MEETING MINUTES
April 8, 2020
TRINITY COUNTY LIBRARY WEAVERVILLE
Chairman
Commissioner James Lee (At Large) - Present
Vice Chairman
Commissioner Samantha Chilcote (Wildlife) - Present

Board of Supervisor
Supervisor Keith Groves - Present

Restoration
Commissioner Mike Dixon - Present
Vacant

Recreation
Commissioner Scott Dias - Absent
Vacant

Fisheries
Commissioner Kyle De Julio - Present
Vacant

At Large
Commissioner Richard Cole – Absent
Commissioner Charles Holthaus - Present but late

Wildlife
Commissioner Alex Ross - Absent
Vacant

Secretary Tina Duong - Present

This meeting was conducted via Zoom.

7:00 PM

I. Approved the minutes from the January 8, 2020 and March 11, 2020 meeting.

Motion: Keith Groves Second: Mike Dixon
Ayes: Chilcote, DeJulio, Dixon, Groves and Lee
Absent: Cole, Dias, Holthaus and Ross

II. Discussed conducting meetings via Zoom.

Motion to continue using the free version of Zoom in the interim during the COVID-19 pandemic and to have shorter meetings every two weeks. The next meeting will be on April 22nd.
**Motion:** Keith Groves  **Second:** Mike Dixon  
Ayes: Chilcote, DeJulio, Dixon, Groves and Lee  
Absent: Cole, Dias, Holthaus and Ross

**Action Item:** Supervisor Groves to check with the County about getting a license for Zoom. Chairman Lee to set up the phone number call in for Zoom for Commissioners who don’t have access to Zoom online.

III. New Business  
   a. Budget Preparation: Chairman Lee recommended reserving money for a Steelhead activity. He also recommended to make no changes at this time due to the uncertainty of the Commission at this time.

   b. Secretary Recruitment – Motion for Chairman Lee to meet with Tina offline on an advertising plan and the Secretary fees for the shorter meetings.

**Motion:** Keith Groves  **Second:** Samantha Chilcote  
Ayes: Chilcote, DeJulio, Dixon, Groves, Holthaus and Lee  
Absent: Cole, Dias and Ross

IV. Approval of Claims  
   a. Approved the Secretary fee for March 11, 2020 and April 8, 2020.

**Motion:** Samantha Chilcote  **Second:** Keith Groves  
Ayes: Chilcote, DeJulio, Dixon, Groves, Holthaus and Lee  
Absent: Cole, Dias and Ross

   b. Discussed and approved a $350 grant for the Lewiston Lions Club with the condition that if the event is cancelled, they hold the funds over for use in 2021.

**Motion:** Keith Groves  **Second:** Mike Dixon  
Ayes: Chilcote, DeJulio, Dixon, Groves, Holthaus and Lee  
Absent: Cole, Dias and Ross

Motion to allow the Secretary to sign the $350 claim for the Lewiston Lions Club.

**Motion:** Samantha Chilcote  **Second:** Kyle DeJulio  
Ayes: Chilcote, DeJulio, Dixon, Groves, Holthaus and Lee  
Absent: Cole, Dias and Ross

Adjourned

**Next Meeting:** April 22, 2020 at 7:00 PM