

TRINITY COUNTY BOARD OF SUPERVISORS

MEETING MINUTES

NOVEMBER 1, 2005  
1:30 PM

Trinity County Library Meeting Room  
Weaverville, CA

HOWARD FREEMAN  
CHAIRMAN  
District 4

BILL CHAMBERS  
VICE-CHAIRMAN  
District 1

JEFF MORRIS  
SUPERVISOR  
District 2

ROGER JAEGEL  
SUPERVISOR  
District 3

WENDY REISS  
SUPERVISOR  
District 5

LARRY LAYTON  
COUNTY ADMINISTRATIVE OFFICER

JEANETTE PALLA  
COUNTY COUNSEL

KELLY FROST  
DEPUTY CLERK OF THE BOARD

1:30 PM

PLEDGE OF ALLEGIANCE

CALLS MEETING TO ORDER IN OPEN SESSION

PUBLIC COMMENT

Comments received from Charlie and Dixie Capelli, Junction City and Ed Bated, Weaverville.

CONSENT CALENDAR

The Board examines the Consent Calendar Items presented for consideration and on motion of Supervisor Reiss, seconded by Supervisor Morris, approves the Consent Calendar as presented, with the following vote polled: Supervisors Morris, Reiss, Chambers, Jaegel and Freeman– Aye.

- CC1. Approves Meeting Minutes of October 18, 2005, with corrections.
- CC2. Finds that the proposed license meets public convenience and necessity, and find no objection to the issuance of an Alcoholic Beverage License to Trinity BBQ (formerly Allen's Oak Pit) located at 1324 Nugget Lane, Weaverville.
- CC4. Accepts the work performed by Apply-A-Line, Inc. of Anderson, CA on Contract No. 05-STRIPE-01, and authorize the Director of Transportation to sign and record the Notice of Completion on said contract.

**THE FOLLOWING ITEMS WERE PULLED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.**

- CC3. On motion of Supervisor Morris, seconded by Supervisor Reiss and carried, accepts the resignation of Carol Pasch from the PSA2 Advisory Council and directs the Clerk to advertise for the position.

## **REPORTS**

RP1. County Administrative Officer Report.

RP2. County Counsel Report – No report received.

RP3. Department Head Report.

- Dero Forslund, County Clerk/Recorder: Status of County Code Conversion

RP4. Board of Supervisor's Reports: Supervisors Reiss, Chambers, Morris, Jaegel and Freeman.

## **SUBSEQUENT ITEM**

SB1. On motion of Supervisor Reiss, seconded by Supervisor Chambers and carried, agrees to hear a subsequent item on a finding that there is a need to take immediate action and the need for action came to the attention of the Board subsequent to the posting of the agenda.

On motion of Supervisor Reiss, seconded by Supervisor Morris and carried, finds no objection to the issuance of an alcoholic beverage license to cater adult beverages for the Marine Corp Ball on November 12, 2005 between 5:00 pm and 12:00 pm at the Veteran's Memorial Hall.

## **MISCELLANEOUS MATTERS**

MM1. Tom Stokely, Senior Planner at the Trinity County Planning Department updates the Board regarding preparation of comments on the Draft EIS for renewal of Central Valley Project Long-Term Water Contracts for the West San Joaquin Division and San Luis Unit of the Central Valley Project.

Direction given to County Administrative to meet with Tom Stokely to discuss comments and the preparation of comments on the Draft EIS for renewal of Central Valley Project Long-Term Water Contracts for the West San Joaquin Division and San Luis Unit of the Central Valley Project and comments back to the Board at the November 15, 2005 meeting. Supervisor Jaegel is invited to participate in the discussions.

**RECESSES AS THE BOARD OF SUPERVISORS; RECONVENES AS THE TRANSPORTATION COMMISSION**

## **TRANSPORTATION COMMISSION**

TC1. Ed Lamkin, Caltrans Deputy District Director, Maintenance and Operations, presents the District 2 State Highway Operation Protection Program (SHOPP) Project Initiation Documents.

**RECESSES AS THE TRANSPORTATION COMMISSION; RECONVENES AS THE BOARD OF SUPERVISORS**

## **ADDENDUM NO. 1**

AD1. On motion of Supervisor Reiss, seconded by Supervisor Jaegel and carried, authorizes Chairman to sign one-year lease with the Watershed Research and Training Center for a portion of the Murray Building in Hayfork, in the amount of \$12,868.50 in revenue for the initial term of the lease. Comments received from Dero Forslund, County Clerk and Ed Bates, Weaverville.

## **PUBLIC COMMENT**

No comments received.

### **MEET IN CLOSED SESSION**

CS1. Government Code Section 54954.5 (d). and 54956.9 (a). Liability Claims and/or Existing Litigation.

- Claimant: Janet Herrera (Claim No. 2004028744)  
Agency Claimed Against: Trinity County

CS2. Government Code Section 54954.5 9 (e).

- Public Employee Appointment: Building and Development Services Director/General Services Director.

CS3. Government Code Section 54956.9 (b)(1). Conference with Legal Counsel. Significant exposure to litigation. No. of Cases: One.

