

## TRINITY COUNTY BOARD OF SUPERVISORS

## MINUTES

JANUARY 19, 1999

TRINITY COUNTY LIBRARY MEETING ROOM

WEAVERVILLE, CA

The Board of Supervisors, in and for the County of Trinity, State of California, meets in Regular Session at 9:00 a.m. and there are:

PRESENT SUPERVISORS: Chris Erikson, Ralph Modine, Berry Stewart and Robert Reiss.

ABSENT SUPERVISORS: Paul Fackrell.

Administrative Officer Jeannie Nix-Temple, absent.

County Counsel David Hammer, present.

County Clerk Dero B. Forslund and Deputy Clerk Nicole Miller, present.

Administrative Analyst, Jeanne Gravette, present.

Chairman Reiss, presiding.

ITEM NO.

- CONVENES 9:00 A.M.; ADJOURNS 9:01 A.M. TO CLOSED SESSION

1 MEETS IN CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (GC 54956.9): REVIEW OF ALL EXISTING WORKERS COMP CASES

RECONVENES 9:40 A.M. TO OPEN SESSION

PLEDGE OF ALLEGIANCE

Chairman reports on Closed Session: instructions were given to County Counsel.

2 CONSENT AGENDA

The Board examines the Consent Agenda Items presented for consideration and on motion of Supervisor Modine, seconded by Supervisor Stewart and carried, Consent Agenda Items 2 a. through 2 kk., excluding Items 2 a., 2 b., 2 c., 2 f., 2 h., 2 q., 2 r., 2 s., 2 u., 2 w., 2 z., 2 aa., 2 bb., 2 cc., 2 dd., 2 ee. and 2 ff., are approved with the following vote polled: 4-3-1-5-Yes, 2-Absent.

2 d. Adopts and authorizes Chairman to sign Resolution No. 5-99 authorizing county employees to purchase certain items from the Office of Procurement, Department of General Services of the State of California;

and

adopts and authorizes Chairman to sign Resolution No. 6-99 authorizing representatives to acquire federal surplus property from the California State Agency for Surplus Property.

2 e. Adopts and authorizes Chairman to sign Resolution No. 7-99 for the Juvenile Accountability Program funded through the Juvenile Accountability and Incentive Block Grant Program administered by OCJP.

2 g. Approves Budget Increase No. 35-98/99 appropriating \$9,978.32 from General Fund, Provisions for Contingencies to Building Inspection.

2 i. Approves Journal Entry for Department of Transportation for Special Aviation - Trinity Center Airport in the amount of \$1,725.98.

2 j. Approves Journal Entry for Department of Transportation for Special Aviation - Hayfork Airport in the amount of \$31.22.

2 k. Approves Journal Entry for Department of Transportation for Special Aviation - Weaverville Airport in the amount of \$144.61.

2 l. Approves Journal Entry for Department of Transportation for Environmental Studies - Weaverville Airport Relocation in the amount of \$202.60.

2 m. Approves Journal Entry for Department of Transportation for Special Aviation - Airport Master Plan Studies/Weaverville Airport Site Selection in the amount of \$122.36.

2 n. Approves Journal Entry for Department of Transportation for Special Aviation - Airport Master Plan Studies/Weaverville Airport Site Selection in the amount of \$490.59.

2 o. Approves Journal Entry for Department of Transportation for Weaverville Airport Relocation - Acquisition in the amount of \$344.04.

2 p. Approves Journal Entry for Department of Transportation for Weaverville Airport Relocation - Acquisition in the amount of \$144.43.

2 t. Approves the Trinity County Health and Human Services Medi-Cal Outreach Grant application and authorizes the Director of Health and Human Services to sign the application, the grant contract, the contract amendments and invoices during the grant period.

2 v. Authorizes Auditor to refund the following solid waste fees:

Judy Fisch \$ 35.00

Clarence & Doris Hogg \$135.00

Mr. & Mrs. Henry \$ 70.00

Mr. Robert Haase \$ 35.00

2 x. Authorizes establishment of a petty cash fund in the amount of \$100.00 for the Agriculture Department.

2 y. Approves increase to Chief Probation Officer salary from \$3,418 per month to \$3,759 per month.

