

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
Weaverville, CA

**MEETING MINUTES**

2016-04-19

Chairman

Supervisor Karl Fisher - District 3

Vice Chairman

Supervisor John Fenley - District 5

Supervisor Keith Groves - District 1

Supervisor Judy Morris - District 2

Supervisor Bill Burton - District 4

VACANT - County Administrative Officer

Margaret Long - County Counsel/Clerk of the Board

Suzie Hawkins - Administrative Coordinator

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Meeting called to order in open session at 9:00 AM.

Pledge of Allegiance - Supervisor Morris

Public Comment - Debbie Lono, Diana Sheen, Eric Lono, Terry Mines and Travis Finch.

## Presentations

### Transportation

- 1.01 Adopted Resolution No. 2016-025 of appreciation recognizing Steve Delaney, Assistant Road Crew Supervisor II upon his retirement from Trinity County.

Received comments from Director of Transportation Rick Tippett.

Motion: Groves      Second: Fenley      Vote: Fenley, Groves, Morris, Burton and Fisher - AYE

- 1.02 Received a presentation from Director of Transportation Rick Tippett concerning Trinity County's Pavement Management System.

Received comments from Kay Graves.

- 1.03 Received a presentation from Mitchell Weiss of the California Transportation Commission concerning the California Road Charge Pilot Program and the need for rural participation.

Received comments from Director of Transportation Rick Tippett, Liz McIntosh, Duncan McIntosh, Terry Mines and Eric Lono.

## Consent

## Auditor/Controller

- 2.01** Approved a budget adjustment in the Tax Revenue Anticipation Note Department (Dept. 9883) increasing revenues and expenditures by \$200.  
Motion: Morris      Second: Fenley      Vote: Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.02** Approved amendment number 1 to the agreement with Gallina, LLP increasing the maximum cost by \$2,000 to provide tax advisory services.  
Motion: Morris      Second: Fenley      Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

## Behavioral Health Services

- 2.03** Approved a lease agreement with Hayfork Community Center, Inc. to rent the 800 square-foot modular for the Horizons Wellness Center in Hayfork, CA.  
Motion: Morris      Second: Fenley      Vote: Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.04** Approved an agreement with Susan Morris Wilson to provide "The Culture of Poverty" training for Trinity County and other community staff.  
Motion: Morris      Second: Fenley      Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

## Board of Supervisors

- 2.05** Adopted Resolution No. 2016-027 supporting Rotary's 2016 Fourth of July Parade and adopted Resolution No. 2016-028 pertaining to parking during the 2016 Fourth of July Parade.  
Motion: Morris      Second: Fenley      Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

## Clerk of the Board

- 2.06** Adopted Resolution No. 2016-029 confirming the continuance of a Local Emergency due to drought conditions.  
Motion: Morris      Second: Fenley      Vote: Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.07** Adopted Resolution No. 2016-031 confirming the continuance of a Local Emergency pertaining to road conditions in Trinity County due to excessive soil saturation.  
Received comments from Kay Graves.  
Motion: Burton      Second: Morris      Vote: Morris, Burton, Groves, Fenley and Fisher - AYE
- 2.08** Tabled to April 19, 2016 for correction the consideration of regular meeting minutes of April 5, 2016, as submitted by the Clerk.  
Received comments from County Counsel Margaret Long and Administrative Coordinator Suzie Hawkins.
- 2.09** Found no objection to the issuance of a daily alcoholic beverage license to the North Trinity Lake Improvement Association to serve alcohol during their dinner at the IOOF Hall in Trinity Center on May 7, 2016.  
Motion: Burton      Second: Fenley      Carried      Vote: 4-0  
Groves - RECUSED
- 2.10** Found no objection to the issuance of a daily alcoholic beverage license to the Weaverville Rotary Scholarship Foundation to serve alcohol during their Wine Tasting Event at the Lewiston Peddler's Faire on June 4, 2016.  
Motion: Morris      Second: Fenley      Carried      Vote: 4-0  
Groves - RECUSED

## General Services

## General Services

- 2.11 Approved amendment number 2 to the agreement with Jones Electric increasing the maximum cost by \$13,000 for as needed electrical services.  
Motion: Morris Second: Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.12 Approved amendment number 2 to the agreement with Paul Scribner Construction extending the term to October 31, 2016 for as needed heavy equipment services.  
Motion: Morris Second: Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