- Trinity Pubic Utilities District – Project Agreement No. 1

5:00 PM RECESS

6:00 PM RECONVENE

CS4. Chairman reports on Closed Session.

1. On motion of Supervisor Reiss, seconded by Supervisor Morris, accepts Workman's Compensation Insurance Adjuster's Settlement Offer. Motion carries 5-0.
2. On motion of Supervisor Jaegel, seconded by Supervisor Morris and carried, appoints Wyatt Paxton as Director of General Services. Motion carries 5-0.
3. Direction given to County Administrative Officer, Larry Layton, to meet with Trinity Public Utilities District regarding Mountain Community Medical Services Project Agreement No. 1; and

Calls for a Special Meeting on Tuesday, November 8, 2005 at 10:00 am.

### **PUBLIC COMMENT**

No Comments received.

### **COUNTY MATTERS**

*All contracts submitted to the board are subject to routing for approval as to form and content. County matters were not necessarily being heard in the order listed below.*

#### **Agriculture/Solid Waste**

AG1. On motion of Supervisor Reiss, seconded by Supervisor Jaegel and carried, authorizes Chairman to sign Contract No. 05-400, with Basic Laboratory for fiscal year 2005/2006 to perform general chemical, bacteriologic, heavy metal, and organic chemical analysis of water samples delivered to Basic Laboratory, in an amount not to exceed \$20,000 from the various departmental budgets that utilize the service.

AG2. On motion of Supervisor Reiss, seconded by Supervisor Morris and carried, authorizes Chairman to sign

Amendment No. 03-352.3 to contract with Waste Recovery West to provide pickup of used tires and drop off of trailers for waste tire amnesty events. This Amendment is extending the expiration date to June 16, 2006 and deleting the amount of \$16,000 and inserting the amount of \$20,048.95 for fiscal year 2005/2006, for a total maximum contract amount of \$48,048.95.

### **Auditor/Controller**

- AU1. On motion of Supervisor Reiss, seconded by Supervisor Jaegel and carried, authorizes Chairman to sign Contract No. 05-402, with the Hayfork Chamber of Commerce for advertising and promotion of Trinity County, in the amount of \$10,000 from Transient Occupancy Tax funds.
- AU2. On motion of Supervisor Reiss, seconded by Supervisor Jaegel and carried, authorizes Chairman to sign Contract No. 05-401 with Weaverville Chamber of Commerce for advertising and promotion of Trinity County, in the amount of \$10,000 from Transient Occupancy Tax funds.
- AU3. On motion of Supervisor Jaegel, seconded by Supervisor Morris and carried, approves Budget Adjustment to move \$20,000 from Automated Records Retrieval Fund (515) to the Clerk/Recorders Office and to appropriate \$20,000 in expenditures to upgrade computers and wide format printer used in the Recorder's Office for ongoing scanning.
- AU4. On motion of Supervisor Reiss, seconded by Supervisor Morris and carried, approves Budget Adjustment to increase the total amount transferred from the Road Reserves Fund to the Road Fund by \$131,000 and from the Road Construction Reserve Fund to the Road Fund by \$219,000. These amounts would be returned to the respective reserve funds upon receipt of the Federal Forest Reserve Revenues.
- AU5. Tables action regarding approval of the proposed amendment to the CSAC Excess Insurance Authority (CSAC EIA) Joint Powers Agreement No. 05-406. Tables to November 15, 2005.

### **Board of Supervisors**

- SU1. On motion of Supervisor Jaegel, seconded by Supervisor Morris and carried, authorizes Chairman to sign the Trinity County Commission on Aging (TCCOA) Bylaws, as submitted by the TCCOA.

### **Building and Development Services/Airports**

- BD1. On motion of Supervisor Jaegel, seconded by Supervisor Chambers and carried, authorizes Chairman to sign the Airport Consulting Services Contract with Coffman and Associates of Kansas City, MO, to provide aviation planning services. This contract does not result in compensation to the Consultant.
- BD2. On motion of Supervisor Reiss, seconded by Supervisor Chambers and carried, authorizes Chairman to sign Authorization of Services #05-01 Trinity Center Airport – Airport Layout Plan Update FAA Grant DTFA08-05-C-31629 with Coffman and Associates of Kansas City, MO, in the amount of \$72,125.00 (95% FAA Grant 4.75% State Match and 0.25% Trinity County Airport Funds). Payments to Contractor, by Agreement, to be made only after Federal Grant Funds are deposited in County Treasury.

### **Supervisor Chambers – Absent**

### **County Administrative Officer**

- CA1. On motion of Supervisor Reiss, seconded by Supervisor Morris and carried, authorizes hiring Angela Walker as a Custodian in the General Services Department at Range G140B, effective January 1, 2006.

Approximate cost in salary and benefits would be \$4,134, which results in a savings of \$1,000 per month. Comments received from Richard Bryan, Trinity Tribune.