2 ff. On motion of Supervisor Erikson, seconded by Supervisor Modine and carried, tables resolution adopting the Salary Schedule Alphabetical List of Positions, Departmental Allocations and Unclassified Positions to include the following changes; to 2/3/99 meeting:

*SECTION 1.A. ALPHABETICAL LIST OF POSITIONS – EXCLUDING SAFETY:*

Establish the following classifications:

- Arts Program Executive Director (NR) at \$13.00 per hour; BOS approved 11-4-98; effective 11-4-98.
- Building Inspection Technician (G) at range 158; BOS approved 1-19-99; effective 1-1-99.
- Health Transit Driver at range 335(ST); BOS approved 12-1-98; effective 12-1-98.
- Human Resource Director (NR) at range 201; BOS approved 11-4-98; effective 11-4-98.
- Human Resource Technician (NR) at range 147; BOS approved 11-4-98; effective 11-4-98.
- Social Worker Supervisor I/II (M) at ranges 212 and 217, respectively; BOS approved 10-6-98; effective 10-1-98.
- Staff Services Analyst (G) at range 191; BOS approved 12-15-98; effective 12-15-98.

- Delete the following classifications:

- Social Services Supervisor; BOS approved 10-6-98; effective 10-1-98.
- Data Processing Director; effective 1-1-99.

Change salary and/or salary ranges for the following classifications:

- Assistant Engineer from range 193 to range 206; BOS approved 10-20-98; effective 9-1-98.
- \*\*Assistant Chief Probation Officer from range 188 to range 186; BOS approved 8-4-98; effective 1-1-99.
- Associate Civil Engineer from range 216 to range 226; BOS approved 11-4-98; effective 9-1-98.
- Certified Registered Nurse Anesthetist from \$8,923 to \$9,101; BOS approved 8-4-98; effective 1-1-99 (as per MOU).
- Chief Probation Officer from \$3,418 per month to \$3,759 per month; BOS approved 1-19-99; effective 1-1-99.
- Deputy Director of Transportation – Engineering from range 231 to range 241; BOS approved 11-4-98; effective 9-1-98; and from range 241 to range 246; BOS approved 11-4-98; effective 1-1-99.

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- \*\*Deputy Probation Officer I/II/III from ranges 168, 174 & 188 respectively, to ranges 166, 172, 186 respectively; BOS approved 8-4-98; effective 1-1-99.
- \*\*District Attorney's Investigator from range 197 to range 195; BOS approved 8-4-98; effective 1-1-99.
- Eligibility Worker I/II/III from ranges 132, 142, 152, respectively to ranges 142, 152, 162, respectively; BOS approved 1-5-99; effective 12-1-98.
- Engineering Technician I/II from ranges 370 and 380, respectively to ranges 380 and 390, respectively; BOS approved 11-4-98; effective 9-1-98.
- \*\*Evidence Technician from range 601 to range 614; BOS to approve 1-1-19; effective 1-1-99.

General Services Director from \$3,373 per month to \$3,900 per month; BOS approved 10-6-98; effective 10-1-98.

Laborer from range 329 to range 332; BOS approved 12-15-98; effective 1-1-99.

Mechanic I/II/III from ranges 354, 364, 369 respectively to ranges 357, 367 and 372, respectively; BOS approved 12-15-98; effective 1-1-99.

Programmer Analyst I/II from ranges 181 & 191, respectively to ranges 211 and 221, respectively; BOS approved 9-15-98; effective 9-1-98.

Road Maintenance Crew Supervisor from range 374 to range 377; BOS approved 12-15-98; effective 1-1-99.

Road Maintenance Worker I/II/III from ranges 344, 354, 364 respectively to ranges 347, 357 and 367, respectively; BOS approved 12-15-98; effective 1-1-99.

Social Services Aide from range 142 to range 152; BOS 1-19-99; effective 1-1-99.

Social Services I, II, III from ranges 160, 170 & 180 respectively to ranges 170, 180 & 190 respectively; BOS approved 1-19-99; effective 1-1-99.

Senior Civil Engineer from range 226 to range 236; BOS approved 11-4-98; effective 9-1-98.

Senior Storekeeper from range 364 to range 367; BOS approved 12-15-98; effective 1-1-99.

Special Projects Crew Supervisor from range 374 to range 377; BOS approved 12-15-98; effective 1-1-99.

