PRELIMINARY INFORMATION
FOR PERMIT APPLICATION
THE PLAN APPROVAL PROCESS CAN TAKE UP TO 6 WEEKS UPON COMPLETE SUBMITTAL
OFFICE HOURS ARE MONDAY-THURSDAY 8AM-2PM

The information on this form will be used to prepare forms for application signatures. Please see the attached sheet for instruction about how to submit for a permit.

Job Address

APN (Assessor's Parcel Number)

Project Description

Permit Type

[ ] Building [ ] Remodel [ ] Addition [ ] Sign

[ ] Electrical [ ] Mechanical [ ] Plumbing [ ] Demolition

Owner Name

Owner Mailing Address

Owner Phone Number(s)

Owner Email

Project Manager (if owner building leave blank)

Name

Address

Phone Number(s)

Contractor State License No. Class

Estimated Value of Project $

NOTICE:
THIS IS A PERMIT APPLICATION AND NOT AN APPROVAL TO PROCEED WITH ANY WORK UNTIL SUCH TIME AS YOU HAVE OBTAINED SPECIFIC APPROVAL AND THE REQUIRED PERMIT.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of law and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

X

SIGNATURE OF PROPERTY OWNER OR CONTRACTOR

DATE
PROPERTY OWNER’S PACKAGE

Disclosures & Forms for Owner-Builders Applying for Construction Permits

IMPORTANT NOTICE TO PROPERTY OWNER

Dear Property Owner,

An application for a building permit has been submitted in your name listing yourself as the builder of the property improvements specified at __________________________.

We are providing you with an Owner Builder Acknowledgment and Information Verification Form to make you aware of your responsibilities and possible risk you may incur by having this permit issued in your name as the Owner-BUILDER. We will not issue a building permit until you have read, initialed your understanding of each provision, signed, and returned this form to us at our official address indicated. An agent of the owner cannot execute this notice unless you, the property owner, obtain the prior approval of the permitting authority.

OWNER’S ACKNOWLEDGMENT AND VERIFICATION OF INFORMATION

DIRECTIONS: Read and initial each statement below to signify you understand or verify this information.

1. I understand a frequent practice of unlicensed persons is to have the property owner obtain an “Owner-BUILDER” building permit that erroneously implies that the property owner is providing his or her own labor and material personally. I, as an Owner Builder, may be held liable and subject to serious financial risk for any injuries sustained by an unlicensed person and his or her employees while working on my property. My homeowner’s insurance may not provide coverage for those injuries. I am willfully acting as an Owner Builder and am aware of the limits of my insurance coverage for injuries to workers on my property.

2. I understand building permits are not required to be signed by property owners unless they are responsible for the construction and are not hiring a licensed Contractor to assume this responsibility.

3. I understand as an “Owner-BUILDER” I am the responsible party of record on the permit. I understand that I may protect myself from potential financial risk by hiring a licensed Contractor and having the permit filed in his or her name instead of my own.

4. I understand Contractors are required by law to be licensed and bonded in California and to list their license numbers on permits and contracts.

5. I understand if I employ or otherwise engage any persons, other than California licensed Contractors, and the total value of my construction is at least five hundred dollars ($500), including labor and materials, I may be considered an “employer” under state and federal law.

6. I understand if I am considered an “employer” under state and federal law, I must register with the state and federal government, withhold payroll taxes, provide workers’ compensation disability insurance, and contribute to unemployment compensation for each “employee.” I also understand my failure to abide by these laws may subject me to serious financial risk.

7. I understand under California Contractors’ State License Law, an Owner Builder who builds single family residential structures cannot legally build them with the intent to offer them for sale, unless all work is performed by
8. I understand as an Owner-Builder if I sell the property for which this permit is issued, I may be held liable for any financial or personal injuries sustained by any subsequent owner(s) that result from any latent construction defects in the workmanship or materials.

9. I understand I may obtain more information regarding my obligations as an “employer” from the Internal Revenue Service, the United States Small Business Administration, the California Department of Benefit Payments, and the California Division of Industrial Accidents. I also understand I may contact the California Contractors’ State License Board (CSLB) at 1-800-321-CSLB (2752) or www.cslb.ca.gov for more information about licensed contractors.

10. I am aware of and consent to an Owner-Builder building permit applied for in my name, and understand that I am the party legally and financially responsible for proposed construction activity at the following address:

11. I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern Owner-Builders as well as employers.

12. I agree to notify the issuer of this form immediately of any additions, deletions, or changes to any of the information I have provided on this form. Licensed contractors are regulated by laws designed to protect the public. If you contract with someone who does not have a license, the Contractors’ State License Board may be unable to assist you with any financial loss you may sustain as a result of a complaint. Your only remedy against unlicensed Contractors may be in civil court. It is also important for you to understand that if an unlicensed Contractor or employee of that individual or firm is injured while working on your property, you may be held liable for damages. If you obtain a permit as Owner-Builder and wish to hire Contractors, you will be responsible for verifying whether or not those Contractors are properly licensed and the status of their workers’ compensation insurance coverage.

Before a building permit can be issued, this form must be completed and signed by the property owner and returned to the agency responsible for issuing the permit. Note: A copy of the property owner’s driver’s license, form notarization, or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner’s signature.

Signature of property owner ___________________________ Date: ________________

Note: The following Authorization Form is required to be completed by the property owner only when designating an agent of the property owner to apply for a construction permit for the Owner-Builder.

AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER’S BEHALF

Excluding the Notice to Property Owner, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for my project.

Scope of Construction Project (or Description of Work): __________________________

Project Location or Address: __________________________

Name of Authorized Agent: ___________________________ Tel No __________________________

Address of Authorized Agent: __________________________

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy. Note: A copy of the owner’s driver’s license, form notarization, or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner’s signature.

Property Owner’s Signature: ___________________________ Date: ________________
REQUIREMENTS FOR A BUILDING PERMIT

ONLY COMPLETE SUBMITTALS WILL BE ACCEPTED. CONSTRUCTION MAY NOT START UNTIL THE BUILDING PERMIT IS ISSUED. NO EXCEPTIONS!

1. **THREE COMPLETE SETS OF BUILDING PLANS** - (no originals) containing the following information must be submitted to the Building Department for approval before construction may start. All building plans must be signed by the person who drew the plans or, if engineered, signed by a California Licensed Engineer - NO EXCEPTIONS! Plans must indicate which snow load the structure is subject to. Call the office with your Assessor’s Parcel Number to verify your snow load. Plans must indicate CBC code year.