- CA2. On motion of Supervisor Reiss, seconded by Supervisor Morris and carried, authorizes the recruitment and hiring of a Grant Analyst I or II in the Administration and Personnel Department (Grants Division), effective January 1, 2006. Approximate cost in salary and benefits for the remainder of this fiscal year is \$33,024. Comments received from Ed Bates, Weaverville.
- CA3. On motion of Supervisor Reiss, seconded by Supervisor Morris and carried, authorizes the recruitment and hiring of an Account Technician, Senior, in the Building and Development Department, effective January 1, 2006. Approximate cost in salary and benefits is \$5,344 per month.
- CA4. On motion of Supervisor Reiss, seconded by Supervisor Morris and carried, authorizes the recruitment and hiring of a Building Inspector I or II in the Building and Development Department, effective January 1, 2006. Approximate cost in salary and benefits is \$5,344 per month.
- CA5. On motion of Supervisor Reiss, seconded by Supervisor Morris and carried, authorizes the recruitment and hiring of a Deputy District Attorney I or II in the District Attorney's Office, effective November 1, 2005. Approximate cost in salary and benefits is \$6,216.67 per month.
- CA6. On motion of Supervisor Morris, seconded by Supervisor Reiss and carried, establishes the following unclassified positions and directs that said change be included in the Salary Schedule Allocation List:

Weaverville Head Precinct Inspector at \$150.00 per day;  
Hayfork Head Precinct Inspector at \$125.00 per day;  
Hawkins Bar Head Precinct Inspector at \$125.00 per day;  
Election Precinct Inspector at \$100.00 per day;  
Election Precinct Clerk at \$75.00 per day;  
Election Precinct Judge at \$75.00 per day;  
Election Precinct Absentee Board Clerk at \$100.00 per day;  
Election Precinct Student Pollworker at \$75.00 per day; and

Authorizes payment from \$25.00 to \$50.00 per day for Election Precinct Workers working during early voting (salary per day to be determined by the hours worked and approved by the Clerk/Recorder/Assessor) and authorizes payment of \$10.00 per day to provide training to new Precinct Workers.

- CA7. On motion of Supervisor Reiss, seconded by Supervisor Morris and carried, increases the allocation of Deputy Probation Officer I, II or III from 6 to 7 and authorize the recruitment and hiring a Deputy Probation Officer, effective January 1, 2006. Approximate cost in salary and benefits for a Deputy Probation Officer I is \$3,978 and for a Deputy Probation Officer III is \$4,837 per month.
- CA8. On motion of Supervisor Reiss, seconded by Supervisor Morris and carried, adds the allocation of Evidence Technician III at Range S145 to the allocation listing in the Sheriff's Department for a total allocation of one Evidence Technician I, II or III and approve job specification, effective November 1, 2005. Approximate increase in salary and benefits is \$200.00 per month. Supervisor Jaegel – No. Comments received from Richard Bryan, Trinity Tribune and Ed Bates, Weaverville.
- CA9. On motion of Supervisor Morris, seconded by Supervisor Jaegel and carried, approves Job Specification for Director of General Services.

CA10. On motion of Supervisor Morris, seconded by Supervisor Jaegel and carried, approves Job Specification for Director of Solid Waste.

**PLANNING/NATURAL RESOURCES**

PL1. On motion of Supervisor Reiss, seconded by Supervisor Jaegel and carried, authorizes Planning Department to work with Agricultural Commissioner and other agencies on the effectiveness of "Blackberry Brush Blocker" non-synthetic herbicide approved for organic use to combat undesirable plants.

PL2. On motion of Supervisor Morris, seconded by Supervisor Reiss, approves resolution adopting Phase I of the North Coast Integrated Regional Water Management Plan (NCIRWMP). Approves with the following vote polled: Supervisors Reiss, Morris, Jaegel and Freeman – Aye.

**Probation Office**

PO1. On motion of Supervisor Morris, seconded by Supervisor Reiss and carried, authorizes Chairman to sign amendment No. 03-378.2 to contract with Behavioral Interventions for electronic monitoring equipment and services for the Probation Department's Electronic Monitoring/Home Detention Program. This Amendment is to extend the term for one year and increase the maximum amount from \$20,000 to \$30,000.

**Treasurer/Tax Collector**

TT1. On motion of Supervisor Reiss, seconded by Supervisor Morris and carried, approves Treasurer's Investment Policy; and

Renews delegation of investment authority to the Treasurer.

The below expense estimates are in the 2005/2006 budgeted expenses. If not approved by the Board there would be some savings.

Annual Treasury Oversight Committee Compliance Audit \$1,500.00  
Staff Time and Supplies \$1,500.00

Comments received from Ed Bates, Weaverville.

**ADDENDUM NO. 2**

AD2. Amendments to Project Agreement No. 1 with the Trinity Public Utilities District in settlement of dispute regarding Mountain Community Medical Services Project No. 1 was not considered by the Board.

8:00 PM      **ADJOURN**

**TRINITY COUNTY BOARD OF SUPERVISORS**

Attest:

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DERO B. FORSLUND  
County Clerk/Recorder/Assessor,  
Ex-Officio Clerk of the Board,  
County of Trinity, State of California

\_\_\_\_\_  
HOWARD R. FREEMAN, CHAIRMAN  
Board of Supervisors, County of  
Trinity, State of California

By: \_\_\_\_\_  
Deputy Clerk