

**MEETING MINUTES**

**2013-04-09**

**Chairman**

**Supervisor Debra Chapman - District 4 - ABSENT**

**Vice Chairman**

**Supervisor Judy Pflueger - District 1**

**Supervisor Judy Morris - District 2**

**Supervisor Karl Fisher - District 3**

**Supervisor John Fenley - District 5**

**Wendy Tyler - County Administrative Officer/Clerk of the Board**

**David A. Prentice - County Counsel**

**Suzie White - Administrative Coordinator**

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**Meeting called to order in open session at 9:00 AM.**

**Pledge of Allegiance - Supervisor Morris**

**Announcements - County Administrative Officer Wendy Tyler announced that Supervisor Chapman was unable to attend the meeting today. Supervisor Morris welcomed everyone from the Weaverville Rotary Club to the meeting.**

## **Presentations AM**

### **Board of Supervisors**

**1.01** Adopted Resolution No. 2013-24 celebrating the Weaverville Rotary Club's 75th Anniversary.

Supervisor Morris read/presented the resolution to Candice Levengood, and announced that April 20, 2013 is the Weaverville Rotary Club's Anniversary Celebration.

**Motion:** Morris      **Second:** Fisher      **Vote:** Fisher, Morris, Fenley, and Pflueger - AYE  
Chapman - ABSENT

### **County Administrative Officer**

**1.02** Director of Loss Prevention Programs for Trindel Insurance Fund Gene Hernden presented to Elizabeth Hamilton the 2013 Annual Employee Safety Award.

Received comments from Risk Management Manager Shelly Pourian, and Social Worker III/Interim Supervisor Liz Hamilton.

## County Administrative Officer

- 1.03** Risk Management Manager Shelly Pourian presented team Operation Success as Trinity County's 2013 Six-Week Health & Wellness Challenge winning team. Operation Success team members included: Polly Chapman, Rick Tippett, Randy Cessna, Lisa McNeely, and Jan Smith all from the Department of Transportation.

Received comments from Health Benefits Technician Shannon Taylor and County Administrative Officer Wendy Tyler.

## Consent

### Auditor/Controller

- 2.01** Approved a budget adjustment in the Auditor's Office (Dept. 1300) increasing both revenues and expenditures by \$31,200.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

- 2.02** Approved amendment no. 1 to the agreement with Rodney Craig Goodman, Jr. CPA (#12-097) to increase the maximum cost to county by \$18,000 for assistance to the County with the negotiations of the County-Court Memorandum of Understanding.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

### Board of Supervisors

- 2.03** Authorized the Chairman to sign a letter regarding SB 740.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

- 2.04** Authorized the Chairman to sign a letter regarding Stewardship Contracting.

**Motion:** Morris      **Second:** Fenley      **Carried**

### Clerk of the Board

- 2.05** Adopted Resolution No. 2013-25 designating the Trinity County Arts Council as the Local Arts Agency.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

- 2.06** Adopted Resolution No. 2013-26 giving signature authorization on all federal contracts and other necessary documents for financial transactions and adopted Resolution No. 2013-27 giving signature authorization on all state contracts and other necessary documents for financial transactions.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

- 2.07** Approved regular meeting minutes of February 26, March 12, and March 26, 2013, and special meeting minutes of March 27, 2013, as submitted by the Clerk.

Supervisor Morris abstained from the vote as she was absent at the March 12, 2013 meeting.

**Motion:** Fisher      **Second:** Fenley      **Carried**

### Clerk Recorder Assessor

- 2.08** Approved a budget adjustment in the Elections Department (Dept. 1650) increasing both revenues and expenditures by \$53,820.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

## County Administrative Officer

## County Administrative Officer

**2.09** Approved the allocation of positions effective April 1, 2013.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

## Health & Human Services

**2.10** Adopted Resolution No. 2013-28 which removes from the Trinity County Health and Human Services Capital Asset Inventory Departmental Listing:

Asset ID 12774, a 2000 Jeep Cherokee (IJ4FF28S0YL191742)

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

## Library

**2.11** Approved a budget adjustment in the Library (Dept. 6000) decreasing both revenues and expenditures by \$500.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

## Probation/Collections

**2.12** Approved a budget adjustment in the Juvenile Detention Facility (Dept. 2460) increasing both revenues and expenditures by \$300.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

## Sheriff

**2.13** Approved a budget adjustment in the Cannabis Eradication Department (Dept. 2280) decreasing Salaries & Benefits by \$2,000 and increasing Services & Supplies by \$2,000.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

**2.14** Approved a budget adjustment in the Jail (Dept. 2300) increasing both revenues and expenditures by \$97,542.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

**2.15** Approved a budget adjustment in the Justice Asset Seizure Department (Dept. 8587) increasing Services & Supplies by \$2,765 and increasing Fixed Assets by \$700.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

**2.16** Approved a budget adjustment in the Sheriff's Department (Dept. 2200) decreasing Salaries & Benefits by \$7,000 and increasing Indirect Costs by \$7,000.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

**2.17** Authorized the Chairman to sign the 2013 Cooperative Law Enforcement Annual Operating Plan & Financial Plan (11-LE-11051360-215) between the Trinity County Sheriff's Department and the USFS, Six Rivers National Forest to receive funding to conduct operations to suppress manufacturing and trafficking of controlled substances on or affecting National Forest Systems Lands.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

**2.18** Authorized the Chairman to sign the 2013 Cooperative Law Enforcement Annual Operating Plan & Financial Plan (11-LE-11051360-216) between the Trinity County Sheriff's Department and the USFS, Shasta-Trinity National Forest to receive funding to conduct operations to suppress manufacturing and trafficking of controlled substances on or affecting National Forest Systems Lands.