Storekeeper from range 354 to range 357; BOS approved 12-15-98; effective 1-1-99.

Storekeeper Trainee from range 344; to range 347; BOS approved 12-15-98; effective 1-1-99.

- \*\*Pursuant to the MOU adopted by the Board on August 4, 1998 these classifications are not eligible for the 1-1-99 2% Cost of Living increase. Since the 2% increase is applied to the entire salary table, including the ranges associated with these classifications, it is necessary to lower the salary range by 2% to maintain the same compensation. Evidence Technician salary range must be changed so that it receives the 2%; this range change does not reflect any other increase but the 2% COLA.

Reflect 2% across-the-board salary increase applied to the following department head monthly salaries as follows: (BOS approved 8-4-98, effective 1-1-99)

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- Agricultural Commissioner/Sealer of Weights & Measures from \$3,846 to \$3,923;

Assessor from \$3,650 to \$3,723;

Auditor/Controller from \$3,728 to \$3,803;

Counseling Center Director from \$3,576 to \$3,648;

Chief Building Inspector from \$3,202 to \$3,723;

County Administrative Officer from \$5,150 to \$5,253;

County Clerk/Recorder from \$3,728 to \$3,803;

County Clerk/Recorder/Assessor from \$4,303 to \$4,390;

Director of Transportation from \$4,919 to \$5,017;

District Attorney from \$4,906 to \$5,004;

District Attorney/Coroner from \$5,090 to \$5,192;

General Services Director from \$3,900 to \$3,978;

Health & Human Services Director from \$4,584 to \$4,676

Hospital Administrator from \$8,160 to \$8,323;

Library Director from \$2,876 to \$2,934;

Planning Director from \$3,682 to \$3,756;

Supervisor on the Board of Supervisors from \$1,675 to \$1,708;

Treasurer/Tax Collector from \$3,229 to \$3,294.

### *SECTION 3. ALLOCATION OF POSITIONS:*

- **County Administrative Office** – Eliminate Administrative Analyst III/Personnel Officer allocation and allocate 1 Human Resource Director; BOS approved 11-4-98; effective 11-4-98. Consolidate **Data Processing Department** with County Administrative Office; establish Data Processing allocations as follows: 1 Programmer Analyst I/II; 1 Computer Operator I/II; 1 Chief Programmer/Analyst; BOS approved 9-15-98.

**Counseling Center** - Reclassify position held by LaJean Yates from Senior Administrative Clerk to Medical Records Technician II; position held by Pamela Wenzel from Administrative Clerk II to Medical Records Clerk II; position held by Lisa Chavez from Administrative Clerk II to Account Clerk II; BOS approved 1-19-99; effective 1-1-99.

**Health & Human Services, Human Services Division** – Eliminate word "maximum" with reference to Accounting Technician allocation; BOS approved 11-4-98; effective 11-1-98. Allocate 1 Senior Administrative Clerk position; BOS approved 9-15-98; effective 9-1-98. Allocate 1 Health Transit Driver; BOS approved 12-1-98; effective 12-1-98. Reduce Social Services Aide allocation from 2 to 1; BOS approved 9-15-98; effective 9-1-98. Eliminate Social Services Supervisor allocation and allocate 1 Social Worker Supervisor; BOS approved 10-6-98; effective 10-1-98. Allocate 1 Staff Services Analyst I/II; BOS approved 12-15-98; effective 12-15-98.

**Hospital** – Reduce Hospital Maintenance Worker I/II from 4 to 3; BOS approved 1-5-99; effective 1-5-99.

**Planning Department** - Approve reclassification of position held by Jeanne Krevitsky from Administrative Secretary to Planning Technician; BOS approved 1-19-99; effective 1-1-99.

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- **Sheriff** – Allocate 1 Evidence Technician; BOS approved 10-20-98; effective 10-20-98.

**Transportation** -- Eliminate word "maximum" with reference to Administrative Secretary allocation.

*SECTION 2.A. ALPHABETICAL LIST OF POSITIONS – SAFETY:*

- Establish position of Evidence Technician (S) at range 601; BOS approved 10-20-98; effective 10-20-98.

*UNCLASSIFIED POSITIONS:*

- Delete Arts Coordinator; BOS approved 11-4-98; effective 11-4-98.