2. **PLAN REVIEW FEE** - A Plan Review Fee must be submitted with all building plans. This deposit is your plan review and zoning fee combined. Call the office or email us and we will calculate the amount you need to submit. Plans will not be accepted without the plan review fee.

a. **PLOT PLAN & LOCATION MAP** - Include **THREE** copies of the Plot Plan and **ONE** copy of the Location Map with your plans. *(If the plot plan is larger than letter size, please include one copy that is 8 1/2 x 11.)* Show Assessor’s Parcel Number and the location of property with reference to roads, intersections and area. A sample plot plan is included in this packet with a blank form for your convenience. Show location of **new and existing buildings, proposed septic system and water supply with all distances indicate in feet from property lines and between buildings.** Show all easements and contour lines.

b. **FOUNDATION LAYOUT PLAN** - Show depth and width of footings, interior piers, slabs and location of anchor bolts and under-floor vents and rebar reinforcing. Provide a fully dimensioned foundation plan with details keyed to the appropriate location.

c. **FLOOR FRAMING AND ROOF FRAMING PLANS** - Show insulation, ventilation, and under-floor access. Include joists, rafter & beam sizes and spacing and spans. Indicate connector types and size. Key all details to the layout plans.

d. **FLOOR PLAN** - Show room dimensions and functions (kitchen, bedroom, etc.), window and door sizes, plumbing fixtures, electrical and lighting outlets, smoke detectors, and locations of electrical and/or gas appliances (dryer, washer, dishwashers, garbage disposal, ranges, heaters, furnaces, wood stoves, etc.). Include all decks and porches.

e. **FRAMING DETAILS** - Show structural details and sizes of floor joists, beams, window and door headers, walls, rafters, stair details, braced wall panel locations, and other structural members, and any other information that will provide clarity to structural details. Indicate type of grade of materials. Structure must meet snow load requirements.

f. **ELEVATIONS** - Show all building elevations including height of foundation walls.

g. **ENERGY CALCULATIONS** - **Two sets** of Energy Calculations are to be completed, signed and submitted with plans on new dwellings, commercial/industrial buildings and additions to the same. Trinity County is in Climate Zone 16. These are required on all conditioned structures.

h. **ENGINEERING** - If manufactured or job built trusses are to be used, **two sets** of engineering design data by an engineer licensed in California **must** be submitted to the Building Department with the plans and original wet stamp of the engineer, signed by the engineer.
If the site presents special problems such as: steep slope; unstable or filled ground; or is in a flood plain; or the structure is of unusual design such as post and pier; log or pole; or an unusual shape such as polygon or dome, the Building Department requires the design to be designed by a California Licensed Engineer or Architect.

If your roof snow load exceeds 50 PSF, lateral design may be required for compliance with State law.

3. **SCHOOL DEVELOPER FEES** - School Developer Fees are imposed in most of Trinity County by the Trinity Alps Unified School District/Feeder Schools and the Mountain Valley Unified School District. Fees are collected prior to issuance of Building Permit. Please see page 7 of this application for further information.

4. **ENCROACHMENT PERMIT** - If you access your property off a County Maintained Road or your private road eventually accesses a County Maintained Road, you must contact the Trinity County Department of Transportation to obtain a County Encroachment Permit (530-623-1365). If you access your property off a State Hwy or your private road eventually accesses a State Hwy, you must contact Caltrans to obtain a State Encroachment Permit (530-225-3307).

5. **SEWER & WATER & GREYWATER SYSTEMS** - Proof and approval of sewer and water connections from the community sewer and water districts are required before issuance of a building permit for a dwelling or other structures needing services.

6. **SEWAGE DISPOSAL SYSTEM** - (Required in all areas not served by a Sanitation District). Approval for a private sewage disposal system must be obtained from the Trinity County Environmental Health Division prior to obtaining a building permit.

7. **CALIFORNIA DEPARTMENT OF FORESTRY REGULATIONS** - It is your responsibility to contact CDF for a site inspection prior to submittal of your building plans. Please complete and submit the form enclosed in this building application with a copy of your plot plan. Chapter 7A is required in all SRA areas, which is all of Trinity County.

8. **SOLAR, WOOD STOVE, & WATER HEATING SYSTEMS** - All solar, wood stove and water heating systems require a building permit. The following information must be included with building plans for dwellings submitted for a building permit: type of system, pumps, tank sizes, heat exchangers, solar panels, blowers, pipe unit, include the name of the manufacturer and supply technical and installation date. Approved wood stove heating only - must be accompanied with a back-up heating source.

Wood stove water heating systems must include a pressure/temperature relief valve within two feet of the wood stove and an automatic temperature mixing valve in the hot water line to the dwelling fixtures. Water heating systems with wood stoves must be designed by the factory and include code approved documentation.
Construction Design Factors for Trinity County

- Elevation – Varies 600 Ft. AMSL to 8000 ft. AMSL
- Latitude – N 40.7 Degrees (Above data based on Weaverville)
- Heating Degree Days – 4933
- Winter Design Temperature – 16 degrees
- Solar Factor – 127.7 (Above Based on California Commission Data)
- Seismic Risk Zone – D and E (Subject to longitude and latitude), per section 1610 (Major Damage: Corresponds to intensity VIII and higher on the M&M Scale.) 25% of Snow load must be placed on roof/decks in addition to dead loads.
- M&M – Modified Mercalli intensity scale
- VIII – equal to approx. 6 on Richter scale.
- Wind Load – Wind Speed 110 MPH (Typically Exposure B and C), per section 1609
- Termite Infestation Probability – Region 1 (Very High)
- Decay Probability – None to slight.
- Allowable Foundation Pressure – of untested soils 1000 to 1500 lbs. per sq. ft.
- Design Methods – Section 1605 Load Combinations (Depends on building design; most critical load)
- Roof Design – Snow Loads, per Section 1608, vary. Call with you Assessor’s Parcel Number to verify. Reduction as allowed per Section 1607.5 – Chapter 16.
- Duration of Load – Not allowed for roof or deck loading.
- Rainfall per hour – 1-1/2” to 2” (100 year, 1 hour rainfall in inches)
- Location Code – 231
- California Energy Code – 16 Climate Zone
- Summer – 96 degrees
- Cooling T – 18
- Frost Depth – 12” into native ground.

