

**MEETING MINUTES**

**2012-07-17**

**Chairman**

**Supervisor Roger Jaegel - District 3**

**Vice Chairman**

**Supervisor Debra Chapman - District 4**

**Supervisor Judy Pflueger - District 1**

**Supervisor Judy Morris - District 2-Absent**

**Supervisor Wendy Otto - District 5**

**Wendy Tyler - County Administrative Officer/Clerk of the Board**

**Derek Cole - County Counsel**

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Meeting called to order in open session at 9:00 a.m.

Pledge of Allegiance - Supervisor Chapman

Announcements - Report by USFS on Flat Fire; Supervisor Morris absent due to attendance at NACO meeting; Clerk distributes additional backup for item 1.05.

## **Consent**

### **Agriculture/Solid Waste**

**1.01** Approves contract with Trinity Tire Center Inc., to supply new, recap, repair, foam, mount and/or balance tires as needed and provide emergency road side tire service to begin July 1, 2012 through July 1, 2013.

**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent

**1.02** Approves Budget Adjustment in the Agriculture Department (Dept. 2490) increasing revenues by \$24,337 and increasing Salaries & Benefits by \$24,337.

**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent

### **Behavioral Health Services**

**1.03** Approves Amendment No. 3 to contract with Victor Treatment Center for residential care services

**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent

**1.04** Approves Amendment No. 1 with the Department of Alcohol and Drug Program (ADP) and Department of Health Care Services (DHCS) for FY12-13.

**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent

## **Board of Supervisors**

- 1.05** Adopts Resolution No. 2012-036 in Appreciation for Humboldt County Supervisor Jimmy Smith for his contributions to the NCIRWMP  
**Motion:** Otto      **Second:** Pflueger      **Vote:** Pflueger, Otto,, Chapman, Jaegel - AYE
- 1.06** Approves letter to Verizon requesting direct access number for interaction by BOS, Sheriff & CAO in the event of land line outages and issues  
**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent

## **Child Support Services**

- 1.07** Adopts Proclamation declaring August 2012 as Child Support Awareness month.  
**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent

## **Clerk of the Board**

- 1.08** Approves regular meeting minutes of June 19, 2012, as submitted by Clerk.  
**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent

## **County Administrative Officer**

- 1.09** Accepts donation of 1999 Chevrolet Refrigerated Truck (VIN: 1GBKC34J6XF080629) from the Mendocino Food and Nutrition Program, for use by the Trinity County Food Bank and directs that the vehicle be added to the County's listing of fixed assets.  
**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent
- 1.10** Approves Medi-Cal Certificate of Compliance and Subvention Certificate of Compliance for Veterans Services for Fiscal Year 2012-13  
**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent
- 1.11** Approves Budget Adjustment in the Other Post Employment Benefits Internal Service Fund Department (Dept. 6300) increasing Services & Supplies by \$7,000.  
**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent
- 1.12** Approves Budget Adjustment in the General Services Department (Dept. 1750) increasing both revenues and expenditures by \$78,635.  
**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent

## **Health & Human Services**

- 1.13** Approves Amendment No. 2 to contract with Michael Novak, P.A., for jail health services  
**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent
- 1.14** Approves Amendment No. 1 to contract with Contract Pharmacy Services  
**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent
- 1.15** Approves Amendment No. 2 to contract with Donald Krouse, M.D. for supervision of jail health staff  
**Motion:** Chapman      **Second:** Pflueger      **Carried** **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent

## **Probation/Collections**

## **Probation/Collections**

- 1.16** Approves Budget Adjustment in the Local Law Enforcement Services Department (Dept. 8562) increasing revenues and expenditures by \$25,827; Further approves Budget Adjustment in the Juvenile Detention Facility (Dept. 2460) decreasing revenues by \$25,827 and increasing Transfers In by \$25,827.  
**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent

## **Sheriff**

- 1.17** Approves Budget Adjustment in the Treasury Asset Seizure Department (Dept. 8592) increasing Fixed Assets by \$6,668.  
**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent
- 1.18** Approves Budget Adjustment in the State & Local Asset Seizure Department (Dept. 8593) increasing Services & Supplies by \$8,850.  
**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent
- 1.19** Approves Budget Adjustment in the Office of Emergency Services Department (Dept. 2260) increasing both revenues and expenditures by \$165,234.  
**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent

