



TRINITY COUNTY

BUILDINGS & GROUNDS

P.O. Box 2700, Weaverville, California 96093

Ph: 530.623.1277 / Fax: 530.623.5015

HAYFORK PARK USE APPLICATION

ALL RESERVATIONS ARE RECEIVED ON A FIRST COME FIRST SERVED BASIS.

Office Use
Only:

CAL _____

DEP _____

CH # _____

FEE _____

\$ _____

INS _____

\$ _____

DEP RETURN:

This form must be filled out completely and returned to the Buildings & Grounds Office, along with the security deposit in order to hold your reservation. There is a \$25 returned check fee. Use fees and deposit are due upon reservation of the event in order to hold the day/s that is requested and insurance is due within one week prior to event date. User/s must be 21 years of age in order to rent the facilities and users may be asked to supply proper identification.

\$350.00 Security Deposit is Required

NAME OF ORGANIZATION/GROUP _____

DATE OR DATES REQUESTED _____

HOURS OF EVENT _____

SCHEDULED ACTIVITY _____

NATURE OF APPLICANT (NON-PROFIT, CHARITABLE ORG., INDIVIDUAL, ETC.) _____

PERSON IN CHARGE OF ACTIVITY/RESPONSIBLE FOR PAYMENT:

NAME _____

ADDRESS _____

DRIVERS LICENSE /ID _____ EXPIRATION DATE _____

HOME PHONE _____ WORK/CELL PHONE _____

NUMBER OF PEOPLE EXPECTED TO ATTEND _____

(DUMPSTER RENTAL IS MANDATORY FOR ANY EVENT WITH MORE THAN 100 PEOPLE)

CHECK FACILITY/S REQUESTED:

MAIN AREA \$92

SPORTS FIELD \$86

FARMERS MARKET \$60

If requesting another area please write location here _____

INSURANCE: User is required to carry \$1,000,000 liability insurance policy with Trinity County listed as "additional insured". A copy of the policy is required to be on file in this office prior to use of facility. **Insurance certificate may be faxed to our office at: 530-623-5015.** As an option, Special Event Liability Insurance can be purchased through this office at our cost, please contact us for more information.

CANCELLATION: Tenant may cancel the scheduled event by notifying County by phone, fax or in person. **On the event of a cancellation, tenant automatically forfeits any and all use fess collected for the event.** Deposit shall be returned in whole to Tenant by mail or tenant may pickup deposit check.

COUNTY may require any group using and/or renting the premises to relinquish the premises in the event of a disaster or emergency as determined by COUNTY. In such instances, COUNTY may notify TENANT, either verbally or in writing, and shall return the rental fee and security deposit.

RESPONSIBILITY OF USER: The Tenant agrees to assume full responsibility for the conduct of its members, agents, participants, customers, employees and guests, and all other persons who visit or use the facility in connection with TENANT's rental thereof.

ATTORNEY'S FEES: The remedies provided herein are cumulative and may be enforced separately or concurrently. If any action is brought to enforce the obligations or rights of the parties under this Agreement, the prevailing party in the action will be entitled to all costs and expenses, including attorney's fees, including fees of County Counsel, incurred in the action.

Conditions for use of Hayfork Park:

- Fires/barbecues in designated areas only
- Users are responsible for all damages to property
- No motor vehicles allowed without prior authorization
- Any pool use should be coordinated through the Park & Recreation District
- No glass containers
- Fire lanes must be kept open at all times
- Users shall clean area & deposit trash in receptacles before leaving
- No camping allowed without special authorization

1. Will any alcoholic beverages be served? Yes No Sold? Yes No

If alcoholic beverages are to be served TENANT must receive approval from COUNTY prior to event and obtain an alcohol rider from the insurance company. If alcoholic beverages are sold, you must obtain approval of the Alcohol Beverage Control Board #530-224-4830, the Sheriff Department #530-623-3740, and the Trinity County Board of Supervisors prior to the event and show proof of acceptance. Tenant shall indemnify and hold harmless the County from any and all liability if TENANT or of TENANT'S guests or members have alcoholic beverages at event without County's knowledge or approval.

2. Will food be served? Yes No Sold? Yes No

3. Is the public invited to attend: Yes No, Will a fee be charged? Yes No

4. Will there be vendors and/or concession booths? Yes No

Please return this form with deposit, insurance, and use fee to personnel or mail to:

Trinity County Buildings & Grounds
173 Tom Bell Road
P.O. Box 2700
Weaverville CA 96093

I/we have read and understand the rules and agree to follow them. I/we take the responsibility for cleaning and damages.

_____ X _____
Date Applicant signature