

MEETING MINUTES

2012-11-06

Chairman

Supervisor Roger Jaegel - District 3

Vice Chairman

Supervisor Debra Chapman - District 4 - ABSENT

Supervisor Judy Pflueger - District 1

Supervisor Judy Morris - District 2

Supervisor Wendy Otto - District 5 - ABSENT

Wendy Tyler - County Administrative Officer/Clerk of the Board

David Prentice - Assistant County Counsel

Suzie White - Administrative Coordinator

Meeting called to order in open session at 9:00 a.m.

Pledge of Allegiance - Supervisor Pflueger

Announcements - Chairman Jaegel reminded everyone to vote and also announced that Supervisor Otto will not be attending today's meeting as she is returning from Alaska and that Supervisor Chapman will not be attending today's meeting as she is ill. County Administrative Officer Wendy Tyler announced that Assistant County Counsel David Prentice will be sitting in on today's meeting in place of County Counsel Derek Cole.

Consent

Clerk of the Board

1.01 Tabled approving regular meeting minutes of October 16, 2012, as submitted by the Clerk until December 4, 2012

County Administrative Officer

1.02 Approved a budget adjustment in the General Services Department (Dept. 1750) decreasing salaries & benefits by \$25,000 and increasing services & supplies by \$25,000.

Motion: Morris **Second:** Pflueger **Vote:** Pflueger, Morris, and Jaegel - AYE
Chapman and Otto - ABSENT

District Attorney

1.03 Approved a budget adjustment in the District Attorney's Department (Dept. 2100) increasing salaries & benefits by \$7,363 and decreasing prior year expenses by \$7,363 and approved a budget adjustment in the ADA Recovery Act Program (Dept. 2157) increasing both revenues and expenditures by \$7,660.

Motion: Morris **Second:** Pflueger **Vote:** Pflueger, Morris, and Jaegel - AYE
Chapman and Otto - ABSENT

Health & Human Services

- 1.04** Approved an agreement with Del Norte County (DN CO AGMT #2012-140) for Trinity County to provide Supplemental Nutrition Assistance Program Education (SNAP-Ed).

Motion: Morris **Second:** Pflueger **Vote:** Pflueger, Morris, and Jaegel - AYE
Chapman and Otto - ABSENT

Sheriff

- 1.05** Adopted Resolution No. 2012-058, subject to the County Administrative Officer receiving written proof of disposition of the asset, which removes from the Sheriff's Office Capital Asset Inventory Departmental Listing:

Asset ID 05191, a 1973 Boston Whaler Skiff (BWCA26110573);
Asset ID 13189, a 30 HP Evenrude Outboard Engine (E30ELCRR); and
Asset ID 00804, a Boat Trailer (332561).

Received comments from Sheriff Bruce Haney.

Motion: Pflueger **Second:** Morris **Vote:** Pflueger, Morris, and Jaegel - AYE
Chapman and Otto - ABSENT

- 1.06** Adopted Resolution No. 2012-059, subject to the County Administrative Officer receiving written proof of disposition of the asset, which removes from the Sheriff's Office Capital Asset Inventory Departmental Listing:

Asset ID 05192, a 25 HP Mercury Outboard Engine (6577152);
Asset ID 11776, a 1995 Zodiac MKII Grand Raid (XDCA366ML495); and
Asset ID 11777, a 1995 EZ Loader Boat Trailer (1ZE1MBS16SA039468).

Received comments from Sheriff Bruce Haney.

Motion: Pflueger **Second:** Morris **Vote:** Morris, Pflueger, and Jaegel - AYE
Chapman and Otto - ABSENT

- 1.07** Adopted Resolution No. 2012-060, subject to the County Administrative Officer receiving written proof of disposition of the asset, which removes from the Sheriff's Office Capital Asset Inventory Departmental Listing:

Asset ID 10690, a 1993 Sotar White Water Raft (WWWQO2220G393).

Received comments from Sheriff Bruce Haney.