Change hourly rate for Laborer from \$7.16 per hour to \$7.37 per hour.

- 2 gg. Approves Policy Statement No. 3-99(P) re conduction of oral interviews for the purpose of candidate selection.

2 hh. Pursuant to County Code Section 2.60.410, approves promotion of Cindy Hiett, MFCC, to Clinical Counselor II at step B; effective January 1, 1999.

2 ii. Approves destruction of employment applications, rating sheets and selection materials not currently under litigation, grievance or dispute, dated prior to December 31, 1996.

2 jj. Finds no objection to the issuance of an on-sale general alcoholic beverage license to Douglas Hodges and Rita Hodges, dba Victorian Restaurant located on 1701 Main St., Weaverville.

2 kk. Acknowledges receipt of Contamination Site Report for unauthorized release at Trinity Alps Marina in Lewiston, California.

2 a. On motion of Supervisor Erikson, seconded by Supervisor Stewart and carried, approves minutes of January 5, 1999, as submitted by Clerk.

2 b. On motion of Supervisor Modine, seconded by Supervisor Erikson and carried, adopts and authorizes Chairman to sign Resolution No. 4-99 of appreciation for Jeanne Gravette, Administrative Analyst; with the following vote polled: 3-1-4-5-Yes, 2-Absent.

2 c. Pulls Resolution authorizing County Clerk to conduct all elections in calendar year 1999.

2 f. Motion of Supervisor Stewart and second of Supervisor Erikson to table introduction of Ordinance amending Trinity County Code Section 2.60.270 relating to the appointment of department heads, does not carry. 3-1-No, 2-Absent.

On motion of Supervisor Erikson, seconded by Supervisor Stewart and carried, waives reading and directs Clerk to let the record show that the Ordinance amending Trinity County Code Section 2.60.270 relating to the appointment of department heads, is introduced. 5-No, 2-Absent.

2 h. On motion of Supervisor Erikson, seconded by Supervisor Modine and carried, approves Budget Increase No. 36-98/99 appropriating \$1,500.00 from General Fund, Provisions for Contingencies to Probation: STC Training; comments received from Terry Lee, Chief Probation Officer.

2 r. On motion of Supervisor Erikson, seconded by Supervisor Stewart and carried, approves and authorizes Chairman to sign Amendment No. 1 to Ground Lease Agreement with Marks Cablevision, extending the term of the agreement to September 19, 2004.

2 s. On motion of Supervisor Erikson, seconded by Supervisor Modine and carried, approves and authorizes the Chairman to sign the Memorandum of Understanding between Health and Human Services and the Trinity Hospital for childrens services provided by hospital staff, subject to routing for approval as to form and content.

2 u. On motion of Supervisor Modine, seconded by Supervisor Erikson and carried, approves and authorizes Chairman to sign Memorandum of Understanding between Health and Human Services and the Counseling Center

relating to CALWORKS services, subject to routing for approval as to form and content.

2 w. On motion of Supervisor Erikson, seconded by Supervisor Stewart and carried, reappoints Mark Groves to the Trinity County Planning Commission, representing District 1 (for a four-year term) and Tom McKnight representing District 4 (for a four-year term).

2 z. On motion of Supervisor Erikson, seconded by Supervisor Modine and carried, tables request of Health & Human Services Director to increase salary ranges associated with Social Worker series as follows; to 3:00 p.m.:

Social Services Aide 142 152

Social Worker I 160 170

Social Worker II 170 180

Social Worker III 180 190

2 aa. On motion of Supervisor Modine, seconded by Supervisor Stewart and carried, adopts and authorizes Chairman to sign Resolution No. 8-99 adopting Salary Schedule Section 101-250, General/Management; Section 301-450, Skilled Trades; and Section 601-665, Safety; to reflect the 2% across-the-board salary increase; with the following vote polled: 4-3-1-5-Yes, 2-Absent.

2 bb. On motion of Supervisor Erikson, seconded by Supervisor Modine and carried, tables request for reclassification of position held by Jeanne Krevitsky, Administrative Secretary to Planning Technician; to 2/3/99 meeting.