## **Transportation**

- 1.20** Approves Budget Adjustment in the Local Transportation Department (Dept. 8461) increasing Transfers Out by \$8,800; Further approves Budget Adjustment in the Transportation Commission (Dept. 8237) increasing Transfers In by \$8,800 and increasing Services & Supplies by \$8,800.  
**Motion:** Pflueger      **Second:** Otto      **Vote:** Otto, Pflueger, Chapman and Jaegel - AYE  
Morris - Absent

## **Transportation Commission**

**RECESS AS THE BOARD OF SUPERVISORS; RECONVENE AS THE TRANSPORTATION COMMISSION**

### **Transportation Commission**

- 2.01** Steve Rogers of Caltrans addresses the Board regarding Regional Improvement Program (RIP) funded projects (Hayfork II) and construction projects on the State Highway System in Trinity County.
- 2.02** Adopts Resolution No. 2012-037 allocating Local Transportation Funds in the amount of \$5,000.00 to the County and authorizes the Executive Secretary to transmit Allocation Instructions to the County Auditor.

Comments received from Richard Tippett

- Motion:** Otto      **Second:** Chapman      **Vote:** Chapman, Otto, Pflueger and Jaegel - AYE  
Morris - Absent

**RECESS AS THE TRANSPORTATION COMMISSION; RECONVENE AS THE BOARD OF SUPERVISORS**

## **Reports**

### **Reports**

- 3.01** I. Report from Department Heads-Robin McStay, Richard Tippett,  
II. Report from County Administrative Officer  
III. Report from Members of the Board of Supervisors

## **Closed Session**

## **County Administrative Officer**

### **4.01** Gov't Code section 94957.6 - Labor Negotiations

County's Designated Representatives: Wendy Tyler and David Prentice  
Employee Organizations: Trinity County Skilled Trades, Trinity County Miscellaneous Peace Officers Unit, Trinity County General Unit, Trinity County Management and Confidential Unit, Trinity County Deputy Sheriff's Association, and Trinity County Department Head Association

No reportable action

## **County Counsel**

### **4.02** Gov't Code 54956.9(a) Conference with Legal Counsel. Litigation has been formally initiated.

No. of Cases: Two

Gund v. Trinity County, et al (Trinity County Superior Court Case No. 11CV080)

Potts v. Trinity County, et al (US District Court Case No. 2:12-CV-01793-JAM-CMK)

No reportable action

Meeting reconvenes at 1:30 PM

PUBLIC COMMENT - Kay Graves, Mark Feeley, Larry Winter, and Tom Fox

Public Hearings

County Administrative Officer

5.01 Accepts the annual 2011-2012 CDBG Grantee Performance Reports for grants #09-EDBG-6374 Business Assistance Loan Program; #10-DRI-6793 Disaster Recovery Initiative; Community Facilities, Economic Development and Housing Rehabilitation Revolving Loan Funds, and authorizes the County Administrative Officer to sign the reports for submittal to CDBG.

Comments received from Rachel Allen, Pat Frost

Motion: Otto Second: Chapman Carried

County Matters

Auditor/Controller

6.01 Adopts Resolution No. 2012-035 authorizing Trinity County to issue a Tax Revenue Anticipation Note for Fiscal Year 2012-13 in the amount of \$3,000,000 with Umpqua Bank. Further authorizes the County Auditor and County Treasurer to sign the Tax Revenue Anticipation Note, 2012.

Comments received from Marilyn Horn,

Motion: Pflueger Second: Otto Vote: Otto, Pflueger, Chapman, Jaegel - AYE  
Morris - Absent

6.02 Approves agreement with Hinderliter, de Llamas & Associates (HdL) which will provide a Sales, Use and Transaction Tax Audit and Information Services for our County; further, adopts Resolution No. 2012-038 authorizing examination of sales, use and transaction records.

Comments received from Marilyn Horn

Motion: Pflueger Second: Otto Carried Vote: Otto, Pflueger, Chapman, Jaegel - AYE  
Morris - Absent

6.03 The following motion fails:

Approve Budget Adjustment in the Public Defender Department (Dept. 2170) increasing revenues by \$11,333 and increasing expenditures by \$36,333; Further approve Budget Adjustment reducing Contingency-General Funds appropriation by 25,000.