General Info:
1973 – Building Permits Required
February 22, 1975 – Insulation is required in Buildings
January 1, 1977 – Permit Required for Deck Above 30’.
January 1, 2013 – Park Trailer is classified as an R.V. Can not be permitted as a Residential Home, unless in a park.
January 2010 – No Electric can be given to vacant land.
TRINITY COUNTY OFFICE OF EDUCATION
PO BOX 1256/201 MEMORIAL DRIVE
WEAVERVILLE, CA 96093
(530) 623-2861 ext 220
(530) 623-4489 FAX

Collects Developer Fees for

➤ Trinity Alps Unified School District
➤ Burnt Ranch Elementary School District
➤ Coffee Creek Elementary School District
➤ Cox Bar Elementary School District
➤ Douglas City Elementary School District
➤ Junction City Elementary School District
➤ Lewiston Elementary School District
➤ Trinity Center Elementary School District

MOUNTAIN VALLEY UNIFIED SCHOOL DISTRICT
PO BOX 339/231 OAK AVE
HAYFORK, CA 96041
(530) 638-5265 ext 21
(530) 628-5267 FAX

Collects Developer Fees for

➤ Mountain Valley Unified School District

New construction, remodel/addition includes habitable area only. Habitable area is defined as the floor area of conditioned space on all floors including basements, intermediate floor tiers of mezzanines, and penthouses, measured from the exterior faces of exterior walls and the exterior face of walls separating conditioned and unconditioned spaces. This conditioned floor area does not include covered walkways open roofed-over areas, porches, exterior terraces or steps, chimneys, roof overhangs, parking garages or unheated basements. This definition remains in effect unless changed by law. If the square footage is 20 feet more or less than the number listed above when the building permit is declared valid by the Building Department or the School District, the fee must be adjusted.

*LIMITATIONS ON FEES AVAILABLE UPON REQUEST FROM TRINITY COUNTY OFFICE OF EDUCATION*

http://www.tcoek12.org
<table>
<thead>
<tr>
<th>Agency</th>
<th>Address</th>
<th>Contact Information</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trinity County Building Dept.</td>
<td>61 Airport Road, POB 476</td>
<td>Ph: 623-1354, Fax: 623-1353</td>
<td></td>
</tr>
<tr>
<td>Trinity County Planning Dept.</td>
<td>61 Airport Road, POB 2819</td>
<td>Ph: 623-1351, Fax: 623-1353</td>
<td></td>
</tr>
<tr>
<td>Trinity County Environmental Health Division</td>
<td>61 Airport Road, POB 476</td>
<td>Ph: 623-1459, Fax: 623-1333</td>
<td></td>
</tr>
<tr>
<td>Trinity County Department of Transportation</td>
<td>3301 State HWY 3, POB 2490</td>
<td>Ph: 623-1365, Fax: 623-3312</td>
<td></td>
</tr>
<tr>
<td>Trinity Alps Unified School District</td>
<td>321 Victory Lane, POB 1227</td>
<td>Ph: 623-6104 Ex. 253, Fax: 623-3418</td>
<td></td>
</tr>
<tr>
<td>Trinity Public Utilities District</td>
<td>26 Ponderosa Lane, POB 1410</td>
<td>Ph: 623-5336, Toll Free: 800-968-7783</td>
<td></td>
</tr>
<tr>
<td>Trinity River Restoration Program (TRRP)</td>
<td>1313 South Main Street, POB 1300</td>
<td>Ph: 623-1800, Fax: 623-5944</td>
<td><a href="http://www.trrrp.net">www.trrrp.net</a></td>
</tr>
<tr>
<td>Trinity County Waterworks District 1 - Hayfork</td>
<td>1313 South Main Street, POB 1300</td>
<td>Ph: 623-1800, Fax: 623-5944</td>
<td></td>
</tr>
<tr>
<td>California State Dept of Cal-Trans</td>
<td>1657 Riverside Drive, P.O. Box 496073</td>
<td>Ph: 225-3306</td>
<td></td>
</tr>
<tr>
<td>California Dept of Forestry or CAL-Fire</td>
<td>Northern Region, Shasta Trinity Unit Station</td>
<td>Ph: 623-4201, Fax: 623-5444</td>
<td><a href="http://www.fire.ca.gov">www.fire.ca.gov</a></td>
</tr>
<tr>
<td>California Dept of Housing &amp; Community Development</td>
<td>9342 Tech Center Drive #530</td>
<td>Ph: 916-255-2501</td>
<td></td>
</tr>
<tr>
<td>Hayfork Fire Department</td>
<td>7230 State HWY 3, POB 868</td>
<td>Ph: 628-5126</td>
<td></td>
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<tr>
<td>Trinity Center Fire Department</td>
<td>Ph: 966-3333 (Fax is the same)</td>
<td></td>
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<tr>
<td>Weaverville Fire Department</td>
<td>125 Bremer Street, POB 447</td>
<td>Ph: 623-6156, Fax: 623-5115</td>
<td><a href="http://www.wfdca.org">www.wfdca.org</a></td>
</tr>
<tr>
<td>Weaverville Community Services District</td>
<td>716 Main Street, POB 1500</td>
<td>Ph: 623-5051, Fax: 623-2108</td>
<td><a href="http://www.wcafvillesd.com/resources.htm">www.wcafvillesd.com/resources.htm</a></td>
</tr>
<tr>
<td>Weaverville Sanitary District</td>
<td>630 Mountain View, POB 1269</td>
<td>Ph: 623-4102, Fax: 623-1975</td>
<td></td>
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<tr>
<td>Mountain Valley Unified School District</td>
<td>POB 339</td>
<td>Ph: 628-5125, Fax: 628-5127</td>
<td></td>
</tr>
<tr>
<td>California Dept. of Fish &amp; Game</td>
<td>601 Locust Street, Redding</td>
<td>Ph: 530-225-2300</td>
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</table>
ENERGY CALCULATIONS FOR TITLE 24

ABBAY TECHNICAL SERVICES
1125 16th STREET, Rm. 216
ARCATA, CA 95521
(707) 826-1433, Fax: (707) 826-1430
Website: www.abbaytechnicalservices.com
E-mail: anny@abbaytechnicalservices.com

DARREN VICTORINE
P.O. Box 836
Weaverville, CA 96093
(530) 778-3776
Cell: (707) 845-5037
E-mail: dmvictorine@netzero.com

GREG GARDNER
P.O. BOX 453
DOUGLAS CITY, CA 96024
(530) 547-5954
E-mail: ggardner@snowcrest.net

NORTHSTAR ENGINEERING
111 MISSION RANCH BLVD
STE 100
CHICO, CA 95926
(530) 893-1600, Fax (530) 893-2123
E-mail: tmohr@northstareng.com

JOANNE HARPER
P.O. BOX 508
WEAVERVILLE, CA 96093
(530) 739-3645, Fax (530) 623-0034
E-mail: jha@dcacable.net

TRINITY P.U.D.
26 PONDEROSA WAY
P.O. BOX 1216
WEAVERVILLE, CA 96093
(530) 623-4564

TRINITY COUNTY PUBLIC UTILITIES DISTRICT HAS INSTITUTED A TITLE 24 PILOT PROGRAM WHICH WILL HELP CERTAIN QUALIFIED CUSTOMERS/BUILDERS BY:

- PERFORMING TITLE 24 CALCULATIONS (REQUIRED BY STATE REGULATIONS)
- OFFERING DISCOUNTS TO TCPUD'S LINE EXTENSION POLICY.
- MAKING PROJECTIONS OF TOTAL ENERGY COSTS
- (GAS & ELECTRIC) FOR DESIGN ALTERNATIVES.

