

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
Weaverville, CA

**MEETING MINUTES  
2013-02-14 and 2013-02-15**

**Chairman  
Supervisor Debra Chapman – District 4**

**Vice Chairman  
Supervisor Judy Pflueger – District 1**

**Supervisor Judy Morris – District 2  
Supervisor Karl Fisher – District 3  
Supervisor John Fenley – District 5**

**Wendy Tyler – County Administrative Officer/Clerk of the Board  
Marilyn Horn – Auditor/Controller  
Suzie White – Administrative Coordinator**

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**February 14, 2013**

**Meeting called to order in open session at 9:00 AM**

**Pledge of Allegiance – Supervisor Fisher**

**ANNOUNCEMENTS**

**PUBLIC COMMENT**

*This time slot is for information from the public. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Please address the Board as a whole through the Chair. Comments are limited to three minutes and must pertain to matters within the jurisdiction of the Board*

**County Matters AM**

**1.01 County Administrative Officer**

Mid-Year Budget Review:

Overview—County Administrative Officer Wendy Tyler

Health and Human Services—Director Linda Wright and Deputy Director & CFO  
Letty Garza

Behavioral Health Services—Deputy Director Rachel Sanger

Child Support Services—

Transportation/Building/Planning—Director Richard Tippett

Trinity County Cooperative Extension—Larry Forero

Agricultural Commissioner/Sealer—Commissioner Jeff Dolf and Ag Biologist Angie Blanchard

Probation—Chief of Probation Terry Lee

District Attorney—District Attorney Mike Harper and Business Manager Donna Harrison

Sheriff—Sheriff Bruce Haney, Undersheriff Ken Langston, and Fiscal Officer Mary Treece

Clerk/Recorder/Assessor/Elections—Clerk/Recorder/Assessor Deanna Bradford

Treasurer Tax Collector—Treasure/Tax Collector Terri McBrayer

Auditor/Controller—Auditor/Controller Marilyn Horn

County Administration—County Administrative Officer Wendy Tyler, Facilities Operations Superintendent Tony Miller, and County Librarian Oresta Esquibel

Board of Supervisors

## **Recessed to February 15, 2013**

## **Reconvene February 15, 2013 at 10:00 AM**

Received comments from Mark Feely and Sheriff Bruce Haney.

By motion made, seconded (Pflueger/Fenley) and unanimously carried accepted County Administrative Officer Wendy Tyler's revised recommendation to increase general fund revenue in the amount of \$100,000 as a result of additional tax revenue and reduce general fund appropriations in the Misc. Public Works budget by \$40,000 and reallocate as follows:

Public Defender:	\$130,000
Probation:	\$10,000

And to allocate from the General Fund Contingency leaving a balance of \$47,000 as follows:

Elections:	\$13,000
General Fund Interest:	\$5,000
Ag Commissioner:	\$30,000

**ADJOURN**

## TRINITY COUNTY BUDGET ADJUSTMENT

Department: General Fund

Number: 1000

Justification for budget adjustment:

Board Approved Mid-Year Budget Adjustments

### Revenue Changes

Account Number	Description	Amount Budgeted	Revised Amount	Change
6030	Prior Secured	85,000.00	140,297	55,297
6070	Timber Yield Tax	30,000.00	74,703	44,703
				0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
<b>TOTAL REVENUE CHANGES</b>				<u><u>100,000</u></u>

### Expenditure Changes

Account Number	Description	Amount Budgeted	Revised Amount	Change
3350	Interest Expense	8,050.00	13,050	5,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
<b>TOTAL EXPENDITURE CHANGES</b>				<u><u>5,000</u></u>

Preparer Signature: *Mandy Stuber*

Title: *Auditor*

Auditor Review: *Angela K. Kuch*  
 REQUIRES BOARD ACTION  YES  NO

Date: *2/21/13*

CAO Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Board of Supervisors on: \_\_\_/\_\_\_/\_\_\_

BOS       CAO       AUD

## TRINITY COUNTY BUDGET ADJUSTMENT

Department: Miscellaneous Public Works

Number: 3110

Justification for budget adjustment:

Board Approved Mid-Year Budget Adjustments

### Revenue Changes

Account Number	Description	Amount Budgeted	Revised Amount	Change
				0
				0
				0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
TOTAL REVENUE CHANGES				0

### Expenditure Changes

Account Number	Description	Amount Budgeted	Revised Amount	Change
2300	Professional & Specialized	245,000.00	205,000	(40,000)
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL EXPENDITURE CHANGES				(40,000)

Preparer Signature: *Marilyn Horn*

Title: *Auditor*

Auditor Review: *Angela Torres*  
 REQUIRES BOARD ACTION  YES  NO

Date: *2/21/13*

CAO Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Board of Supervisors on:    /    /   

