

County Contract No.

Department
County Administrative Officer

TRINITY COUNTY

Board Item Request Form

2010-03-02

6.02

Contact

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Phone

623-1325

Requested Agenda Location

County Matters

Requested Board Action:

Authorize the recruitment and hiring of an Employment and Training Worker I or II in the Health and Human Services Department.

Fiscal Impact:

Approximate cost in salary and benefits per month for an Employment and Training Worker I would be \$4,040; for an Employment and Training Worker II \$4,357

Motion:_____ Second_____ Roll Call: Ayes:_____ Nays:_____ Tabled To:_____

Action:

Notes:

STAFF REPORT

Subject: Recruit and fill and Employment Training Worker I/II

Date: March 1, 2009

ISSUE: SHOULD THE BOARD approve a recruitment to fill an Employment Training Worker I/II position within the Health and Human Services Employment Services Department.

ALTERNATIVES INCLUDING FINANCIAL IMPLICATIONS:

1) Approve the request to recruit and fill an Employment Training Worker I/II position. The department needs an ETW I/II to provide case management to active cases. The position is necessary to ensure appropriate and timely services to the active caseload participants. The caseload has grown about 20% over the past 12 months. The County is seeing more of an influx of displaced workers and the ECF funding will enable subsidized employment opportunities and stimulate the local economy. The goal is to provide opportunities to assist clients in becoming gainfully employed through the use of Emergency Contingency Funds (ECF funding). ECF funding for Trinity County has already been received. The position has already been budgeted for.

2) Not fill the position. If the position is not filled it would affect the level of service provided to clients to help them get off assistance. Not filling the position could result in having to return the ECF funding and possible sanctions due to clients not meeting their State and Federal required participation rates. This could result in loss of revenue to the County.

RECOMMENDATION: It is staff's recommendation that the request to recruit and fill the Employment Training Worker I/II be approved.

Dept. Head Signature

CAO RECOMMENDATION: Concur: Yes No

Comments: Recommend approval - Dero Forslund

ETW I	# months	Sal/Mo	Total Sal	Soc Sec	Grp Ins	Def Comp	UI	Post Empl	WC	Ret misc	
G164A	1	2251	2251	172	492		35	381		603	
			0	0	0					0	
			0	0	0					0	
Sub Totals	1	2251	2251	172	492	0	35	381	104	603	\$ 4,040
ETW II	# months	Sal/Mo	Total Sal	Soc Sec	Grp Ins	Def Comp	UI	Post Empl	WC	Ret misc	
G174A	1	2487	2487	190	492		35	381		667	
			0	0	0					0	
			0	0	0					0	
Sub Totals	1	2487	2487	190	492	0	35	381	104	667	\$ 4,357



Trinity County Health and Human Services Department

January 28, 2010
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