Comments received from Marilyn Horn

Following failure of motion Chairman directs Supervisors Chapman and Pflueger to work on program review with the Auditor/Controller

Motion: Otto Second: Pflueger Vote: Chapman - NO  
Morris - Absent

## **Behavioral Health Services**

- 6.04** Adopts Resolution No. 2012-039 authorizing the Mental Health Director to sign agreement with the State Department of Mental Health for local mental health programming

Comments received from Noel O'Neill

**Motion:** Pflueger **Second:** Chapman

**Vote:** Chapman, Pflueger, Otto, Jaegel - AYE  
Morris-Absent

## **Clerk of the Board**

- 6.05** Acknowledges receipt of and assigns Supervisor Pflueger to respond to the 2011-12 Trinity County Grand Jury Final Report 2011/12-003

**Motion:** Chapman **Second:** Pflueger **Carried**

## **County Administrative Officer**

- 6.06** Approves Lease Agreement with the Watershed Research and Training Center for the premises known as "The Business Incubator" located on the County Fairgrounds in Hayfork subject to the following modifications: Strike paragraph 4.f of Exhibit C.

Comments received from Lynn Jungwirth

**Motion:** Otto **Second:** Chapman **Carried**

- 6.07** Authorizes the recruitment and hiring of an Eligibility Worker I or II to fill a vacancy created by a resignation

Comments received from Linda Wright

**Motion:** Otto **Second:** Chapman **Carried**

- 6.08** Approves reclassification of Payroll Technician (G187E) to Supervising Accounting Technician (M209C) effective July 1, 2012.

Comments received from Marilyn Horn

**Motion:** Chapman **Second:** Pflueger **Carried**

- 6.09** Waives recruitment and authorizes hiring Martha Manzo as a custodian effective 7/1/12 and pursuant to Trinity County Code Section 2.60.410 approve hiring Ms. Manzo at Range G140, Step C

Comments received from Tony Miller,

**Motion:** Chapman **Second:** Otto **Carried**

## **County Counsel**

- 6.10** Waives reading and direct the Clerk to let the record show that an Ordinance repealing Chapter 8.55 of the Trinity County Code pertaining to medical marijuana is introduced

**Motion:** Pflueger **Second:** Chapman **Carried**

## Sheriff

- 6.11** Approves agreement with Laura Keller, F.N.P. to continue to provide Nurse Practitioner services at the Trinity County Jail and Trinity County Juvenile Detention Facility.

Comments received from Ken Langston

**Motion:** Otto      **Second:** Pflueger      **Carried**

- 6.12** Approves agreement with Michael Novak, P.A. to continue to provide Physician's Assistant services at the Trinity County Jail and Trinity County Juvenile Detention Facility.

Comments received from Ken Langston

**Motion:** Otto      **Second:** Pflueger      **Carried**

- 6.13** Approves agreement with Valley Industrial Communications, Inc. to provide radio system maintenance services for communications equipment for the Trinity County Sheriff's Office, Trinity County Department of Transportation and Trinity County Volunteer Fire Departments. Includes maintenance and repair to the Trinity County Sheriff's Dispatch Center and the County Repeaters.

Comments received from Ken Langston

**Motion:** Chapman      **Second:** Otto      **Carried**

- 6.14** Approves agreement with Valley Industrial Communications, Inc. to provide radio system programming services to narrow band the County's radio system, which includes re-programming the County's Repeaters and the Trinity County Sheriff's Office mobile radios.

Comments received from Ken Langston

**Motion:** Otto      **Second:** Pflueger      **Carried**

## Transportation

- 6.15** Awards Annual Bid for Asphaltic Emulsions Schedules I and I to VSS Emultech and authorize the Chairman to sign Agreements.

Comments received from Richard Tippett

**Motion:** Otto      **Second:** Chapman      **Carried**

- 6.16** Awards Annual Bid for Asphalt Concrete & Premix Schedule I to Eagle Rock and Schedule II to Thomas R. Bess, and authorizes the Chairman to sign Agreements.

Comments received from Richard Tippett

**Motion:** Otto      **Second:** Chapman      **Carried**

- 6.17** Approves Contract Change Order No. 1 with Steel Head Constructors INC. of Redding, CA in the amount of \$338,851.48, and authorizes the Director of Transportation to sign the contract change order document.

Comments received from Richard Tippett

**Motion:** Otto      **Second:** Pflueger      **Carried**

## **Addendum**

**County Administrative Officer**

- A** Approves 5 year agreement with Trinity County Life Support for ambulance and emergency medical services in Zone 1

Kathy Ratliff

**Motion:** Chapman    **Second:** Otto    **Carried**

**ADJOURN**

**TRINITY COUNTY BOARD OF SUPERVISORS**

\_\_\_\_\_  
ANTON R. JAEGEL, CHAIRMAN  
Board of Supervisors, County of  
Trinity, State of California

Attest:

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WENDY G. TYLER, Clerk of the Board  
County of Trinity, State of California