

ANSWERS TO QUESTIONS RE:
REQUEST FOR QUALIFICATIONS
3-YEAR ON CALL ENVIRONMENTAL SERVICES

1: Q. Who has the current on-call environmental services contract(s) for Trinity County?

A. North State Resources and Enplan, both of Redding.

Contacts: North State Resources: Wirt Lanning (530) 222-5347

Enplan: Don Burk (530) 221-0440

2: Q. How many on-call environmental contracts does the County intend to award?

A. At least two. At least one will probably be a full-service firm that can perform all of the specialties listed in the RFQ, for a not-to-exceed amount of \$149,000. One or possibly up to three more contracts may be awarded, that may be with firms that only perform some of the specialties listed. Those contracts may be for less than \$149,000, depending on how many of the specialties they can perform. It is possible that two full-service firms will be selected for contracts of \$149,000 each.

3: Q. Will the County deduct points if a firm omits one or more specialties from its SOQ?

A. No points will be deducted for omitting one or more specialties. Points will be based on the qualifications of the firm for the specialties it offers. If a firm is highly qualified in the specialties it offers, it may be selected. As explained above, the contract not-to-exceed amount may be lower, depending on how many specialties a firm can provide, and the extent to which those specialties are expected to be needed by the County during the 3-year period.

4: Q. Can we charge for in-house expenses such as photocopies, GPS units, etc?

A. These types of charges are "Other Direct Costs". Charges must be itemized on the Cost Proposal to be submitted in a sealed envelope (Form 10-H in Attachment E to the RFQ, see second page for Other Direct Costs.) Charges must be actual costs without markup. When charges are invoiced, usage logs, receipts or other documentation must be provided.

5: Q. Is there any benefit to including other transportation related specialties on the team, such as geotechnical or transportation engineering?

A. No. Federal acquisition rules do not allow us to use this solicitation to contract for tasks and specialties that were not included in the RFQ.

6: Q. Does the County have any estimate on the amount of special studies that may be related to Survey and Manage species?

A. No projects on Federal Lands, that would require Survey and Manage activities, are planned at this time, but it is possible that some small road or bridge maintenance projects may occur on Federal Lands a few times over the next 3 years.

7: Q. How does the County coordinate with Caltrans Local Assistance? What role does the County anticipate the consultant will play in working with Local Assistance planning staff?

A. Routinely, the County prefers to receive reports from the Consultant and send them on to Caltrans after reviewing them. The Consultant will not ordinarily interact directly with Caltrans planning staff, except at project meetings. Occasionally, when there are questions on an issue that require expertise, the County will authorize the Consultant to work directly with Caltrans specialists to resolve a

particular issue. This interaction could be by email (cc the County), in person or on the telephone (preferably with a County representative present).

8: Q. What is the County's process for issuing task orders to multiple on-call consultants when a project is identified?

A. When a particular project comes up, the County will identify the specialties that will be needed. If more than one on-call consultant can provide those services, they will be asked to provide a brief proposal, consisting of a workplan, schedule and cost estimate. The process may be conducted by email. The consultant may have as little as one week to submit a proposal. The Contract Administrator will use the following weighted rankings in selecting a consultant to perform the task order.

1) proposed approach to the work	20 points
2) schedule	20 points
3) cost	20 points
4) proximity to work site	10 points
5) past performance	15 points
6) equitable distribution of opportunities	15 points