

**Motion:** Otto      **Second:** Freeman      **Carried**

**6.06** Tables indefinitely:  
Adopt Resolution Establishing Supplemental Employees Retirement Plan; and  
Approve agreement with Keenan & Associates for the Supplemental Employees Retirement Plan

**Motion:** Otto      **Second:** Freeman      **Carried**

**6.07** Approves Budget Adjustment for Fiscal Year 2010-11 in the County Building Program Department (Dept. 1810) increasing both revenues and expenditures by \$91,000

**Motion:** Otto      **Second:** Freeman      **Carried**

## Probation/Collections

**6.08** Tables indefinitely:  
Approve Budget Adjustment for Fiscal Year 2010-11 in the Probation Department (Dept. 2400) decreasing both revenues and expenditures by \$48,099

Comments received from Terry Lee

**Motion:** Freeman      **Second:** Jaegel      **Carried**

**6.09** Tables indefinitely:

Approve Budget Adjustment for Fiscal Year 2010-11 in the Probation Department (Dept. 2400) increasing Services & Supplies by \$417; further approve Budget Adjustment in the Contingency General Fund Department (Dept. 9901) decreasing the appropriation available by \$417

Comments received from Terry Lee

**Motion:** Otto      **Second:** Freeman      **Carried**

## Sheriff

**6.10** Approves Budget Adjustment for Fiscal Year 2010-11 in the Marijuana Suppression Program Department (Dept. 2250) decreasing Services & Supplies by \$3,083 and increasing Fixed Assets by \$3,083

Comments received from Eric Palmer

**Motion:** Freeman      **Second:** Otto      **Carried**

## Transportation

**6.11** Approves contract with Transit Marketing, LLC to complete a Transit Mobility and Awareness Plan for Trinity Transit

Comments received from Richard Tippett and Polly Chapman

**Motion:** Freeman      **Second:** Otto      **Carried**

**Addendum**

**Board of Supervisors**

**A** Approves letter in support of Assemblymember Chesbro's bills AB 9X and AB 66 supporting the .15% of VLF funds going to Public Safety, with addition of Senators LaMalfa and Neilssen, RCRC, CSAC as cc's, and addition of specified losses in Probation and District Attorney

Comments received from Terry Lee, Mike Harper, Richard Tippett

**Motion:** Otto      **Second:** Freeman      **Carried**

**B** Approve North Coast Integrated Regional Water Management Plan Renewed Memorandum of Mutual Understanding and Adopt Resolution No. 2010-091

**Motion:** Freeman      **Second:** Otto      Vote: Otto, Freeman, Jaegel and Pflueger - Aye

**Transportation**

**C** Authorizes purchase of replacement pickup truck (2011 Ford F350) from Crown Motors and snow plow from Snoquip, and further authorizes staff to purchase the totaled vehicle for use as miscellaneous parts

Comments received from Richard Tippett

**Motion:** Freeman      **Second:** Otto      **Carried**

**ADJOURN**

**TRINITY COUNTY BOARD OF SUPERVISORS**

\_\_\_\_\_  
JUDY MORRIS, CHAIRMAN  
Board of Supervisors, County of  
Trinity, State of California

Attest:

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WENDY G. TYLER, Clerk of the Board  
County of Trinity, State of California