



**TRINITY COUNTY
BOARD OF SUPERVISORS
MEETING MINUTES**

JANUARY 16, 2007

**Trinity County Library Meeting Room
Weaverville, CA**

9:00 AM

PRESENT

**District 1 Supervisor Judy Pflueger
District 2 Supervisor Jeff Morris
District 3 Supervisor Roger Jaegel
District 4 Supervisor Howard Freeman
District 5 Supervisor Wendy Reiss**

**County Administrative Officer – Larry Layton
County Counsel – Jeanette Palla
Clerk of the Board/Administrative Analyst – Wendy Tyler
Deputy Clerk of the Board – Kelly Frost**

**CALLS MEETING TO ORDER IN OPEN SESSION
PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS**

PRESENTATIONS AM

A. THIS ITEM WAS TABLED TO THE FEBRUARY 6, 2007 MEETING

Employee of the Year

- B.** On motion of Supervisor Freeman, seconded by Supervisor Reiss, adopts Resolution No. 2007-06, Resolution of Appreciation to David L. Cross. Approved with the following vote polled: Supervisors Reiss, Freeman, Jaegel, Pflueger and Morris.
- C.** Linda Morecraft and Carol Spring from JobLink appear and present information to the Board about JobLink's storm damage repair project.

REPORTS

1. Report from County Administrative Officer – Larry Layton
2. Report on Hospital Transfer – Larry Layton
3. Report from County Counsel – Jeanette Palla
4. Report from Department Heads – None
5. Reports from members of the Board of Supervisors – Supervisors Freeman, Jaegel, Reiss, Pflueger and Morris.
6. Report on Cell Tower Grant – Sandy Bechtold, Cell Tower Project Specialist

1. CONSENT AGENDA

All items listed under the Consent Agenda were considered and approved upon motion of Supervisor Reiss, seconded by Supervisor Freeman, with the exception of 1.03, 1.04, 1.05, 1.08, 1.12 and 1.13 (which were tabled to the afternoon session), on the following vote polled: Supervisors Freeman, Reiss, Jaegel, Pflueger and Morris.

BOARD OF SUPERVISORS

1.01 Finds no objection to the issuance of a one-day alcoholic license to serve alcoholic beverages at the Weaverville Rotary Club's Annual Chinese New Year Dinner being held at the Trinity County Veteran's Memorial Hall on March 3, 2007.

No Fiscal Impact

1.02 Approves letter in support of Human Response Network's application for an Emergency Housing Assistance Program Capital Development (EHAPCD) grant to construct transitional housing.

No Fiscal Impact

1.03 Approves and authorizes Supervisor Freeman to sign, as the authorized representative, the Certification Statement regarding the composition of the Child Care and Development Planning Council.

No Fiscal Impact

CLERK OF THE BOARD

1.06 Approves minutes from January 2, 2007, as submitted by Clerk.

No Fiscal Impact

1.07 Approves strategic planning minutes from January 3, 2007, as submitted by Clerk.

No Fiscal Impact

COUNTY ADMINISTRATIVE OFFICER

1.09 Adopts Resolution No.2007-09, Authorization of Signatures of all State Contracts and Necessary Documents of Financial Transactions.

No Fiscal Impact

1.10 Waives reading and directs the Clerk to let the record show that Ordinance No. 1303, amending Chapter 3.08 of the Trinity County Code pertaining to Purchasing is enacted.

No Fiscal Impact

COUNTY COUNSEL

- 1.11 Approves Amendment No. 05-136.1, to the contract with Elizabeth Johnson for public defense services.

Funds in Current Budget: \$14,004

- 2. TABLES THE TRINITY COUNTY BOARD OF SUPERVISORS COMMITTEE APPOINTMENTS AND VACANCIES FOR 2007 TO THE AFTERNOON SESSION.**

RECESSES AS THE BOARD OF SUPERVISORS; RECONVENES AS THE TRANSPORTATION COMMISSION

- 3. TRANSPORTATION COMMISSION (TCTC)**

Staff Report by John Jelcich, TCTC Secretary

On motion of Supervisor Reiss, seconded by Supervisor Freeman, adopts Resolution No. 2007-08 amending the Trinity County 2005 Regional Transportation Plan (RTP) to include the County Bridge No. 5C-086 (over Hayfork Creek on Wildwood Road) Rehabilitation/Replacement Project. Approves with the following vote polled: Supervisors Freeman, Reiss, Jaegel, Pflueger and Morris – Aye.