FOR FURTHER INFORMATION, CONTACT TCPUD AT 623-5536.

Updated 3/11/2014
ADDITIONAL REQUIREMENTS FOR DWELLINGS

1. NO STRUCTURAL CHANGES without Building Department approval.
2. LIVE ROOF LOAD (SNOW LOAD). Must meet snow load requirements.
3. ALL STRUCTURAL LUMBER must be graded.
4. SHOP GRADE PLYWOOD is not allowed for exterior siding or where structural grade is required.
5. FOUNDATION VENTING. Openings shall have a net area of not less than one square foot for each 15 sq. ft. of underfloor area, equally spaced, close to corners and shall provide cross ventilation.
6. ATTIC VENTING. Minimum of 1/150 of the area of the attic space to be ventilated.
7. GARAGES ATTACHED TO DWELLINGS must be 5/8" type X sheetrock from floor to roof. Doors must be 3/8" solid core with a self-closing device. Openings are not permitted into sleeping rooms.
8. INSULATION. Must comply with the Energy Calculations submitted with plans.
9. WINDOWS. U values per California Energy Commissions. U values must be displayed until after inspection.
10. HEATING. Wood heat is an acceptable heat source for owner occupied dwellings, but must have a backup heat source. Must comply with the Energy Calculations.
11. SMOKE DETECTOR 120V - battery backup, bedrooms, halls, and cathedral ceilings.
12. GROUND FAULT PROTECTION. All receptacles installed in bathrooms, garages, outdoors, and receptacles within 6' of the kitchen sink shall have ground fault protection.
13. RECEPTACLE OUTLETS REQUIRED. In every habitable room receptacles shall be installed so that no point along the floor line in any wall space is more than 6 feet from an outlet, including any wall space 2 feet or more in width. In kitchen and dining areas, receptacles shall be installed at each counter space wider than 12 inches. Spaces separated by a range, sink or refrigerator shall be considered as separate space. At least one receptacle shall be installed outdoors, in basements, attached garages and a 20-amp minimum in laundry areas. Refer to electrical handout.
14. SPECIAL BRANCH CIRCUITS REQUIRED. In addition to all other branch circuits, two or more 20-amp branch circuits shall be provided for small appliances in the kitchen, pantry and dining room. Dishwashers and/or waste disposals require one additional circuit and an additional 20-amp circuit is required for laundry equipment receptacles. The above circuits shall have no other outlets. Arc fault required in sleeping rooms.
15. GROUNDING. The interior metal cold water system must always be grounded to the main service or the service ground in addition to ground rod.
16. ELECTRIC SUB PANELS. Insulated terminal strip for neutral wires and a grounded terminal strip for ground wires. Add ground rod.
17. PLUMBING VENTS. The area of the waste vents must be equal to the largest sewer line. A 3-inch sewer line requires one 3-inch vent or two 2-inch vents and one 1-1/2" inch vent.
18. WHERE SNOW LOADS exceed 40 pounds, plumbing waste vents must terminate within 30" of the roof ridge.
19. DISHWASHERS. The discharge from a dishwasher shall be through an approved air-gap fitting.
20. WATER PIPING. Plastic water pipe such as PVC, CPVC or PB is not approved for use in or under a dwelling.
21. CLOTHES DRYERS. Dryers must be vented to the outside of the dwelling. Venting to underfloor areas or into garages is not allowed.
22. BRACING. Walls of the first floor of two story structures must be braced with plywood sheathing or other approved material. The first and second floor of three story buildings must both be sheathed. Let-in bracing not approved. Refer to Bracing UBC Table 25V.
23. STAIR RAILINGS/GUARD RAILS. Maximum 4" spacing where required. Guard rails residential & commercial are 42" high. Four or more risers require handrails. UBC 1712, UBC 3306. Stairways minimum width 36".
24. TRINITY COUNTY, VERY HIGH FIRE HAZARD AREA. CDF requires all roofing to be minimum class C or noncombustible.

UPDATED 5/29/2014
INSPECTIONS

1. Be sure your yellow card is posted at the entrance to the property, and the brown or orange card is posted at the work site and available to the inspector.

2. Approved Plans must be on the job. If no plans are on the job, the inspector may not be able to do the inspection. If applicable, road encroachment and flood plain paperwork must also be available on site.

3. Provide a ladder on the job if it is necessary for the inspection. Typically this would be for a roof nail, frame, attic furnace, etc. type of inspection.

4. Requests for inspections must be called in prior to 7:30 AM on the day of inspection. Inspection requests may be left on the answering machine 24 hours a day. You must indicate permit number, type of inspection, job location, your name and phone number and date you wish to have the inspection scheduled. If we are unable to accommodate your inspection request, we will notify you. Most areas of the County have specific days which inspections are done. These days are indicated on your Building Permit.

5. To request an inspection, please call: (530) 623-4890. Please leave a message with the information requested in #4.

Most areas of the County have specific days for which inspections are done. These days are indicated on your building permit. Generally they are as follows:

OFFICE HOURS

MONDAY- THURSDAY
8:00 AM TO 2:00 PM

INSPECTION AREA SCHEDULE

JIM SANTIAGO, CHIEF BUILDING OFFICIAL, PLAN CHECKER
JEFF DICKEY, BUILDING INSPECTOR I

MONDAY – LOCAL, TRINITY CENTER, COFFEE CREEK, LEWISTON, POKER BAR, DEERLICK SPRINGS, HAYFORK, HYAMPM, WILDWOOD

TUESDAY – LOCAL, DOUGLAS CITY

WEDNESDAY – LOCAL, JUNCTION CITY, DEL LOMA, BIG BAR, HAWKINS BAR, BURNT RANCH, SALER, DENNY

THURSDAY – LOCAL, TRINITY CENTER, COFFEE CREEK, LEWISTON, POKER BAR, DEERLICK SPRINGS, HAYFORK, HYAMPM, WILDWOOD

FRIDAY – LOCAL, RUTH, ZENIA, KETTENPOM, HETTENSBAW, MAD RIVER, VAN DUZEN
REQUIRED INSPECTIONS

The permit holder or his agent must notify the Building Department when the work is ready for inspection, giving at least 24 hour notice.

SPECIAL INSPECTIONS:

TEMPORARY ELECTRIC SERVICE requires inspection and an Electric Tag by the Building Department before the utility company will provide temporary power. Trinity County Building Department approval to energize an electric service (tag) for construction or other approved purposes is temporary only and is subject to periodic review. Services not in use for the stated purpose may be disapproved and disconnected.