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# TRINITY COUNTY BUDGET ADJUSTMENT

Department: Public Defender

Number: 2170

Justification for budget adjustment:

Board Approved Mid-Year Budget Adjustments

### Revenue Changes

Account Number	Description	Amount Budgeted	Revised Amount	Change
				0
				0
				0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
TOTAL REVENUE CHANGES				0

### Expenditure Changes

Account Number	Description	Amount Budgeted	Revised Amount	Change
2306	Conflict Counsel	44,000.00	74,000	30,000
2309	Conflict Counsel - Homicide	100,000.00	150,000	50,000
2371	Public Defender Complex Litigation	100,000.00	150,000	50,000
				0
				0
				0
				0
				0
				0
				0
TOTAL EXPENDITURE CHANGES				130,000

Preparer Signature *Maureen Horn*  
 Auditor Review *Angela O'Brien*  
 REQUIRES BOARD ACTION  YES  NO

Title: *Auditor*  
 Date: *2/21/13*

CAO Approval \_\_\_\_\_

Date \_\_\_\_\_

Approved by Board of Supervisors on: \_\_\_ / \_\_\_ / \_\_\_

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### TRINITY COUNTY BUDGET ADJUSTMENT

Department:                                 Probation                                

Number:   2400  

**Justification for budget adjustment:**

Board Approved Mid-Year Budget Adjustments

**Revenue Changes**

Account Number	Description	Amount Budgeted	Revised Amount	Change
				0
				0
				0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
TOTAL REVENUE CHANGES				<u>                                0                                </u>

**Expenditure Changes**

Account Number	Description	Amount Budgeted	Revised Amount	Change
1010	Regular Salaries	563,256.00	573,256	10,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL EXPENDITURE CHANGES				<u>                                10,000                                </u>

Preparer Signature *Mandy Horn*  
 Auditor Review *Angela ...*  
 REQUIRES BOARD ACTION   YES     NO  

Title: *Auditor*  
 Date: *2/21/13*

CAO Approval    Date   

Approved by Board of Supervisors on:   /  /                                     
   BOS          CAO          AUD

## TRINITY COUNTY BUDGET ADJUSTMENT

Department: Contingency Fund

Number: 9901

Justification for budget adjustment:

Board Approved Mid-Year Budget Adjustments

### Revenue Changes

Account Number	Description	Amount Budgeted	Revised Amount	Change
				0
				0
				0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
TOTAL REVENUE CHANGES				0

### Expenditure Changes

Account Number	Description	Amount Budgeted	Revised Amount	Change
3991	Prov. For Contingency	95,415.00	47,415	(48,000)
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL EXPENDITURE CHANGES				(48,000)

Preparer Signature: *Maulyn Abu*

Title: *Auditor*

Auditor Review: *Angela*  
 REQUIRES BOARD ACTION  YES  NO

Date: *2/21/13*

CAO Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Board of Supervisors on: \_\_\_/\_\_\_/\_\_\_

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# TRINITY COUNTY BUDGET ADJUSTMENT

Department:                                 Elections                                

Number:                                 1650                                

### Justification for budget adjustment:

Board Approved Mid-Year Budget Adjustments

### Revenue Changes

Account Number	Description	Amount Budgeted	Revised Amount	Change
				0
				0
				0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
TOTAL REVENUE CHANGES				0

### Expenditure Changes

Account Number	Description	Amount Budgeted	Revised Amount	Change
2700	Special Department	20,000.00	33,000	13,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL EXPENDITURE CHANGES				13,000

Preparer Signature *Maubyn Her...*  
 Auditor Review *Angelo...*  
 REQUIRES BOARD ACTION  YES  NO

Title: *Auditor*  
 Date: *2/21/13*

CAO Approval \_\_\_\_\_

Date \_\_\_\_\_

Approved by Board of Supervisors on:      /      /     

\_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
 BOS                    CAO                    AUD



## TRINITY COUNTY BUDGET ADJUSTMENT

Department: Agricultural Commissioner

Number: 2490

Justification for budget adjustment:

Board Approved Mid-Year Budget Adjustments

### Revenue Changes

Account Number	Description	Amount Budgeted	Revised Amount	Change
				0
				0
				0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
		-		0
TOTAL REVENUE CHANGES				0

### Expenditure Changes

Account Number	Description	Amount Budgeted	Revised Amount	Change
1010	Regular Salaries	134,054.00	164,054	30,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
TOTAL EXPENDITURE CHANGES				30,000

Preparer Signature: *Maurice Ben*

Title: *Auditor*

Auditor Review: *Angela*  
 REQUIRES BOARD ACTION  YES  NO

Date: *2/21/13*

CAO Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Board of Supervisors on: \_\_\_/\_\_\_/\_\_\_

BOS       CAO       AUD