Motion: Pflueger **Second:** Morris **Vote:** Morris, Pflueger, and Jaegel - AYE
Chapman and Otto - ABSENT

- 1.08** Adopted Resolution No. 2012-061 which removes from the Sheriff's Office Capital Asset Inventory Departmental Listing:

Asset ID 13013, a Glock 40 Cal Semi Auto Pistol (CFG957US);
Asset ID 13016, a Glock 40 Cal Semi Auto Pistol (CFG960US);
Asset ID 13021, a Glock 40 Cal Semi Auto Pistol (CFG965US);
Asset ID 13035, a Glock 40 Cal Semi Auto Pistol (CFG993US);
Asset ID 13039, a Glock 40 Cal Semi Auto Pistol (CFG997US);
Asset ID 13042, a Glock 40 Cal Semi Auto Pistol (CXX957US);
Asset ID 13043, a Glock 40 Cal Semi Auto Pistol (CXX958US); and
Asset ID 13044, a Glock 40 Cal Semi Auto Pistol (CXX959US).

Received comments from Sheriff Bruce Haney, County Administrative Officer Wendy Tyler, and Auditor Controller Marilyn Horn.

Motion: Pflueger **Second:** Morris **Vote:** Morris, Pflueger, and Jaegel - AYE
Chapman and Otto - ABSENT

- 1.09** Approved a budget adjustment in the State & Local Asset Seizure Department (Dept. 8593) increasing services & supplies by \$2,000 and increasing fixed assets by \$8,850.

Motion: Morris **Second:** Pflueger **Vote:** Pflueger, Morris, and Jaegel - AYE
Chapman and Otto - ABSENT

Transportation

Transportation

1.10 Adopted Resolution No. 2012-057 which approves a Labor Compliance Plan.

Motion: Morris

Second: Pflueger

Vote: Pflueger, Morris, and Jaegel - AYE
Chapman and Otto - ABSENT

Transportation Commission

RECESS AS THE BOARD OF SUPERVISORS; RECONVENE AS THE TRANSPORTATION COMMISSION

Transportation Commission

2.01 Received an update from Caltrans District 2 Director John Bulinski concerning transportation issues of mutual interest between the Trinity County Transportation Commission, acting as the Transportation Policy Advisory Committee.

Received comments from Director of Transportation Rick Tippett.

2.02 Adopted Resolution No. 2012-062 which amends the Fiscal year 2012/2013 Overall Work Program (OWP) by adding \$743 to Work Element 602.2 and \$902 to Work Element 603 and makes other miscellaneous programmatic changes.

Received comments from Director of Transportation Rick Tippett.

Motion: Pflueger

Second: Morris

Vote: Morris, Pflueger, and Jaegel - AYE
Chapman and Otto - ABSENT

RECESS AS THE TRANSPORTATION COMMISSION; RECONVENE AS THE BOARD OF SUPERVISORS

Reports

Reports

3.01 I. Received reports from Director of Transportation Rick Tippett, Sheriff Bruce Haney, and Director of Health and Human Services Linda Wright.

II. Received a report from County Administrative Officer Wendy Tyler.

III. Received reports from Members of the Board of Supervisors.

Closed Session

Board of Supervisors

4.01 Government Code section 54954.5(e). Public Employee Evaluation: County Counsel

Continued evaluation to November 13, 2012.

County Administrative Officer

4.02 Gov't Code section 94957.6 - Labor Negotiations

County's Designated Representatives: Wendy Tyler and David Prentice
Employee Organizations: Trinity County Skilled Trades, Trinity County Miscellaneous Peace Officers Unit, Trinity County General Unit, Trinity County Management and Confidential Unit, Trinity County Deputy Sheriff's Association, and Trinity County Department Head Association

Direction was given to the Negotiations team.

County Counsel

County Counsel

4.03 Gov't Code Section 54956.9(c). Deciding to initiate litigation.

No. of cases: One

Direction was given to staff.

4.04 Gov. Code 54956.9(a). Conference with Legal Counsel.

No. of Cases: One

Claimant: William Chabino (Trinity County Superior Court Case No. 08-CV-092)

Agency/Person(s) Claimed Against: Trinity County

No reportable action was taken.

Meeting reconvenes at 1:30 PM

PUBLIC COMMENT - None

County Matters

Auditor/Controller

- 5.01** Approved Fiscal Year 2011/12 end-of-year required accounting and budgetary entries as outlined in the staff report and attached worksheet.

Received comments from Auditor-Controller Marilyn Horn.