Electric service approvals become permanent only after final inspection of project and issuance of a CERTIFICATE OF OCCUPANCY by the Building Department.

SEPTIC SYSTEMS are approved and all inspections made by the Trinity County Environmental Health Department, 61 Airport Road, Weaverville, CA 96093. Telephone number: 530-623-1459.

BUILDING INSPECTIONS:

1. FOUNDATION INSPECTION. To be made after trenches are excavated and forms erected and when all materials for the foundation are delivered on the job. Rebar in place.
2. UNDERFLOOR PLUMBING. To be inspected before subfloor is installed or slab is poured.
3. ROOF SHEATING. Nailing inspection required.
4. 4-WAY INSPECTION* (FRAMING, ROUGH ELECTRICAL, ROUGH PLUMBING, MECHANICAL) To be made after the roof, all framing, fire-blocking and bracing are in place and all pipes, chimneys, and vents are complete.
5. INSULATION INSPECTION. To be made after the 4-way has been inspected and approved. All insulation must be in-place, including around windows and doors. No visible wood.
6. LATH AND/OR WALLBOARD (DRYWALL) INSPECTION. To be made after all lathing and/or wallboard, interior and exterior, is in place but before any plastering is applied or before wallboard joints and fasteners are taped and finished.
7. FINAL INSPECTION. To be made after building is competed and ready for occupancy (Also see #9).
8. CERTIFICATE OF OCCUPANCY. Issued after final inspection when the dwelling complies with the provisions of all applicable codes and ordinances and is ready for permanent occupancy. Required prior to obtaining permanent utility connections.
9. If construction is not started within 180-days of issuance of the permit, or if work is stopped for any 180-day period, your permit shall be deemed revoked (UNIFORM BUILDING CODE – SECTION 303(D)) if there is no contact from you or your contractor and an extension is not granted.

- IN ORDER TO AVOID UNNECESSARY TRAVEL, PLEASE HAVE ALL OF THE 4-WAY INSPECTIONS THAT ARE PERTINENT TO YOUR PROJECT READY FOR ONE INSPECTION.

IT IS THE PROPERTY OWNERS RESPONSIBILITY:

1. Call for all required inspections, or to have his/her contractor call for all inspections.

2. Call for a “Final” or have his/her contractor call. If the Final is not done within the 180-day period from the last inspection, the permit is void and you may have to pay a reinstatement fee for final or resubmit under the current code for a new permit, depending on how much time is passed and the type of permit.
FIRE PROTECTION, DRIVEWAY OR ROADS, DEFENSIBLE SPACE, AND ADDRESSING REQUIREMENTS

INTRODUCTION

In September of 1987, the Governor signed a bill which created a new law, Public Resources Code Section 4290 (PRC 4290), “Regulations Implementing Minimum Fire Safety Standards Related to Defensible Space Applicable to State Responsibility Area Lands”. PRC 4290 are minimum statewide wild land fire safety regulations. The Trinity County Board of Supervisors adopted the statewide Regulations and approved Ordinance 1162, commonly known as the Trinity County Fire Safe Standards. These Standards became effective January 1, 1992, and are designed to minimize the loss of structures, lives, and resources due to uncontrolled wildfires. The Standards are applicable to all of Trinity County and affect land divisions, new road construction, building permits for new construction, and mobile home installations. Trinity County’s permit process was amended to incorporate these rules. Please complete this form and submit to CAL FIRE for specific requirements related to your project. The CAL FIRE Inspector must approve all of the specific requirements for your project prior to the final inspection by the Trinity Co Building Department.

REQUIREMENTS

Fire Safe Ordinance 1162 Standards may include any of the following requirements for your project:

DRIVEWAY or ROADS:

☐ Driveways shall not be less than 10 feet in width. Roads must have two 9-foot travel lanes to allow 2-way traffic. Driveways serve up to 2 buildings and no more than 3 dwelling units on a single parcel. Roads serve more than one parcel; access to any industrial or commercial property, or serve more than 2 buildings or four or more dwelling units on a single parcel.

☐ Shall have a minimum of 6 inches of aggregate road base, shale, or equivalent to provide an all weather surface capable of supporting a 40,000-pound vehicle load.

☐ Driveways shall have a turnaround area near the building site for driveways 300 feet or longer. The turnaround shall provide adequate area for a fire engine.

☐ Driveways shall have a turnout near the mid-point of the driveway for driveways 150 feet or longer. The turnout shall provide adequate area for a fire engine.

☐ Grades for driveways or roads shall not exceed 16 percent.

☐ Shall provide a minimum of 15 feet of vertical clearance. Vertical clearance shall be measured from the ground to the lowest tree branch overhanging any portion of the driveway.

ON-SITE WATER FOR FIRE PROTECTION:

☐ If the parcel you are building on was created and/or approved after January 1, 1992, you are required to provide a minimum 2,500-gallon water tank. The tank system shall be for the purpose of water for fire suppression during a wild land fire or a fire originating from within the building. The CAL FIRE inspector will provide typical system diagrams and advice as to how to meet this requirement for your parcel. The water system must be in place prior to the completion of building construction.

STRUCTURE SETBACK FOR DEFENSIBLE SPACE:

☐ All buildings constructed on a parcel of land one-acre or larger in size shall setback a minimum of 30 feet from all property lines. For parcels of less than one acre, the CAL FIRE inspector is required to mitigate to provide the same practical effect as 30 feet setback. Your plot plan needs to indicate the setback between your proposed building and the property lines. This must occur prior to the foundation inspection.

DISPOSAL OF FLAMMABLE VEGETATION AND FUELS:

☐ All vegetation and fuels removed for building and driveway construction shall be disposed by chipping, hauled to a landfill/dump, or by burning. If burning, disposal shall be in accordance with Air Quality Management District regulations and federal, state, or local fire department burning permit regulations.

BUILDING ADDRESSING:

☐ All buildings shall have a permanently posted address placed at the driveway entrance and visible from both directions of travel along the road. Addresses shall be a minimum of 3 inches in height and contrast with the background color of the sign.
Building Permit Applicant:

Please provide an address or descriptive location if one has not been assigned, along with detailed directions to the project site for the CAL FIRE inspector.
Trinity County Building Permit

If you plan to harvest or remove timber for the purpose of sale, barter, exchange, trade or conversion to lands other than growing timber you may need a State approved Timber Harvest Plan as per Public Resource Code 4581.

PRC 4581- No person shall conduct timber operations unless a timber harvesting plan prepared by a registered professional forester has been submitted for such operations to the department pursuant to this article. Such plan shall be required in addition to the license required in Section 4571.

