



TRINITY COUNTY

DEPARTMENT OF TRANSPORTATION

P.O. BOX 2490, WEAVERVILLE, CALIFORNIA 96093
PHONE (530) 623-1365 FAX (530) 623-5312
Email; tcidot@trinitycounty.org

MEMO

DATE: September 15, 2015
TO: Building Department
FROM: Richard Tippet, Director of Transportation
SUBJECT: POLICY DIRECTIVE - #PD-01-2017
Waive Building Permit Fees for Fire Victims

A handwritten signature in dark ink, appearing to be "RT", is written over the "FROM" and "SUBJECT" lines of the memo header.

Due to the impact of fires on local residents who lost their homes, and the County's desire to fully recover and rebuild, the Board waives the permit fees for associated reconstruction for previously permitted structures. Such permit fees include septic, well, encroachment, planning clearance, construction and inspection fees during the reconstruction process.

No fees are to be waived for unpermitted structures.

Attachment A.1 reflects Board Directed Policy.

The policy is as follows:

1. Allows permitting of extended RV use without an active building permit, providing time to consider how to rebuild.
2. Reduces fees based on the following circumstances;
 - a. Travel time to the affected area is short/nearby to the Building/Planning Department.
 - b. The public notification process to surrounding properties is eliminated assuming that the temporary housing was the same use as the prior dwelling unit.
 - c. Eliminate external routing to Assessor, CalFire, and Caltrans if required.
 - d. Should the applicant use the existing driveway, the encroachment permit requirement is waived.
 - e. Waives the Septic and Water reinspection fees if work is done in conjunction with debris removal being done by CalRecycle. \$50 otherwise.
 - f. Waive the General Plan Update fee.

If the applicant verifies water source, septic system, and electrical service along with a site/plot plan showing proposed location meeting setbacks, the permit will be streamlined with the intention of issuing within in 2-4 business days.

3. Limits fee waiver to a specific time period of 18 months
4. Extends the time allowed for reconstruction of non-conforming use from 1 to 2 years.
5. Determines that accessory uses (e.g., gardens, chicken coops, outbuildings) surviving on properties where the principal structure was destroyed, does not constitute an "accessory

use prior to a main use” because the structures are already existing. If the structures remaining are permitted, or a permit for existing accessory uses (pre-fire, not permitted structures) is obtained within 18 months, and a housing unit is not constructed; the accessory use will become permitted-non compliant use, and allowed to remain.

6. Allows for storage buildings for supplies, materials, and tools for reconstruction. Application must be submitted and processed at the same time as the Director’s Use Permit for the RV.
7. Extend the operation time for generators to assist in recovery
8. Limits this to only properties where a permitted dwelling was destroyed by the Helena Fire.

Attachment A.1

DEPARTMENT	ITEM	CURRENT	BLUE (Actual)	HELENA (Proposed)
FEES				
Building	Temporary Electrical Service	\$107	\$107	\$75
Planning	Director's Use Permit (RV)	\$550	Waived	Waived
Environmental Health	Special Septic System Inspection	\$219	\$219	Waived w/ CalRecycle Work or \$50
Environmental Health	Well Inspection	\$219	\$219	Waived w/CalRecycle Work or \$50
Planning	General Plan Update	\$50	\$50	Waived
PROCESSING				
Planning	Notification to adjoining properties w/in 300' for placement of an RV and/or Storage Structure	Required	Waived	Waived
Planning	Circulation to external departments for comments	Required	Required	Waived
Building	Fee Waiver Period	No Waivers	6 Months	1.5 Years
Planning	Non Compliance Structure timeline to reconstruct	1 Year	1 year	2 Years
Planning	Accessory Use of surviving structures before construction of dwelling	Conforming with Structure	Director's Use Permit after 6 months without active permit for dwelling	With approved building permit, designate it as a Permitted – Non Conforming Use (2 years)
Building	Temporary Storage Structure	Building Permit	Building Permit	Waived and included in the Director's Use Permit (DUP) for RV for the same length of time as the RV DUP remains effective

Attachment A.1

DEPARTMENT	ITEM	CURRENT	BLUE (Actual)	HELENA (Proposed)
Planning	Extend generator operational time	Ends at 9:00 p.m.	Ends at 9:00 p.m.	Ends at 11:30 p.m.
Building	Valid Building Permit needed for RV Occupancy	Required	Waived for 6 months	Waived for length of DUP
Road	Encroachment Permit	Required	Required	Waived for RV Use Only
Building	Waiving Requirements	N/A	Fire Damaged Properties with Permitted Structures	Permitted Dwelling Unit total loss

STATE OF CALIFORNIA)
) ss
COUNTY OF TRINITY)

Pursuant to the agenda, the Honorable Board of Supervisors of the County of Trinity, met in Regular Session the 15th day of September, 2017 at 9:00 a.m., there being present Supervisors: Keith Groves, Judy Morris, Bobbi Chadwick and John Fenley.

Building and Development Services

2.2 Authorized the Department of Building and Developmental Services to waive fees and select procedures related to temporary housing of previously permitted homes destroyed by the 2017 Helena Fire as described in Attachment A.1, as amended during the meeting.

Received comments from Director of Transportation Rick Tippet, Dero Forslund, Kay Graves and Everett Harvey.

Motion: Morris **Second:** Chadwick **Vote:** Chadwick, Morris, Groves and Fenley – AYE

STATE OF CALIFORNIA)
) ss
COUNTY OF TRINITY)

I, Margaret E. Long, Clerk of the Board of Supervisors, do hereby certify the foregoing to be a true and correct copy of the Portion of Proceedings held on the 15th day of September, 2017.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the Official Seal of the Board of Supervisors of Trinity County this 15th day of September, 2017.

MARGARET E. LONG,
Clerk of the Board of Supervisors,
County of Trinity,
State of California