**Motion:** Fenley      **Second:** Morris      **Vote:** Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

## Transportation

## Transportation

**2.19** Accepted the proposal from Foam Experts, 3501 Iron Court, Shasta Lake, CA, 96019 and approved an agreement to remove lead paint and insulate the main shop at the D.O.T. yard.

Received comments from the Director of Transportation Rick Tippett.

**Motion:** Morris      **Second:** Fenley      **Carried**

**2.20** Adopted Resolution No. 2013-29 certifying Trinity County's 2012 Maintained Road System Mileage.

**Motion:** Fenley      **Second:** Morris      Vote: Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

**2.21** Adopted Resolution No. 2103-30 naming the future East Connector Road "Lance Gulch Road".

**Motion:** Fenley      **Second:** Morris      Vote: Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

**2.22** Approved amendment no. 3 to the agreement with Trinity County Resource Conservation District to increase maximum compensation by \$5,000 for services related to creating GIS layers and data.

**Motion:** Fenley      **Second:** Morris      Vote: Morris, Fenley, Fisher, and Pflueger - AYE  
Chapman - ABSENT

## Reports

### Reports

**3.01** I. Received reports from Director of Transportation Rick Tippett and Director of Health and Human Services Linda Wright.

II. Received a report from County Administrative Officer Wendy Tyler.

III. Received reports from Members of the Board of Supervisors.

## Closed Session

### County Counsel

**4.01** Government Code Section 54956.9(a) - Conference with Legal Counsel  
No. of Cases: One

Pryok vs. Trinity County (Superior Court Case No. 13CV010)

No reportable action was taken.

### Transportation

**4.02** Government Code Section 54956.8 - Conference with Real Property Negotiators

Assessor Parcel Numbers:

024-430-16; 024-430-87; 024-390-28; 024-430-09; 024-430-10; 024-480-31; 024-400-03; 024-400-04;  
024-370-06; 024-500-40; 024-500-71; 024-200-36; 024-390-14; 024-430-88; 024-210-08; 024-210-09;  
024-210-10; 024-210-11; 024-200-35; and 024-400-02

Negotiator: Rick Tippett

No reportable action was taken.

Meeting reconvenes at 1:30 PM

PUBLIC COMMENT - Susan Weiss

## Public Hearings

### Transportation Commission

- 5.01** Adopted Resolution No. 2013-31 adopting definitions for "Unmet Transit Needs" and "Reasonable to Meet"; and conducted a public hearing regarding potential unmet transit needs. The Commission determined there were no "unmet transit needs" that are "reasonable to meet", and adopted Resolution No. 2013-32 making that finding.

Received comments from Director of Transportation Rick Tippett and County Administrative Officer Wendy Tyler.

**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, and Pflueger - AYE  
Chapman - ABSENT

## County Matters

### County Administrative Officer

- 6.01** Approved changing the range of the Employment Services Supervisor from M208 to M218, in the Health and Human Services Department effective April 1, 2013.

Received comments from County Administrative Officer Wendy Tyler and Director of Health and Human Services Linda Wright.

**Motion:** Morris      **Second:** Fisher      **Carried**

- 6.02** Authorized the recruitment and hiring of an Administrative Clerk I/II at Health & Human Services (CPS unit).

Received comments from County Administrative Officer Wendy Tyler and Director of Health and Human Services Linda Wright.

**Motion:** Fenley      **Second:** Fisher      **Carried**

- 6.03** Authorized the recruitment and hiring of an Employment and Training Worker I/II at Health & Human Services (CalWORKS unit).

Received comments from County Administrative Officer Wendy Tyler and Director of Health and Human Services Linda Wright.

**Motion:** Fisher      **Second:** Fenley      **Carried**

- 6.04** Authorized the recruitment and hiring of a Social Worker I/II at Health & Human Services (Adult Services unit).

Received comments from County Administrative Officer Wendy Tyler.

**Motion:** Morris      **Second:** Fenley      **Carried**

**County Administrative Officer**

**6.05** Authorized the recruitment and hiring of a Social Worker III at Health & Human Services (Child Protective Services unit).

Received comments from County Administrative Officer Wendy Tyler.

**Motion:** Fenley      **Second:** Morris      **Carried**

**6.06** Directed staff to remove the Blanchard Flat Schoolhouse from Hayfork Park due to the public health and safety risk.

Received comments from County Administrative Officer Wendy Tyler, Bekcy Stetson, Dero Forslund, and Mike Fillette.

**Motion:** Fenley      **Second:** Fisher      **Carried**

**6.07** Change Supervisor appointments to represent the County on various Boards, Commissions, Committees and Task Forces made on January 2, 2013 as follows:

Supervisor Morris replaced Supervisor Fisher on the Childcare and Development Planning Council; and Supervisor Chapman on the North Coast Air Quality District.

Supervisor Fisher replaced Supervisor Chapman as the Primary member on the Colusa-Glenn-Trinity Community Action Partnership; Supervisor Chapman took the alternate position.

Received comments from County Administrative Officer Wendy Tyler.

**Motion:** Morris      **Second:** Fenley      **Carried**

**Addendum**

**County Administrative Officer**

**A** Approved the addition of a frisbee golf course at the Junction City Park and approved a Memorandum of Understanding with BLM for a portion of the course that crosses BLM lands.

Received comments from County Administrative Officer Wendy Tyler and Roger Smith.

**Motion:** Fisher      **Second:** Morris      **Carried**

**ADJOURN**

**TRINITY COUNTY BOARD OF SUPERVISORS**

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DEBRA CHAPMAN, CHAIRMAN  
Board of Supervisors, County of  
Trinity, State of California

Attest:  
  
WENDY G. TYLER  
Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Deputy