PRC 4527- “Timber operations” is the cutting or removal, or both, of timber or other solid wood forest products, including Christmas trees, from timberlands for commercial purposes, together with all the incidental work, including, but not limited to, construction and maintenance of roads, fuel breaks, firebreaks, stream crossings, landings, skid trails, and beds for the falling of trees, fire hazard abatement, and site preparation that involves disturbance of soil or burning of vegetation following timber harvesting activities conducted after January 1, 1988, but excluding preparatory work such as treemarking, surveying, or roadflagging.

"Commercial purposes" includes (A) the cutting or removal of trees that are processed into logs, lumber, or other wood products and offered for sale, barter, exchange, or trade, or (B) the cutting or removal of trees or other forest products during the conversion of timberlands to land uses other than the growing of timber that are subject to the provisions of Section 4621, including, but not limited to, residential or commercial developments, production of other agricultural crops, recreational developments, ski developments, water development projects, and transportation projects

Additional information is available at http://www.fire.ca.gov/resource_mgt/resource_mgt.php including the Forest Practice Rules and Act, as well as, templates for various THP documents. You may also contact the CAL FIRE Shasta-Trinity Headquarters office at (530) 225-2086.
Minimum Fire Safety Standards

INTRODUCTION

In September of 1987, the Governor signed a bill which created a new law, Public Resources Code Section 4290 (PRC 4290), “Regulations Implementing Minimum Fire Safety Standards Related to Defensible Space Applicable to State Responsibility Area Lands”. PRC 4290 are minimum statewide wild land fire safety regulations. The Trinity County Board of Supervisors adopted the statewide Regulations and approved Ordinance 1162, commonly known as the Trinity County Fire Safe Standards. These Standards became effective January 1, 1992, and are designed to minimize the loss of structures, lives, and resources due to uncontrolled wildfires. The Standards are applicable to all of Trinity County and affect land divisions, new road construction, building permits for new construction, and mobile home installations. Trinity County’s permit process was amended to incorporate these rules. Please complete this form and submit to CDF for specific requirements related to your project. The CDF Inspector must approve all of the specific requirements for your project prior to the final inspection by the Trinity Co Building Department.

REQUIREMENTS

Fire Safe Ordinance 1162 Standards may include any of the following requirements for your project:

DRIVEWAY or ROADS:

☐ Driveways shall not be less than 10 feet in width. Roads must have two 9-foot travel lanes to allow 2-way traffic. Driveways serve up to 2 buildings and no more than 3 dwelling units on a single parcel. Roads serve more than one parcel; access to any industrial or commercial property; or serve more than 2 buildings or four or more dwelling units on a single parcel.

☐ Shall have a minimum of 6 inches of aggregate road base, shale, or equivalent to provide an all weather surface capable of supporting a 40,000-pound vehicle load.

☐ Driveways shall have a turnaround area near the building site for driveways 300 feet or longer. The turnaround shall provide adequate area for a fire engine.

☐ Driveways shall have a turnout near the mid-point of the driveway for driveways 150 feet or longer. The turnout shall provide adequate area for a fire engine.

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ON-SITE WATER FOR FIRE PROTECTION:

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STRUCTURE SETBACK FOR DEFENSIBLE SPACE:

☐ All buildings constructed on a parcel of land one-acre or larger in size shall setback a minimum of 30 feet from all property lines. For parcels of less than one acre, the CDF inspector is required to mitigate to provide the same practical effect as 30 feet setback. Your plot plan needs to indicate the setback between your proposed building and the property lines. This must occur prior to the foundation inspection.

DISPOSAL OF FLAMMABLE VEGETATION AND FUELS:

☐ All vegetation and fuels removed for building and driveway construction shall be disposed by chipping, hauled to a landfill/dump, or by burning. If burning, disposal shall be in accordance with Air Quality Management District regulations and federal, state, or local fire department burning permit regulations.

BUILDING ADDRESSING:

☐ All buildings shall have a permanently posted address placed at the driveway entrance and visible from both directions of travel along the road. Addresses shall be a minimum of 3 inches in height and contrast with the background color of the sign.
WEAVERVILLE FIRE DISTRICT
Fire Chief/Fire Marshal's Office
P.O. Box 447
Weaverville, CA 96093
(530) 623-6156
e-mail: chief@wfdaa.org

INSPECTION FEES: (Including but not limited to) Plan Reviews, Request for Comments, Inspections $40.00 per hour minimum of 1 hour. Inspections that take place not during normal business hours or on weekends or holidays $80.00 per hour minimum of 1 hour.

$40.00 due at deposit at the time of submitting plans for inspection/review. If plans take additional time over 1 hour, payment must be made before the plans are submitted back to the Planning Department.

Paid: ___ Check #: ___ Cash: ___ Receipt #: ___ by: ________

(Please check all that apply)
- New Construction
- Building Addition
- Carport
- Commercial Remodel
- Single Family Residence
- Multi Family Dwelling
- Modular Building

Building Permit Number: ______________
Parcel Number: ______________
Project Description: ______________
Physical Address: ______________
Parcel Size in Acres: ______________
Setbacks of Building: ______________
(If one acre or larger)

Name: ______________
Mailing Address: ______________
Town: ______________
Zip: ______________
Contact Number: ______________

I understand that it is my responsibility to contact the Weaverville Fire Protection District for an inspection so that I can comply with the Fire Safe Ordinance, and that the best time to do this is early in my project to avoid unnecessary delays and misunderstandings.

Signature: ______________
Date: ______________

FIRE PROTECTION DRIVEWAY OR ROADS, DEFENSIBLE SPACE AND ADDRESSING REQUIREMENTS

INTRODUCTION
The Weaverville Fire Protection District has adopted the 2007 California Fire Code. The Trinity County Board of Supervisors adopted the statewide Regulations and approved Ordinance 1162, commonly known as the Trinity County Fire Safe Standards. These Standards became effective January 1, 1992 and are designed to minimize the loss of
4. Water Supplies for Fire Fighting. Where the standards of this code can not be met for the development on rural areas as required by the AHJ, or a structure that is more than 1000 feet from any existing adequately sized water system, or a structure that is within 1000 feet of an existing adequate sized water system and beyond a water purveyor service area, will be reviewed on an individual basis, the following options may be acceptable:

   a. An aboveground water tank holding a minimum of 2,500 gallons of water may be provided in lieu of the fire hydrant for a residential building less than 3,600 square feet; and, must be provided with approved fire department connection (see alternate water storage handouts). A fire engine access road or driveway with an all-weather surface designed to support a 40,000-pound load weight must be built to within 5 feet of the fire department connection. The fire department connection must be located within 100 feet of the building. Fire retardant siding and roofing materials and a one hour rated interior wall covering must be used.

   b. An underground cistern may be used in lieu of a 2,500-gallon aboveground water tank as mentioned in 4A. Such a cistern must meet the requirements listed in National Fire Protection Association (NFPA) Standard 1231.

   c. An in-ground swimming pool or a pond with a minimum capacity of 5,000 gallons may be used in lieu of a 2,500-gallon aboveground water tank as mentioned in 4A. Any security fencing required for the swimming pool must be designed to allow fire engines to approach to within 5 feet of the fire department connection. The swimming pool or pond must be located within 250 feet of the building.