## Grants

- 2.13 Approved a budget adjustment in the Disaster Recovery Initiative Department (Dept. 2159) increasing Salaries & Benefits and decreasing Services & Supplies by \$5,391.  
Received comments from County Counsel Margaret Long.  
Motion: Morris Second: Fenley Carried Vote: 5-0
- 2.14 Approved an agreement with Trinity County Resource Conservation District for the Trinity County Fire Safe Council Community Coordination and Implementation Project.  
Motion: Morris Second: Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.15 Approved an agreement with the Watershed Research and Training Center to develop and implement a fuels reduction program to create defensible space and to participate in the Trinity Fire Safe Council and the Trinity Collaborative.  
Motion: Morris Second: Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.16 Approved an agreement with Weaverville Fire District for implementation and administration of a Fire Prevention and Fuels Reduction program.  
Motion: Morris Second: Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

## Health & Human Services

- 2.17 Approved a memorandum of understanding with Health Mobile to provide mobile dental health services for under-served residents of Trinity County.  
Motion: Morris Second: Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.18 Approved a memorandum of understanding with the California Department of Social Services for participation in an online employment and wage verifications.  
Motion: Morris Second: Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.19 Awarded the Community Based Child Abuse Prevention Grant agreements as recommended by the Trinity County Child Abuse Prevention Council Executive/Finance Committee as follows:  
1) Mountain Valley Unified School District in the amount of \$4,401 for implementation and administration of a Hayfork Playgroup and Nurturing Parent Facilitator;  
2) Trinity County Office of Education in the amount of \$12,000 for implementation and administration of the School Readiness: Parent Development Initiative;  
3) Watershed Research and Training Center in the amount of \$8,000 for implementation and administration of the Indian Valley Summer Camp; and  
4) Weaverville Parent Nursery School in the amount of \$5,000 for implementation and administration of a Parent Cooperative Preschool.  
Motion: Morris Second: Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

## Information Technology

## Information Technology

- 2.20** Approved a budget adjustment in the Information Technology Department (Dept. 1940) increasing Salaries & Benefits and decreasing Services & Supplies by \$9,237.  
Motion: Morris      Second: Fenley      Vote: Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.21** Approved amendment number 6 to the agreement with Hewlett Packard Enterprise securing pricing for the period of April 1, 2016 through March 31, 2020 for technical support and maintenance for specified HP Equipment.  
Motion: Morris      Second: Fenley      Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

## Sheriff

- 2.22** Approved the annual agreement (2016-56) with the Drug Enforcement Administration (DEA) of the United States Department of Justice (DOJ) for the Domestic Cannabis Eradication Suppression Program for 2016 and authorized the Sheriff to sign the agreement.  
  
Received comments from Liz McIntosh and Business Manager Mary Treece.  
Motion: Morris      Second: Fenley      Carried Vote: 5-0
- 2.23** Ratified the Chairman's signature on amendment number 1 to the agreement with Lionakis extending the term to June 30, 2016, increasing the maximum cost by \$25,000 and modifying Exhibit A-Services to be Provided by Contractor for the Jail Construction Project.  
Motion: Morris      Second: Fenley      Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

## Solid Waste

- 2.24** Adopted Resolution No. 2016-030 authorizing the County Administrative Officer, Director of Solid Waste or his/her designee signature authority to execute all documents necessary to implement and secure payment from various payment programs administered by the Department of Resources Recycling and Recover (CalRecycle).  
Motion: Morris      Second: Fenley      Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

## Transportation

- 2.25** Approved a budget adjustment in the Surveyor Department (Dept. 1910) transferring appropriations within Services & Supplies in the amount of \$5,000.  
Motion: Morris      Second: Fenley      Vote: Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.26** Approved a consent to assignment which transfers the hanger lease agreement for Trinity Center Airport Hangar A-4 from Barber Family Trust, Douglas Barber to ACV Group, LLC.  
Motion: Morris      Second: Fenley      Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

## 10:00 AM Public Hearings

### Transportation Commission

## Transportation Commission

### **3.01** RECESSED AS THE BOARD OF SUPERVISORS AND CONVENED AS THE TRANSPORTATION COMMISSION

Adopted Resolution No. 2016-026 which defines the terms "Unmet Transit Needs" and "Reasonable to Meet"; and conducted a public hearing regarding potential unmet transit needs.

Received comments from Executive Secretary Rick Tippet and Senior Transportation Planner Polly Chapman.

ADJOURNED AS THE TRANSPORTATION COMMISSION AND RECONVENED AS THE BOARD OF SUPERVISORS

Motion: Fenley      Second: Burton      Vote: Burton, Fenley, Groves, Morris and Fisher - AYE

## **Reports/Announcements**

### Reports/Announcements

- 4.01** I. Received a report from Director of Transportation Rick Tippet, County Counsel Margaret Long, and Sheriff's Office Business Manager Mary Treece.
- A. Receive a Code Enforcement Update from Planning Director Rick Tippet.
- II. Did not receive a report from County Administrative Officer due to position vacancy.
- III. Received reports from Members of the Board of Supervisors.