No Fiscal Impact

RECESSES AS THE TRANSPORTATION COMMISSION; RECONVENES AS THE BOARD OF SUPERVISORS

10:40 PM RECESSES OPEN SESSION; MEETS IN CLOSED SESSION

1:30 PM RECONVENES

- 4. REPORTS ON CLOSED SESSION**

- 4.01 Gov't Code 54956.9, (b)(1) Conference with Legal Counsel. Significant exposure to litigation. No. of cases: One

Claimant: Dan Paup (Claim No. TRN 06-008 / 6-10459-42)

Agency Claimed Against: Trinity County

On motion of Supervisor Freeman, seconded by Supervisor Reiss and carried, approves claim as filed.

- 4.02 Gov't Code Section 54957.5 Public Employee Appointment or Employment - General Plan Project Director

On motion of Supervisor Freeman, seconded by Supervisor Reiss and carried, chooses a Candidate for General Plan Project Director, subject to background and reference check.

4.03 Gov't Code Section 54957.5 Public Employee Appointment or Employment - Director of Emergency Services

The Board selected four candidates to interview for Director of Emergency Services at a special meeting to be held on February 2, 2007.

4.04 Gov't Code Section 54957.5 Public Employee Appointment or Employment - Auditor/Controller

The Board directed the County Administrative Officer to schedule interviews at a special meeting to be held on February 2, 2007.

CLERK OF THE BOARD REPORTS ON CLOSED SESSION FROM JANUARY 2, 2007

6.01 Gov't Code section 54956.9(b)(1). Significant exposure to litigation. Conference with legal counsel

No. of Cases: One (IVANS, Inc.)

Settlement offer in the amount of \$3,380 accepted by Ivans, Inc.

PUBLIC COMMENT

Comments received from Charlie and Dixie Capelli, Junction City and Ed Bates, Weaverville.

5. PUBLIC HEARINGS

5.01 **OPENS PUBLIC HEARING:** To consider a resolution approving the submittal of a Community Development Block Grant (CDBG), Economic Enterprise Fund grant application, for a Business Loan Program and a Microenterprise Program.

Staff report by Pat Mortensen, Grants Coordinator

CLOSES PUBLIC HEARING

On motion of Supervisor Freeman, seconded by Supervisor Reiss, adopts Resolution No. 2007-07, approving the submittal of a Community Development Block Grant (CDBG) 2006-2007 Economic Enterprise Fund grant application in the amount of \$200,000 for a Business Loan Program and \$300,000 for a Microenterprise Program for a total of \$500,000, and authorizes the County Administrative Officer to sign the CDBG application, Statement of Assurances and other required forms. Approves with the following vote polled: Supervisors Reiss, Freeman, Jaegel, Pflueger and Morris – Aye.

No Fiscal Impact

5.02 **OPENS PUBLIC HEARING:** To consider a resolution establishing a schedule of fees and providing for appropriate exemptions and credits for county waste disposal.

Staff report by Mark Lockhart, Solid Waste Director

CLOSES PUBLIC HEARING

On motion of Supervisor Freeman, seconded by Supervisor Pflueger, adopts Resolution No. 2007-13, establishing a schedule of fees and providing for appropriate exemptions and credits for county waste disposal. Approves with the following vote polled: Supervisors Pflueger, Freeman, Jaegel, Reiss and Morris – Aye.

No Fiscal Impact

1. **THE FOLLOWING ITEMS WERE PULLED FROM CONSENT AND CONSIDERED SEPARATELY**

BUILDING AND DEVELOPMENT SERVICES

Staff report by Wyatt Paxton, Building and Development Services on items 1.04 and 1.05

1.04 On motion of Supervisor Jaegel, seconded by Supervisor Reiss and carried, approves Amendment No.06-023.1 to Lease Agreement with Shasta-Tehama-Trinity Joint Community College District, extending the lease term to 12 months, to rent classroom and storage space at the Sam Lee Ranch House.

Funds in Current Budget: \$4,000

1.05 On motion of Supervisor Freeman, seconded by Supervisor Reiss and carried, declares two County owned vehicles as surplus and authorizes sale.

Vehicles for surplus and sale are:

2002 Ford Escape, 153,137 miles, VIN#1FMYU04182KA38167

(Behavioral Health Dept.)

1996 Chevy Blazer, 138,670 miles, VIN#1GNDDT13W5T2264829

(Behavioral Health Dept.)