   STRUCTURE SETBACK FOR DEFENSIBLE SPACE

   o All buildings constructed on a parcel of land one-acre or larger in size shall setback a minimum of 30 feet from all property lines. For parcels of less than one acre, the Weaverville Fire Protection Districts Fire Marshal is required to mitigate to provide the same practical effect as 30-feet setback. Your plot plan needs to indicate the setback between your proposed building and the property lines. This must occur prior to the foundation inspection.

   DISPOSAL OF FLAMMABLE VEGETATION AND FUELS

   o All vegetation and fuels removed for building and driveway construction shall be disposed by chipping, hauled to a landfill/dump, or by burning. If burning, disposal shall be in accordance with Air Quality Management District regulations and Federal, State, and local Fire Department burning permit regulations.

   BUILDING ADDRESSING

   o All buildings shall have a permanently posted address placed at the driveway entrance and visible from both directions of travel along the road. Addresses shall be a minimum of 3 inches in height and contract with the background color of the sign.
**BASIC CALTRANS ENCROACHMENT PERMIT INFORMATION**

An encroachment permit is issued by Caltrans anytime an activity or construction will take place within, under, or over the State right of way. Some examples of work requiring an encroachment permit are driveways, utilities, excavations, planting or trimming vegetation, mail boxes, traffic control, special events and encroachment renewals.

Note that a permit is NOT transferred with the sale of property to the new owner. New owners must apply for and obtain a new permit.

Applications may be obtained through the District Permit Office. The District 2 Permit Office which services Trinity County and all of Northern California is located at 1657 Riverside Drive, Redding, CA 96001. A permit application may also be obtained at the following website address:

http://www.dot.ca.gov/hq/traffops/developserv/permits/

If you would like to have a permit application mailed to you, or if you have any questions please call our office at (530) 225-3400.

Ken Kubisch
STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION
STANDARD ENCROACHMENT PERMIT APPLICATION
TR-0100 (REV. 07/2007)

Permission is requested to encroach on the State Highway right-of-way as follows:
(Complete all BOXES [write N/A if not applicable])
This application is not complete until all requirements have been approved.

1. COUNTY 2. ROUTE 3. POSTMILE

4. ADDRESS OR STREET NAME 5. CITY

6. CROSS STREET (Distance and direction from site) 7. PORTION OF RIGHT-OF-WAY DATE OF SIMPLEX STAMP

8. WORK TO BE PERFORMED BY

☐ OWN FORCES ☐ CONTRACTOR

9. EST. START DATE 10. EST. COMPLETION DATE

11. EXCAVATION

MAX. DEPTH AVG. DEPTH AVG. WIDTH LENGTH SURFACE TYPE

12. EST. COST IN STATE HIGHWAY RIGHT-OF-WAY FUNDING SOURCE(S)

☐ FEDERAL ☐ STATE ☐ LOCAL ☐ PRIVATE

13. PIPES

PRODUCT TYPE DIAMETER VOLTAGE / PSIG 14. CALTRANS PROJECT E.A. NUMBER

15. ☐ Double Permit Parent Permit Number

Applicant’s Reference Number / Utility Work Order Number

16. Have your plans been reviewed by another Caltrans branch? ☐ NO ☐ YES (If “YES”) Who?

17. Completely describe work to be done within STATE highway right-of-way:
Attach 6 complete sets of FOLDED plans (folded 8.5” x 11”), and any applicable specifications, calculations, maps, etc.
All dimensions shall be in U.S. Customary (English) Units.

18. Is a city, county, or other agency involved in the approval of this project?

☐ YES (If “YES”, check type of project and attach environmental documentation and conditions of approval.)

☐ COMMERCIAL DEVELOPMENT ☐ BUILDING ☐ GRADING ☐ OTHER

☐ CATEGORICALLY EXEMPT ☐ NEGATIVE DECLARATION ☐ ENVIRONMENTAL IMPACT REPORT ☐ OTHER

☐ NO (If “NO”, please check the category below which best describes the project, and complete page 4 of this application.)

☐ DRIVEWAY OR ROAD APPROACH, RECONSTRUCTION, MAINTENANCE, OR RESURFACING ☐ FENCE

☐ PUBLIC UTILITY MODIFICATIONS, EXTENSIONS, Hookups ☐ MAILBOX

☐ FLAGS, SIGNS, BANNERS, DECORATIONS, PARADES AND CELEBRATIONS ☐ EROSION CONTROL

☐ OTHER ☐ LANDSCAPING

19. Will this project cause a substantial change in the significance of a historical resource (45 years or older), or cultural resource?

(If “YES”, provide a description)

20. Is this project on an existing highway or street where the activity involves removal of a scenic resource including a significant tree or stand of trees, a rock outcropping or a historic building?

☐ YES ☐ NO (If “YES”, provide a description)

21. Is work being done on applicant’s property?

☐ YES ☐ NO (If “YES”, attach site and grading plans.)

ADA NOTICE: For individuals with sensory disabilities, this document is available in alternate formats. For information call (916) 654-6410 or TDD (916) 654-3880 or write to Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814
STATE OF CALIFORNIA | DEPARTMENT OF TRANSPORTATION
STANDARD ENCROACHMENT PERMIT APPLICATION
TR-0100 (REV. 07/2007)

Page 2 of 4

22. Will this proposed project require the disturbance of soil?
   ☐ YES ☐ NO
   If "YES", estimate the area within State Highway right-of-way in square feet AND acres:
   (□) AND (□) (acres)
   estimate the area outside of State Highway right-of-way in square feet AND acres:
   (□) AND (□) (acres)

23. Will this proposed project require dewatering?
   ☐ YES ☐ NO
   If "YES", estimate total gallons AND gallons/month. (gallons) AND (gallons/month)
   SOURCE: ☐ STORMWATER ☐ NON-STORMWATER
   (See Caltrans SWMP for definitions of non-storm water discharge: http://www.dot.ca.gov/hq/enn/stormwater/index.htm)

24. How will any storm water or ground water be disposed of from within or near the limits of this proposed project?
   ☐ Storm Drain System ☐ Combined Sewer / Storm System ☐ Storm Water Retention Basin
   ☐ Other (explain):

PLEASE READ THE FOLLOWING CLAUSES PRIOR TO SIGNING THIS ENCROACHMENT PERMIT APPLICATION.