Motion: Pflueger **Second:** Morris **Carried**

Board of Supervisors

- 5.02** Approved a letter to Eric Huff at the Board of Forestry and Fire Protection regarding State Responsibility Area Prevention Benefit Fee, 2012 – Proposed Rule Making.

Motion: Pflueger **Second:** Morris **Carried**

County Administrative Officer

- 5.03** Adopted Resolution No. 2012-063 which opposes the Bay-Delta Conservation Plan to construct isolated water conveyances with the amendment to include sending the resolution to Senator Boxer, Senator Feinstein, Congressman Herger, Congressman Thompson, and Assemblyman Chesbro.

Received comments from Mark Feley, Richard Seel, Kay Graves, Agricultural Commissioner Mark Lockhart, and County Administrative Officer Wendy Tyler.

Motion: Morris **Second:** Pflueger **Vote:** Pflueger, Morris, and Jaegel - AYE
Chapman and Otto - ABSENT

- 5.04** Appointed County Administrative Officer Wendy Tyler as Interim Solid Waste Director with a 10 percent time allocation to the Solid Waste Enterprise Fund, effective December 1, 2012.

Received comments from County Administrative Officer Wendy Tyler and Director of Solid Waste Mark Lockhart.

Motion: Morris **Second:** Pflueger **Carried**

- 5.05** Authorized a promotional recruitment and hiring of a Probation Assistant in the Probation Department.

Received comments from Assistant Chief Probation Officer Hal Ridlehuber and County Administrative Officer Wendy Tyler.

Motion: Pflueger **Second:** Morris **Carried**

County Administrative Officer

- 5.06** Changed allocation of 3 Administrative Clerk I/II/Senior or Legal Secretary I/II/Senior to 4 and eliminated the allocation of 1 Administrative Services Officer in the District Attorney's Office; and pursuant to Trinity County Code Section 2.60.410 waived the recruitment process and appointed Pamela Coffey as an Administrative Clerk II at B step due to her extensive experience in working in a clerical capacity.

Received comments from Business Manager Donna Harrison and County Administrative Officer Wendy Tyler.

Motion: Morris **Second:** Pflueger **Carried**

- 5.07** Pursuant to Trinity County Code Section 2.60.490(h) waived the six (6) month waiting period for Deanna Bradford's life insurance, vision insurance and dental insurance.

Received comments from County Administrative Officer Wendy Tyler.

Motion: Pflueger **Second:** Morris **Carried**

Sheriff

- 5.08** Approved the acceptance of \$37,000.00 from the Trinity County Remote Access Network (RAN) Board by the Sheriff's Department. The monies will be applied to fund a partial Correctional Officer/Dispatcher to work the Trinity County Jail.

Received comments from Sheriff Bruce Haney and County Administrative Officer Wendy Tyler.

Motion: Morris **Second:** Pflueger **Carried**

Addendum

County Administrative Officer

- A1** Approved the job description and salary range for an Agricultural Biologist I (Range G201) and Agricultural Biologist II (Range G211); directed that the positions be added to the alphabetical listing of positions; and authorized the addition of Agricultural Biologist I allocation in the Agricultural Commissioner/Sealer of Weights and Measures Department.

Received comments from County Administrative Officer Wendy Tyler and Agricultural Commissioner Mark Lockhart.

Motion: Pflueger **Second:** Morris **Carried**

- A2** Authorized the recruitment and hiring of a Food Service Manager for the Trinity County Sheriff's Office Jail Kitchen due to an upcoming retirement.

Received comments from Sheriff Bruce Haney, County Administrative Officer Wendy Tyler, and Richard Seel.

Motion: Morris **Second:** Pflueger **Carried**

- A3** Found no objection to the issuance of a daily alcoholic beverage license to the Trinity High School Athletic Boosters Club to serve alcoholic beverages at their fundraiser dinner and casino night held at the CD Veterans Hall on Saturday, November 3, 2012; and ratified the County Administrative Officer Wendy Tyler's signature on the Daily License Application.

Motion: Pflueger **Second:** Morris **Carried**

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS

ANTON R. JAEGEL, CHAIRMAN
Board of Supervisors, County of
Trinity, State of California

Attest:

WENDY G. TYLER
Clerk of the Board of Supervisors

By: _____
Deputy