Revenue: Unknown

COUNTY ADMINISTRATIVE OFFICER

Staff report by Larry Layton, County Administrative Officer

Comments received from Sheriff Craig

1.08 On motion of Supervisor Freeman, seconded by Supervisor Jaegel and carried, changes the salary range of the Jail Health Medical Assistant II from G162 to G176 and authorizes the incumbent to be placed at Step C in the salary range effective November 1, 2006.

Funds in Current Budget

PLANNING/NATURAL RESOURCES

Staff report by Mark Lancaster, Senior Planner

1.12 On motion of Supervisor Freeman, seconded by Supervisor Pflueger, approves Amendment No. 05-322.2 to the contract with Sari Sommarstrom & Associates augmenting the Maximum Cost to County from \$30,000.00 to \$36,000.00 for work on the Five Counties Salmonid Conservation Program (5C) road maintenance Manual and other 5C tasks. Supervisors Jaegel and Morris – No.

Funds in Current Budget: \$6,000

HEALTH AND HUMAN SERVICES

Staff report by Linda Wright, Health and Human Services Director

1.13 On motion of Supervisor Reiss, seconded by Supervisor Freeman and carried, approves Amendment 04-402.2 to state agreement number 04-35391; and Amendment 2 to the associated MOU, PREV 04-53. These amendments reflect an expansion of services for the HIV Prevention Program in the Scope of Work for year 3, and increases the budget for year 3 to compensate County for performing additional services.

New Funding: \$48

2. TRINITY COUNTY BOARD OF SUPERVISORS COMMITTEE APPOINTMENTS AND VACANCIES FOR 2007

The Board reviews list of all Trinity County Boards, Commissions and Committees and their descriptions and makes suggestions and corrections to the Deputy Clerk; and

Appoints Supervisors to represent the County on the following Boards, Commissions, Committees and Task Forces. A full description of each board is available in the Clerk's Office; and

No action taken to direct the Clerk to advertise for vacancies on appointive list Boards, Commissions and Committees for 2007. A full description of each board is available in the Clerk's office.

6. COUNTY MATTERS

GRANTS AND HOUSING

Staff report by Pat Mortensen, Grants Coordinator, on items 6.08 and 6.09

6.08 On motion of Supervisor Freeman, seconded by Supervisor Jaegel, adopts Resolution No. 2007-03, approving the submittal to the Advisory Council on Historic Preservation of a Preserve America Community Designation application for the Community of Weaverville, and authorize the County Administrative Officer to sign the application and other required forms. Approved with the following vote polled: Supervisors Jaegel, Freeman, Pflueger, Reiss and Morris – Aye.

No Fiscal Impact

6.09 On motion of Supervisor Reiss, seconded by Supervisor Pflueger and carried, approves Agreement No. 07-002 with INDIGO/Hammond & Playle Architects, LLP, Davis, CA in the amount of \$32,050 for the preparation of a Master Plan for Hetten Cove at Ruth Lake funded by Community Development Block Grant (CDBG) #05-PTAA-1471 in the amount of \$30,750 and County funds in the amount of \$1,300.

Grant Funding: \$30,750 County Match: \$1,300

2. MOTION TO RE-VISIT ITEM NO. 2 - TRINITY COUNTY BOARD OF SUPERVISORS COMMITTEE APPOINTMENTS AND VACANCIES FOR 2007

On motion of Supervisor Reiss, seconded by Supervisor Freeman and carried, agrees to re-visit Item No. 2. to entertain a motion and second for approval of appointments to the Trinity County Board of Supervisors committee appointments and vacancies for 2007,

On motion of Supervisor Reiss, seconded by Supervisor Freeman and carried, approves the appointments of Supervisors to represent the County the Trinity County Boards, Commissions, Committees and Task Forces; and

Directs the Clerk to advertise for vacancies on appointive list Boards, Commissions and Committees for 2007. A full description of each board is available in the Clerk's office.

6. COUNTY MATTERS, CONTINUED...

AUDITOR/CONTROLLER

Staff report by Larry Layton, County Administrative Officer
Comments received from Dero Forslund, County Clerk

6.01 On motion of Supervisor Freeman, seconded by Supervisor Reiss, approves and authorizes the following expenditures from the Emergency Medical Services Discretionary fund based on the committee's unanimous recommendation.

1. Reimburse Trinity County Health Department for their payment to North Coast EMS in the amount of \$2,250.00 for fiscal year 2006/07; and
2. Approve up to \$5,000.00 to pay for propane costs for repeaters that serve first responders, as funding becomes available.