The applicant, understands and herein agrees to that an encroachment permit can be denied, and/or a bond required for non-payment of prior or present encroachment permit fees. Encroachment Permit fees may still be due when an application is withdrawn or denied, and that a denial may be appealed, in accordance with the California Streets and Highways Code, Section 671.5. All work shall be done in accordance with Caltrans rules and regulations subject to inspection and approval.

The applicant, understands and herein agrees to the general provisions, special provisions and conditions of the encroachment permit, and to indemnify and hold harmless the State, its officers, directors, agents, employees and each of them (Indemnities) from and against any and all claims, demands, causes of action, damages, costs, expenses, actual attorneys’ fees, judgments, losses and liabilities of every kind and nature whatsoever (Claims) arising out of or in connection with the issuance and/or use of this encroachment permit and the placement and subsequent operation and maintenance of said encroachment for: 1) bodily injury and/or death to persons including but not limited to the Applicant, the State and its officers, directors, agents and employees, the Indemnities, and the public; and 2) damage to property of anyone. Except as provided by law, the indemnification provisions stated above shall apply regardless of the existence or degree of fault of Indemnites. The Applicant, however, shall not be obligated to indemnify Indemnities for Claims arising from the sole negligence and willful misconduct of State, its officers, directors, agents or employees.

DISCHARGES OF STORMWATER AND NON-STORMWATER: Work within State Highway right-of-way shall be conducted in compliance with all applicable requirements of the National Pollutant Discharge Elimination System (NPDES) permit issued to the Department of Transportation (Department), to govern the discharge of storm water and non-storm water from its properties. Work shall also be in compliance with all other applicable Federal, State and Local laws and regulations, and with the Department's Encroachment Permits Manual and encroachment permit. Compliance with the Department's NPDES permit requires amongst other things, the preparation and submission of a Storm Water Pollution Protection Plan (SWPPP), or a Water Pollution Control Program (WPCP), and the approval of same by the appropriate reviewing authority prior to the start of any work. Information on the requirements may also be reviewed on the Department's Construction Website at:

26. NAME of APPLICANT or ORGANIZATION (Print or Type) ☐ E-MAIL ADDRESS
ADDRESS of APPLICANT or ORGANIZATION WHERE PERMIT IS TO BE MAILED (Include City and Zip Code)

PHONE NUMBER ☐ FAX NUMBER

28. NAME of AUTHORIZED AGENT / ENGINEER (Print or Type) ☐ IS LETTER OF AUTHORIZATION ATTACHED? ☐ YES ☐ NO
ADDRESS of AUTHORIZED AGENT / ENGINEER (Include City and Zip Code)

PHONE NUMBER ☐ FAX NUMBER

27. SIGNATURE of APPLICANT or AUTHORIZED AGENT

28. PRINT OR TYPE NAME

29. TITLE

30. DATE
## FEE CALCULATION -- FOR CALTRANS USE

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* The current hourly rate is set annually by Headquarters Accounting. District Office staff do not have authority to modify this rate.

### PERFORMANCE BOND
- **DATE**:
- **AMOUNT**: $______

### PAYMENT BOND
- **DATE**:
- **AMOUNT**: $______

### LIABILITY INSURANCE REQUIRED?
- **YES**
- **NO**:
- **AMOUNT**: $______
INSTRUCTIONS
for completing page 4

This page needs to be completed when the proposed project **DOES NOT** involve a City, County or other public agency.

Your answers to these questions will assist departmental staff in identifying any physical, biological, social or economic resources that may be affected by your proposed project within the State highway right-of-way. And, to determine which type of environmental studies may be required to approve your application for an encroachment permit.

It is the applicant's responsibility for the production of all required environmental documentation and supporting studies, in some cases this may be costly and time-consuming. If possible, attach photographs of the location of the proposed project.

Please answer these questions to the best of your ability. Provide a description of any "YES" answers (type, name, number, etc.)

1. Will any existing vegetation and/or landscaping within the highway right-of-way be disturbed?

2. Are there waterways (e.g. river, creek, pond, natural pool or dry streambed) adjacent to or within the limits of the project or highway right-of-way?

3. Is the proposed project located within five miles of the coast line?

4. Will the proposed project generate construction noise levels greater than 86 dBA (e.g. jack-hammering, pile driving)?

5. Will the proposed project incorporate land from a public park, recreation area or wildlife refuge open to the public?

6. Are there any recreational trails or paths within the limits of the proposed project or highway right-of-way?

7. Will the proposed project impact any structures, buildings, rail lines, or bridges within highway right-of-way?

8. Will the proposed project impact access to any businesses or residences?

9. Will the proposed project impact any existing public utilities or public services?

10. Will the proposed project impact existing pedestrian facilities, such as sidewalks, crosswalks, or overcrossings?

11. Will new lighting be constructed within or adjacent to highway right-of-way?
Application For Encroachment

FEE: $150.00 - Utility/Trench: $200.00 - Logging: $200.00
Payable On Receipt

Proposed Work:

<table>
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<tr>
<th>Driveway Construction</th>
<th>House Addition / Remodel</th>
<th>Driveway Upgrade</th>
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<tr>
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<tr>
<td>Special Events</td>
<td>Fence</td>
<td>Mailbox</td>
</tr>
<tr>
<td>Other:</td>
<td>New Home</td>
<td>Modular / Mobile Home</td>
</tr>
</tbody>
</table>

NAME: ___________________________ PHONE: ___________________________

MAILING ADDRESS: _____________________________________________________

County Road Name: ___________________________ Rd # _______ APN: ________

Diagram below the work proposed in your application for an encroachment permit. Distance and direction to nearest landmark and/or intersection must be shown on your diagram. To avoid any delay in the processing of your application, stake and/or flag location of encroachment for the field review.

Signature: ___________________________ Date: ___________________________

Agent: ___________________________ Date: ___________________________

This Department assumes applicant/agent has full authorization and owns land or has received permission from land owner(s) to construct the facility requested in this application. By signing this application applicant/agent understands Trinity County by issuing an encroachment permit does not grant applicant/agent any rights he/she does not already have.
OFFICIAL USE ONLY

PAID BY OTHER:

NAME: ___________________________
ADDRESS: _______________________________________
PHONE: ___________________________

To Be Completed By Applicant:

Contractor Name: ___________________________
Address: _______________________________________
Phone / Fax: ___________________________
License Number: ___________________________

To Be Completed By Utility Company:

Landowner: ___________________________
Address: _______________________________________
Phone: ___________________________
APN: ___________________________

Multiply Utilities Involved In Same Trench:
(Please Check All That Apply)

☐ P.U.D  ☐ C.S.D  ☐ SEWER  ☐ PHONE  ☐ CABLE TV  ☐ OTHER

State Other: ___________________________
Guideline
For
Minimum
Plan Submittal
For
Single Family
Residences