

**MEETING MINUTES**

**2014-01-28**

**Chairman**

**Supervisor Judy Pflueger - District 1**

**Vice Chairman**

**Supervisor Judy Morris - District 2**

**Supervisor Karl Fisher - District 3**

**Supervisor Debra Chapman - District 4**

**Supervisor John Fenley - District 5**

**Wendy Tyler - County Administrative Officer/Clerk of the Board**

**David A. Prentice - County Counsel**

**Suzie White - Administrative Coordinator**

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**Meeting called to order in open session at 9:00 AM.**

**Pledge of Allegiance - Supervisor Chapman**

**9:00 AM Public Comment - David Rhodes, Diana Sheen, Scott White, and Mary Lynn Rounds**

**Presentations AM**

**District Attorney**

**1.01** Adopted Resolution No. 2014-05 of appreciation recognizing DA Investigator II David E. Cox upon his retirement from Trinity County.

Received comments from Retired DA Investigator II Dave Cox and District Attorney Mike Harper.

**Motion:** Morris      **Second:** Fisher      **Carried**

**Clerk of the Board**

**1.02** Received a presentation from Superior California Economic Development District Executive Director Bob Nash regarding their newly updated 2013/2014 Comprehensive Economic Development Strategy.

**10:00 AM Public Hearings**

**County Administrative Officer**

## County Administrative Officer

- 2.01** Conducted a public hearing and adopted Resolution No. 2014-10 which establishes the schedule of fees, and appropriate exemptions and credits for county solid waste disposal.

Received comments from County Administrative Officer Wendy Tyler and Deputy Director of Solid Waste Diane Radar.

**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Chapman, Morris, and Pflueger - AYE

## Planning/Natural Resources

- 2.02** Conducted a public hearing and took the following actions:
- 1) Adopted Resolution No. 2014-11 adopting a Mitigated Negative Declaration, finding that on the basis of the whole record before the Board, including the initial study and comments received, that there is no substantial evidence that the project will have a significant effect on the environment and that a mitigated Negative Declaration reflects the Board's independent judgment and analysis; and
  - 2) Introduced, waived the reading of and enacted Ordinance No. 315-806 amending Trinity County Zoning Ordinance (Ordinance No. 315) pertaining to the implementation of the Housing Element Polices; and
  - 3) Introduced, waived the reading of and enacted Ordinance No. 315-807 amending Trinity County Zoning Ordinance (Ordinance No. 315) pertaining to Reasonable Accommodations.

Received comments from Principal Planner Frank Lynch, Diana Sheen, Kay Graves, County Administrative Officer Wendy Tyler, and Mark Lancaster.

**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Chapman, Morris, and Pflueger - AYE

## Consent

### Auditor/Controller

- 3.01** Approved amendment no. 2 to the agreement with Rodney Craig Goodman, Jr. CPA, increasing the maximum amount of the contract by \$19,200 to provide additional accounting services.
- Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE
- 3.02** Approved a budget adjustment in the Auditor's Office (Dept. 1300) decreasing Salaries & Benefits and increasing Services & Supplies by \$19,200.
- Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

### Behavioral Health Services

- 3.03** Approved a budget adjustment in the Behavioral Health Department (Dept. 4200) increasing Prior Year expenses by \$7,379 and Prior Year revenues by \$272,422; approved a budget adjustment in the Mental Health Service Act-MHSA CSS Department (Dept. 8570) increasing Prior Year expenses by \$266,022; and approved a budget adjustment in the Mental Health Service Act-MHSA 1 Time Department (Dept. 8577) increasing Prior Year expenses by \$6,400 and Prior Year revenues by \$7,379.
- Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

### Board of Supervisors

- 3.04** Adopted Resolution No. 2014-06 supporting the Trinity County Fish and Game Advisory Commission's proposed 2014 Trinity County Elk Hunt Regulations; and adopted Resolution No. 2014-07 supporting the Trinity County Fish and Game Advisory Commission's proposed 2014 B-Zone Deer Regulations.
- Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

## **Board of Supervisors**

- 3.05** Authorized the Chairman to sign a letter to Senator Dianne Feinstein regarding the results of the sequester on Older Americans Act (OAA) funding.  
**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

## **Clerk of the Board**

- 3.06** Adopted Resolution No. 2014-08 giving signature authorization on all federal contracts and other necessary documents for financial transactions and adopted Resolution No. 2014-09 giving signature authorization on all state contracts and other necessary documents for financial transactions.  
**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE
- 3.07** Approved regular meeting minutes of January 14, 2014, as submitted by the Clerk.  
**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE
- 3.08** Authorized the Chairman to sign a letter to Caltrans supporting the encroachment permit application submitted by the Human Response Network.  
**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE
- 3.09** Found no objection to the issuance of a daily alcoholic beverage license to the Rotary Club of Weaverville to serve alcoholic beverages at its annual Chinese New Year Scholarship Fundraiser to be held at the CD Hall in Weaverville, CA on February 8, 2014.  
**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

## **Clerk Recorder Assessor**

- 3.10** Approved amendment no. 1 to the agreement with Data Information Management Systems, Inc (DIMS) allowing the county to be billed for the new voter registration system and approved the contract with the Secretary Of State (SOS) for the reimbursement of all expenses to implement the conversion of the voter registration systems as well as the annual maintenance for the first five years.  
  