Supervisor Jaegel – No.

Fiscal Impact: \$7,250

BUILDING AND DEVELOPMENT SERVICES

Staff report by Wyatt Paxton, Building and Development Services Director
Comments received from Nancy Antoon, Behavioral Health Services Interim Director

6.02 On motion of Supervisor Freeman, seconded by Supervisor Pflueger and carried, approves Lease Agreement No. 07-011, with Burton R. Guthridge. This is a 36-month Lease for the Mental Health Services Act (MHSA) Drop-In Center located at 80 Nugget Lane, Suite B, Weaverville.

Funds in Current Budget: \$1,550/Monthly

COUNTY ADMINISTRATIVE OFFICER

Staff report by Larry Layton, County Administrative Officer
Comments received from Rick Coleman on items 6.05 and 6.12

6.05 On motion of Supervisor Pflueger, seconded by Supervisor Jaegel...motion withdrawn after brief discussion; and

On motion of Supervisor Reiss, seconded by Supervisor Jaegel and carried, approves Project Agreement No. 2 for management of Trinity Hospital during transfer of the hospital license and management to Mountain Community Medical Services District.

ADDENDUM

6.12 On motion of Supervisor Freeman, seconded by Supervisor Reiss... motion withdrawn.

No action taken by the Board on letter from Trinity PUD dated January 11, 2007 regarding potential Trinity Public Utilities loan to Mountain Community Medical Services District.

CLERK OF THE BOARD

Staff report by Wendy Tyler, Clerk of the Board
Comments received from Kelly Frost, Deputy Board Clerk

6.03 THIS ITEM WILL BE HEARD AGAIN AT THE FEBRUARY 6, 2007 MEETING

Discusses the proposed Clerk of the Board Agenda Policy Statement No. 2007-01 (P); (amending Policy Statement No. 1-94 (P) and directs said policy be reviewed by the Management Team and brought back at the February 6, 2007 meeting.

TRANSPORTATION

Staff report by Carl Bonomini, Transportation Director on Items 6.10 and 6.11

6.10 On motion of Supervisor Reiss, seconded by Supervisor Freeman and carried, awards Schedules I and III of Trinity County Annual Fuel Bid to Cross Petroleum of Weaverville and Redding, California, in the total amount of \$ 561,862 for Schedules I and III and authorizes the Director of Transportation to sign the agreement.

Funds in Current Budget: \$561,862

6.11 On motion of Supervisor Reiss, seconded by Supervisor Freeman and carried, awards Schedules II and IV of Trinity County Annual Fuel Bid to L & M Renner Petroleum of Eureka, CA, in the total amount of \$77,183, for Schedules II and IV and authorizes the Director of Transportation to sign the agreement.

Funds in Current Budget: \$77,183

COUNTY ADMINISTRATIVE OFFICER, CONTINUED...

Staff report by Larry Layton, County Administrative Officer

6.06 On motion of Supervisor Reiss, seconded by Supervisor Freeman, appoints Michael B. Harper as Trinity County Public Administrator; and approves compensation as set forth by state statute. Supervisors Jaegel and Pflueger – No.

No Fiscal Impact

6.07 THIS ITEM WAS TABLED TO THE FEBRUARY 6, 2007 MEETING

Discussion on the Facilities Planning Committee's recommendations concerning Behavioral Health, Building and Planning departments; and

On motion of Supervisor Reiss, seconded by Supervisor Pflueger...motion withdrawn after a brief discussion; and

On motion of Supervisor Jaegel, seconded by Supervisor Reiss and carried, agrees to table this item until the February 6, 2007 meeting; and

Directs the County Administrative Analyst to draft a five year County Facilities Plan and come back to the Board on February 6, 2007.

Staff report by Wyatt Paxton, Building and Development Services
Comments received from Nancy Antoon, Behavioral Health Services Interim Director

No Fiscal Impact

6.04 THIS ITEM WAS TABLED TO THE FEBRUARY 6, 2007 MEETING

On motion of Supervisor Reiss, seconded by Supervisor Jaegel and carried, agrees to table the following item to the February 6, 2007 meeting.

Set legislative priorities for State and Federal representatives.

6:25 PM ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS

Attest:

WENDY G. TYLER
Clerk of the Board County of Trinity,
State of California

JEFFREY W. MORRIS, CHAIRMAN
Board of Supervisors, County of Trinity
State of California

By: _____
Kelly Frost, Deputy Clerk