## **County Matters**

### Auditor/Controller

- 5.01** Approved a budget adjustment in the Public Defender Department (Dept. 2170) increasing expenditures by \$8,016 and approved a budget adjustment in the General Fund Contingency Department (Dept. 9901) decreasing contingency by \$8,016.

Received comments from Assistant Auditor/Controller Mike Martin.

Motion: Burton      Second: Groves      Carried Vote: 5-0

### County Administrative Officer

- 5.02** Took the following action in the County Administrative Department effective May 1, 2016 and directed that said changes be made to the allocation of positions listing:
- 1) Deleted the position of Senior Fiscal Analyst;
  - 2) Added 1 Accounting Technician I at Range N167, Accounting Technician II at Range N177 or Accounting Technician, Senior at Range N187;
  - 3) Pursuant to Trinity County Code Section 2.60.360 reclassified the Administrative Coordinator II to an Accounting Technician II at Range N177 Step D;
  - 4) Changed from 2 to 1 the allocation of Administrative Clerk I/II or Administrative Coordinator I/II; and
  - 5) Pursuant to Trinity County Code Section 2.60.410(A)(2) authorized hiring an Administrative Coordinator II at Range N174 Step E.

Received comments from County Counsel Margaret Long.

Motion: Morris      Second: Fenley      Carried Vote: 5-0

### Probation/Collections

## Probation/Collections

- 5.03** Allocated 1 Senior Fiscal Analyst at Range M242 to the Probation Department effective May 1, 2016 and deleted the allocation of Business Manager from the Probation Department effective July 1, 2016; and directed that said changes be made to the allocation of positions listing.

Received comments from County Counsel Margaret Long.

**Motion:** Morris      **Second:** Burton      **Carried** Vote: 5-0

## Transportation

- 5.04** Approved a budget adjustment in the Planning Department (Dept. 2800) increasing expenditures by \$8,640 and approved a budget adjustment in the General Fund Contingency Department (Dept. 9901) decreasing contingency by \$8,640.

Received comments from Director of Transportation Rick Tippett.

**Motion:** Burton      **Second:** Fenley      **Carried** Vote: 5-0

- 5.05** Continued from April 5, 2016 the consideration of amendment number 5 to the agreement with Quincy Engineering, Inc.

Approve amendment number 5 to the agreement with Quincy Engineering, Inc. to increasing the maximum cost by \$394,855 to provide for Roundabout evaluation and potential design for Lance Gulch Road at Highway 299 and directed that Director of Transportation Rick Tippett report back to the Board the traffic study numbers that were identified for the intersection of Highway 299 and Lance Gulch Road.

Received comments from Director of Transportation Rick Tippet, Bob Morris, Kay Graves and Senior Environmental Compliance Specialists Jan Smith.

**Motion:** Burton      **Second:** Morris      **Carried** Vote: 4-1  
Groves - NO

## **Closed Session**

- 6.01** Government Code section 54954.5(c) - Conference with Legal Counsel - Existing Litigation  
No. of Cases: One

Verizon California Inc. v. California State Board of Equalization, et al. (Case No. 34-2011-00116029-CU-MC-GDS)

Direction was given to staff.

- 6.02** Government Code Section 54954.5(e) - Public Employee Evaluation: County Counsel

Evaluation was held.

- 6.03** Government Code section 54954.5(f) - Labor Negotiations  
County's Designated Representatives: David Prentice and Shelly Pourian  
Employee Organizations: Deputy Sheriff's Association

Direction was given to the negotiating team.

Addendum

General Services

- A Approved the purchase of 3 new vehicles for Motor Pool to be assigned to the Sheriff's Department and approved a budget adjustment in the Working Capital Motor Pool Department (Dept. 8803) increasing Fixed Assets by \$114,876.

Received comments from Business Manager Mary Treece.

Motion: Morris Second: Fenley Carried Vote: 5-0

Sheriff


- B Approved the purchase of 1 new vehicle for the Sheriff's Department and approved a budget adjustment in the Sheriff Department (Dept. 2200) increasing revenue and Fixed Assets by \$51,000.

Received comments from Business Manager Mary Treece.

Motion: Morris Second: Groves Carried Vote: 5-0

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS

  
\_\_\_\_\_  
L. KARL FISHER, CHAIRMAN  
Board of Supervisors, County of  
Trinity, State of California

Attest:

MARGARET E. LONG  
Clerk of the Board of Supervisors

By:   
\_\_\_\_\_  
Deputy