Received comments from Kay Graves and Clerk/Recorder/Assessor Deanna Bradford.  
**Motion:** Chapman      **Second:** Fenley      **Carried**
- 3.11** Approved a budget adjustment in the Elections Department (Dept. 1650) increasing revenues and expenditures by \$75,000.  
**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

## **County Administrative Officer**

- 3.12** Authorized changing the range of the Senior Financial Analyst from M244E to N242E effective September 1, 2013 and directed said change be made to the salary schedule.  
**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

## **Grants & Housing**

- 3.13** Ratified County Administrative Officer Wendy Tyler's signature on amendment no. 1 to the agreement with Aspen Street Architects, Inc. increasing Task B and therefore, the maximum cost county by \$4,027.50 for additional electrical engineering services.  
**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

## Grants & Housing

- 3.14** Ratified County Administrative Officer Wendy Tyler's signature on change orders 1, 2, and 3 to the agreement with Danco Builders West for additional materials and labor costs associated with dry rot repair and increased the maximum cost to county by \$51,959.87 for the Hospital Re-Roof project.

Received comments from Kay Graves, County Administrative Officer Wendy Tyler, and Jim Cook of Community Development On Call.

**Motion:** Morris      **Second:** Fisher      **Carried**

## Health & Human Services

- 3.15** Approved a budget adjustment in the Health Realignment Department (Dept. 8493) increasing revenues by \$166,657 and Transfers Out by \$56,876; and approved a budget adjustment in the Health Department (Dept. 4000) increasing revenues and expenditures by \$56,876.

**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

- 3.16** Approved a budget adjustment in the Public Guardian Department (Dept. 5100) increasing revenues and expenditures by \$250.

**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

- 3.17** Approved amendment no. 5 to the agreement with California Safety Company (Cal Safety) to add the installation of three wireless transmitters with window contacts at 51 Industrial Park Way, Building 1 for a total increase of \$558.

**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

- 3.18** Authorized the Chairman to sign the Certification Statements for the Trinity County Health and Human Services FY 2013-2014 Children Medical Services Plan and Fiscal Budgets for the Child Health and Disability Prevention (CHDP), California Children's Services (CCS) and Foster Care Program.

**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

## Sheriff

- 3.19** Approved a budget adjustment in the Anti Drug Abuse-Sheriff Department (Dept. 2240) increasing revenues and expenditures by \$5,737.

**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

- 3.20** Approved a budget adjustment in the Cannabis Eradication Department (Dept. 2280) increasing Salaries & Benefits and decreasing Services & Supplies by \$11,821.

**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

## Transportation

- 3.21** Approved amendment no. 1 to the agreement with Campora to include Trinity County Behavioral Health in contract pricing for propane services.

**Motion:** Morris      **Second:** Chapman      **Vote:** Chapman, Morris, Fisher, Fenley, and Pflueger - AYE

## Reports/Announcements

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## **Reports/Announcements**

- 4.01** I. Received reports from Director of Health and Human Services Christine Zoppi, Director of Transportation Rick Tippett, and Sheriff Bruce Haney.
- II. Received a report from County Administrative Officer Wendy G. Tyler.
- III. Received reports from Members of the Board of Supervisors.

## **County Matters**

### **Board of Supervisors**

- 5.01** Adopted Reesolution No. 2014-12 appointing Angela Bickle as Interim Auditor/Controller.

Received comments from County Administrative Officer Wendy Tyler, Christine Gaffney, Deanna Cottone, and Angie Bickle.

**Motion:** Fenley      **Second:** Chapman

**Vote:** Chapman, Fenley, Fisher, Morris, and Pflueger - AYE

## **Closed Session**

### **Board of Supervisors**

- 6.01** Government Code section 54954.5(e). Public Employee Evaluation: County Administrative Officer

Evaluation was held.

### **County Administrative Officer**

- 6.02** Government Code section 54957.6 - Labor Negotiations  
County's Designated Representatives: Wendy Tyler and David Prentice  
Employee Organizations: Trinity County Skilled Trades, Trinity County Miscellaneous Peace Officers Unit, Trinity County General Unit, Trinity County Management and Confidential Unit, and Trinity County Deputy Sheriff's Association

Direction was given to staff and the Chairman appointed an Ad Hoc Committee consisting of two Board members to work with the negotiating team.

## Addendum

### County Administrative Officer

- A** Adopted Resolution No. 2014-13 designating the non-profit Northwest CA Resource Conservation & Development Council (Council) to submit a proposal to the North Coast Resource Partnership (NCRP) to compile local planning information for Trinity County.

Received comments from County Administrative Officer Wendy Tyler and Mark Lancaster with the 5C's program.

**Motion:** Chapman **Second:** Fenley **Vote:** Fenley, Chapman, Fisher, Morris, and Pflueger - AYE

- B** Pursuant to Trinity County Code Section 2.60.410 (2), authorized hiring John Hubbell as a Transit Driver at Range G159 Step C effective January 1, 2014.

Received comments from Director of Transportation Rick Tippett.

**Motion:** Fenley **Second:** Fisher **Carried**

## Subsequent

### County Administrative Officer

- 1** Moved to discuss and/or take action on the hiring of retired annuitant Eric Palmer as a part-time Emergency Operations Manager and found that the need to take immediate action came to the attention of the Board subsequent to the agenda being posted. Failure to fill this position will result in the loss of funding to the County.

**Motion:** Fisher **Second:** Chapman **Carried**

Pursuant to Government Code Section 21221(h) authorized hiring Eric Palmer as a part-time Emergency Operations Manager at Range M231 step A and found that this position requires specialized skills.

Received comments from Sheriff Bruce Haney.

**Motion:** Morris **Second:** Chapman **Carried**

## ADJOURN

### TRINITY COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
JUDITH N. PFLUEGER, CHAIRMAN  
Board of Supervisors, County of  
Trinity, State of California

Attest:

WENDY G. TYLER  
Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Deputy