2 cc. On motion of Supervisor Erikson, seconded by Supervisor Modine and carried, pursuant to County Code Section 2.60.420, approves Out-of Class assignment of Julie LaHorgue, Deputy Risk Manager, to act as Social Worker Supervisor at range 212, step D, for a period not to exceed 60 days; effective January 1, 1999.

2 dd. On motion of Supervisor Erikson, seconded by Supervisor Modine and carried, tables request for reclassification of position held by LaJean Yates from Senior Administrative Clerk to Medical Records Technician II; Pamela Wenzel from Administrative Clerk II to Medical Records Clerk II; Lisa Chavez from Administrative Clerk II to Account Clerk II; to 2/3/99 meeting.

2 ee. On motion of Supervisor Erikson, seconded by Supervisor Stewart and carried, tables request for reclassification of position of Jan Young, from Administrative Secretary, to Building Inspection Technician at range 158 and approval of job specification; to 2/3/99 meeting.

### 3 JEANNIE NIX-TEMPLE, COUNTY ADMINISTRATIVE OFFICER

3 a. Reports on agenda meeting.

3 b. Employee of the Year award presented to Jero Salva, General Services Division.

3 c. On motion of Supervisor Modine, seconded by Supervisor Erikson and carried, approves Budget Increase No. 37-98/99 appropriating \$4,980.88 from General Fund, Provisions for Contingencies to District Attorney: office expense; comments received from Dave Cross, District Attorney; with the following vote polled: 1-3-4-5-Yes, 2-Absent.

3 d. On motion of Supervisor Modine, seconded by Supervisor Stewart and carried, approves actual costs for wellness incentive program for Sheriff's Department, subject to meet and confer process.

3 e. On motion of Supervisor Modine, seconded by Supervisor Stewart and carried, approves and authorizes Chairman to sign personal services contract with Jerry Boosinger to provide professional coordination of strategic planning process for the evaluation of the future needs for space for county facilities and the best use of current county property in the Weaverville area;

and

finds that it would not be in the public interest to solicit competitive bids for this personal services agreement even though the cost of such service will exceed the current limit of \$6,000, per County Code, Section 3.08.035.

3 f. No reports received from department heads.

RECESSES 10:55 A.M.; RECONVENES 11:00 A.M.

MISC MATTERS

10

10 a. On motion of Supervisor Modine, seconded by Supervisor Erikson and carried, authorizes co-sponsorship at the 2nd National Forest Counties Coalition Conference in the amount of \$1,000.00.

10 b. Chairman appoints Supervisor Fackrell to attend hearings to be conducted by the Commission on Local Governance for the 21st Century, to be held on January 20-21, 1999.

5 PUBLIC HEARING - COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM - PROGRAM OVERVIEW FOR FY 99/00 AND APPLICATION FOR FY 98/99 "A WATER SYSTEM FOR COMMUNITY OF SALYER"

This being the time and place set forth in the Notice of Public Hearing to:

Consider and/or take action to prioritize proposed projects for FY 1999/00 which merit an application to the Department of Housing and Community Development's (HCD) "Community Development Block Grant" (CDBG) program; approve submission of same for Board's resolution of acceptance at a future Board meeting; and consider and adopt a Resolution approving an application for \$35,000 from CDBG's Planning and Technical Assistance grant program for a water feasibility study for the community of Salyer; Susan Price reviews staff report; public comments received from Mo Lovely, Mike Ransom, Karen Hanson, Raymond Patton, Marvin Stewart, John Jelichich, and Faye Groman; no written comments received; public hearing to prioritize CDBG programs is continued to February 16, 1999; public hearing to prioritize applications for \$35,000 each from CDBG's Planning and Technical Assistance General and Economic Development Allocation applications programs, is ordered closed.

On motion of Supervisor Erikson, seconded by Supervisor Modine and carried, directs that the public hearing to discuss and prioritize CDBG programs be continued to February 16, 1999.

