

**MEETING MINUTES**

**2014-03-25**

**Chairman**

**Supervisor Judy Pflueger - District 1**

**Vice Chairman**

**Supervisor Judy Morris - District 2**

**Supervisor Karl Fisher - District 3**

**Supervisor Debra Chapman - District 4**

**Supervisor John Fenley - District 5**

**Wendy Tyler - County Administrative Officer/Clerk of the Board**

**David A. Prentice - County Counsel**

**Suzie White - Administrative Coordinator**

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**Meeting called to order in open session at 9:00 AM.**

**Pledge of Allegiance - Supervisor Chapman**

**Public Comment - Jim Stillwell**

## **Presentations AM**

### **Agriculture**

**1.01** Received a presentation from Jeff Dolf, Agricultural Commissioner and Yana Valachovic, UC Cooperative Extension's Forest Advisor and Humboldt – Del Norte County Director regarding Phytophthora ramorum, the pathogen known to cause Sudden Oak Death.

Received comments from Bill Burton and Diana Sheen.

## **10:00 AM Public Hearings**

### **Transportation Commission**

**2.01** Adopted Resolution No. 2014-24 defining the terms "Unmet Transit Needs" and "Reasonable to Meet";

Motion: Fenley Second: Chapman Vote: Chapman, Fenley, Fisher, Morris, and Pflueger -AYE

Conducted a public hearing regarding potential unmet transit needs and adopted Resolution No. 2014-25 finding that there are no "Unmet Transit Needs" that are "Reasonable to Meet".

Received comments from Executive Secretary Rick Tippett.

**Motion:** Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Chapman, and Pflueger - AYE

# Consent

## Clerk of the Board

- 3.01** Appointed Cody Canale as alternate for the recreation category on the Trinity County Fish and Game Advisory Commission.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE
- 3.02** Approved special meeting minutes of March 3, 2014 and regular meeting minutes of March 11, 2014, as submitted by the Clerk.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE
- 3.03** Authorized the Chairman to sign a letter to the California Department of Transportation in support of North Fork Grange and Trinity River Jamboree's application for an encroachment permit to place "Special Event" signs on Highway 299, in the Junction City area on August 15-17, 2014.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE

## County Administrative Officer

- 3.04** Approved the allocation of positions listing effective March 1, 2014.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE

## Probation/Collections

- 3.05** Approved a budget adjustment in the Community Corrections Performance Incentive Department (Dept. 8522) decreasing revenues by \$80,000.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE
- 3.06** Approved a budget adjustment in the Prison Rape Elimination Department (Dept. 8599) increasing Salaries & Benefits by \$9,790 and decreasing Services & Supplies by \$9,790.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE

## Sheriff

- 3.07** Approved a budget adjustment in the Emergency Services Department (Dept. 2260) increasing both revenues and expenditures by \$602.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE
- 3.08** Approved a budget adjustment in the Justice Asset Seizure Department (Dept. 8587) increasing both revenues and expenditures by \$13,100.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE
- 3.09** Approved a budget adjustment in the National Forest Eradication Department (Dept. 2290) decreasing Salaries & Benefits by \$1,186 and increasing Services & Supplies by \$1,186.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE
- 3.10** Approved a budget adjustment in the Sheriff's Department (Dept. 2200) increasing both revenues and expenditures by \$45,524.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE

## **Sheriff**

- 3.11** Approved a budget adjustment in the State & Local Asset Seizure Department (Dept. 8593) increasing Fixed Assets by \$163,500.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE
- 3.12** Approved amendment no. 2 to the agreement with Avalon 9-1-1 Solutions, changing the contract amount from "not to exceed \$120,000 for the first contract year" to "not to exceed \$15,000 per fiscal year" in order for Avalon 9-1-1 Solutions to continue to serve as the Trinity 9-1-1 County Coordinator.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE
- 3.13** Approved an agreement with the California Department of Parks and Recreation, Division of Boating and Waterways for the Boating Safety and Enforcement Financial Aid Program for Fiscal Year 2014-2015 in the amount of \$114,543.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE
- 3.14** Approved the 2014 Cooperative Law Enforcement Annual Drug Operations Plan & Financial Plan (11-LE-11051360-216) with the USDA, Forest Service, Shasta-Trinity National Forest to receive funding to conduct operations to suppress manufacturing and trafficking of controlled substances on or affecting National Forest Systems Lands.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE
- 3.15** Approved the 2014 Cooperative Law Enforcement Annual Drug Operations Plan & Financial Plan (11-LE-11051360-215) with the USDA, Forest Service, Six Rivers National Forest to receive funding to conduct operations to suppress manufacturing and trafficking of controlled substances on or affecting National Forest Systems Lands.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE

## **Transportation**

- 3.16** Approved amendment no. 1 to the agreement with Transit Marketing LLC, to add additional tasks to the update of the Transit Development Plan in an amount not to exceed \$76,696.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE
- 3.17** Approved a Right of Way agreement with Jimmy and Norma D. Toney to obtain a Utility Easement over Assessor Parcel Number 024-500-71.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE
- 3.18** Approved Right of Way agreements with Jack & Marcheta Gorman (APN 019-200-22), and Eddie & Theresa Pokorny (APN 019-200-43), to acquire Right of Way for the Hayfork Creek Bridge Project, and authorized the Director of Transportation to execute title documents to complete the purchase.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE

## **Veterans Services**

- 3.19** Authorized the Chairman to sign a letter in Support of Assembly Bill (AB) 2703 for continued additional funding for County Veteran Services.  
**Motion:** Chapman **Second:** Morris **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE

## **Reports/Announcements**

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- 4.01** I. Received reports from Director of Transportation Rick Tippett, Director of Health and Human Services Christine Zoppi, and Sheriff Bruce Haney.
- II. Received a report from County Administrative Officer Wendy G. Tyler.
- III. Received reports from Members of the Board of Supervisors.

## **County Matters**

### **County Administrative Officer**

- 5.01** Approved the job description, salary range, added to the alphabetical position listing, and allocated to Health and Human Services, Public Health Division a Public Health Analyst I at Range G184 and a Public Health Analyst II at Range G194 effective May 1, 2014; and deleted the allocation of Staff Services Analyst from Health and Human Services, Public Health Division's allocation listing.

Received comments from County Administrative Officer Wendy Tyler.

**Motion:** Morris      **Second:** Fenley      **Carried**

- 5.02** Pursuant to Government Code Section 21221(h) authorized hiring retired annuitant John Jelcich as a Senior Transportation Planner at Range T208 Step G in the Department of Transportation (Transportation Planning) and found that this position requires specialized skills.

Received comments from County Administrative Officer Wendy Tyler, Director of Transportation Rick Tippett, and Bill Burton.

**Motion:** Chapman      **Second:** Fenley      **Carried**

### **Planning/Natural Resources**

- 5.03** Accepted the 2014 General Plan Status Report.

Received comments from Principle Planner Frank Lynch and Keith Groves.

**Motion:** Morris      **Second:** Fenley      **Carried**

### **Sheriff**

- 5.04** Adopted Resolution No. 2014-26 declaring six (6) surplus vehicles and authorizing removal from the County's list of fixed assets and authorizing disposal of vehicles through auction or disposing of as scrap through the Department of Transportation in conjunction with the next salvage sale.

Received comments from Sheriff Bruce Haney.

**Motion:** Chapman      **Second:** Morris      **Vote:** Morris, Chapman, Fisher, Fenley, and Pflueger - AYE

### **Transportation**

- 5.05** Adopted the Project Construction Plans and Specification for phase I construction of Lance Gulch Road; authorized the Director of Transportation to make revisions as necessary; and authorized solicitation of bids for construction.

Received comments from Director of Transportation Rick Tippett and Bill Burton.

**Motion:** Fenley      **Second:** Fisher      **Carried**

## **Closed Session**

**Board of Supervisors**

**6.01** Government Code section 54954.5(e) - Public Employee Evaluation: County Administrative Officer  
Evaluation was held.

**Addendum**

**Board of Supervisors**

**A** Authorized the Chairman to sign a letter of support for the United States Forest Service, Shasta-Trinity National Forest's grant application to the California Department of Boating and Waterways for improvements to the Trinity Center boat launching facility.

Received comments from Keith Groves.

**Motion:** Morris      **Second:** Fenley      **Carried**

**ADJOURN**

**TRINITY COUNTY BOARD OF SUPERVISORS**

\_\_\_\_\_  
JUDITH N. PFLUEGER, CHAIRMAN  
Board of Supervisors, County of  
Trinity, State of California

Attest:

WENDY G. TYLER  
Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Deputy