

**TRINITY COUNTY TRANSPORTATION DEPARTMENT
DEPUTY DIRECTOR OF ENGINEERING
\$5,853.91 - \$7,115.46/MONTHLY**

DEFINITION:

Under general supervision, To assist the Director of Transportation with planning, organizing, directing, and managing the County's Transportation Department; to have day-to-day responsibility for the coordination and supervision of engineering and surveying functions; to perform budget development and control for assigned functions of the Transportation Department; to provide highly responsible and technical staff support for engineering projects and surveying functions; and to do related work as required.

QUALIFICATIONS:

Knowledge of:

Organizational and management practices as applied to analysis and evaluation of department programs, policies, procedures, organizational structure and operational needs.
Principles of project planning, development, coordination, and direction for engineering and surveying functions.
Principles, practices, and methods of Civil Engineering as applied to the design, construction, and maintenance of roads and Transportation facilities.
Pertinent State, Federal and local laws, regulations, and ordinances related to the functions and operations of the Transportation Department.
Grant development and administration.
Proper inspection methods and procedures.
Research and statistical methods.
Budget development and control.
Principles of public administration, management, staff supervision, employee training, and work evaluation.

Ability to:

Assist with planning, organizing, managing, and coordinating the functions of the County Transportation Department.
Analyze problems, identify alternative solutions, determine consequences of actions, and implement recommendations in support of department goals.
Plan and manage the Department engineering and surveying functions.
Interpret engineering and surveying information and make decisions in accordance with laws, regulations and policies.
Provide management, training, and supervision for assigned staff.
Assist with development and administration of the Department budget.
Oversee and perform the gathering and maintenance of information for a variety of Transportation Department functions and projects.
Collect, compile, and analyze technical, statistical, and other information.
Direct the preparation and prepare clear, concise reports.
Make effective oral and written presentations.
Effectively represent the Transportation Department with the public, community organizations, boards, commissions, and other government agencies.
Establish and maintain cooperative working relationships.

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Training and Experience:

Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Six (6) years of increasingly responsible experience in planning, development, construction and maintenance of Transportation facilities, including at least two (2) years in a management or supervisory position and four (4) years of professional engineering experience.

Special Requirements:

Possession of, or ability to obtain, an appropriate California Driver's License.

Possession of current and valid registration as a Professional Civil Engineer from the State of California.

Possession of current and valid registration as a Land Surveyor from the State of California, if not included as an endorsement with a Civil Engineer License.

EXAMPLES OF DUTIES AVAILABLE UPON REQUEST.