1) On motion of Supervisor Modine, seconded by Supervisor Erikson and carried, prioritizes the following proposed projects for FY 1999/00 which merit an application to the Department of Housing and Community Development's (HCD) "Community Development Block Grant" (CDBG) program; and approves submission of same for Board's resolution of acceptance at a future Board meeting:

1) \$500,000 - Glenn Co. Human Resource Agency (HRA) - Housing Rehab for Hayfork, Hyampom, Southern Trinity

2) \$300,000 - Watershed Research & Training Center - Incubator Facility/ Hayfork Millsite

2) On motion of Supervisor Modine, seconded by Supervisor Erikson and carried, adopts and authorizes Chairman to sign Resolution No. 9-99 approving an application for \$35,000 from CDBG's Planning and Technical Assistance grant program for a water feasibility study for the community of Salyer; with the following vote polled: 1-3-4-5-Yes, 2-Absent.

RECESSES 12:25 P.M.; RECONVENES 1:30 P.M.

Supervisor Fackrell present.

10 c. On motion of Supervisor Fackrell, seconded by Supervisor Stewart and carried, directs County Administrative Officer and Trinity PUD Manager to develop an agenda for a meeting between the Board of Supervisors and Trinity PUD Board re water and power issues; and appoints Supervisors Modine and Erikson as the Board's representatives at that meeting.

8 JOHN JELICICH, PLANNING DIRECTOR

Water Matters

8 a. Views the video entitled The Water From These Mountains.

RECESSES 2:10 P.M.; RECONVENES 2:15 P.M.

4 ADJOURNS 2:16 P.M. TO SIT AS TRANSPORTATION COMMISSION

4 a. Discusses request of Caltrans for Trinity County Regional Improvement Program funds for two State Route 299 projects: Rocky Point passing lanes and Buckhorn Grade realignment environmental study;

and

discusses redrafting Trinity County/Caltrans Planning and Project Delivery Memorandums of Understanding to better clarify roles and responsibilities for joint planning, funding and delivery of projects; comments received from Tom Niesen, Scott White and Mo Lovely.

On motion of Supervisor Fackrell, seconded by Supervisor Stewart and carried, takes the following action, 1-5-No:

1. Denies Caltrans request to allocate Trinity County Regional Improvement Program funds for preparation of an environmental document for a possible Buckhorn Grade realignment project on State Route 299 in Shasta County (02 Sha 299 PM 0.0/5.5).
2. Authorizes Chairman to sign letter to Thom Niesen, Director, Caltrans District 2, stating reasons for denial of request and proposing development of a joint Trinity, Humboldt and Shasta County RTPA/Caltrans District 1 and 2 work program to prepare the Buckhorn Grade (environmental only) project for consideration of programming in the 2002 STIP.
3. Authorizes staff to redraft both the Trinity County/Caltrans Memorandum of Understanding for Planning and for Project Delivery to better clarify each agency's roles and responsibilities for planning, funding and delivery of projects funded through the State Transportation Improvement Program.

6 OPEN AGENDA – no appearances.

9 CARL BONOMINI, DIRECTOR OF TRANSPORTATION

9 a. Reviews Department of Transportation and County Surveyor Fees;

and

directs Director of Transportation to submit ordinance amending existing fee schedule and/or establishing new fee.

10 d. No reports received from members of the Board.

10 e. No reports received from County Counsel.

2 z. On motion of Supervisor Modine, seconded by Supervisor Erikson and carried, approves request of Health & Human Services Director and increases salary ranges associated with Social Worker series as follows; comments received from Linda Wright, effective January 1, 1999:

Social Services Aide 142 152

Social Worker I 160 170

Social Worker II 170 180

Social Worker III 180 190

2 q. On motion of Supervisor Modine, seconded by Supervisor Plowman and carried, ratifies signatures of CAO on U.S. Forest Service Assurances required to submit applications for funding from the USFS through its Pacific Northwest Economic Adjustment Initiative (CERT Program).

ADJOURNS 4:15 P.M. TO CLOSED SESSION

7 MEETS IN CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC 54957):  
DIRECTOR OF TRANSPORTATION

RECONVENES 4:20 P.M. TO OPEN SESSION

Chairman reports on Closed Session: no action taken.

ADJOURNS 4:25 P.M. TO MEET IN REGULAR SESSION ON FEBRUARY 2, 1999 AT 10:00 A.M.

All Ordinances introduced or enacted have

been published or posted as provided in

Government Code Section 25124.

DERO B. FORSLUND, County Clerk and

Ex-Officio Clerk of the Board of Supervisors

County of Trinity, State of California

BOB REISS, Chairman

Board of Supervisors, County of Trinity,

State of California