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**AUG - 6 2008**

**SUPERIOR COURT OF CALIFORNIA  
COUNTY OF TRINITY  
BY: DONNA HANOVER, DEPUTY CLERK**

*DH*

**TRINITY COUNTY GRAND JURY  
2007-2008**

**AD HOC  
FINAL REPORT**

**GRAND JURY LIBRARY AND CONTINUITY**

**This Report was Approved  
On June 10, 2008**

**2007-2008 TRINITY COUNTY GRAND JURY  
AD HOC COMMITTEE  
FINAL REPORT**

**GRAND JURY LIBRARY AND CONTINUITY**

**PURPOSE:**

The Trinity County Grand Jury approved the formation of an Ad Hoc Committee of three on September 11, 2007 to organize and update the Grand Jury library.

**BACKGROUND:**

There is a Grand Jury library containing resource materials located on shelves and a large file cabinet, securely locked, attached to the room next to where the Grand Jury regularly meets and conducts many of its interviews. The Grand Jury library room also contains a copying machine and supply of paper. The Ad Hoc Committee noticed that there were numerous duplicates of old grand jury reports and a hodgepodge of books, documents and assorted reports sitting on the shelves, in no particular order.

**METHOD OF INVESTIGATION:**

The Ad Hoc Committee set as its goal to organize and update the Grand Jury library to eliminate duplication and make sure remaining resources were labeled and accessible. Old Grand Jury reports were shared with the State of California Archives in Sacramento and the Institute of Governmental Studies (IGS) at the University of California, Berkeley. Further, the Ad Hoc Committee obtained approval from the Grand Jury to, by resolution, officially recognize a proclamation by the Governor of California that February, 2008 be Grand Jury Awareness Month. Finally, the resource materials that relate to training of Trinity County Grand Jurors each year be kept up-to-date and accessible.

**FINDING #1:**

The clutter of duplication having been tended to, the Ad Hoc Committee organized the Grand Jury library into five basic areas of materials. 1) Trinity County Grand Jury Reports; 2) Assorted books on Penal Code, County ordinances and rules; 3) Grand Jury training materials; 4) Labeled files for Committees kept in the locked file cabinet, with emphasis on the previous five years; and 5) Other miscellaneous materials.

**RECOMMENDATION #1:**

At the upcoming training, scheduled for July, 2008, secure the free copy of the Grand Jury Compendium, containing all legislative law and interpretations referencing the civil grand jury in California. updated through 2007. Also, obtain current materials offered at the Foreman's training session, which begins the day before the two-day general training session.

**FINDING #2:**

Though the official proclamation from the Governor's office is pertinent to the recruiting effort in many larger California counties, it is too early for many of the efforts of California rural counties which seat Grand Juries each year. **(ATTACHMENT 1)**

**RECOMMENDATION #2:**

Working with the Superior Court, which is responsible for Grand Jury selection, attempt to add some formalized outreach functions as part of the early effort to recruit Grand Jurors.

**FINDING #3:**

Since the Grand Jury passed a resolution on March 11, 2008 to use the confidential box number only for future grand jury complaint forms, the Superior Court has made the key available to a responsible grand jury officer (or designee). **(ATTACHMENT 2)**

**RECOMMENDATION #3:**

Bring the Grand Jury complaint form up-to-date, reflecting only the confidential box number for submission. Make sure the language on the back of the form properly notes the generic language of acknowledgement which is sent to each complainant.

**CONCLUSION:**

The Ad Hoc Committee on Grand Jury library and continuity will officially cease its efforts after the Final Report is approved by the whole Grand Jury. The Committee thanks the Superior Court for listening and working with the current Grand Jury to make our efforts at organization, outreach and continuity more effective.

**RESPONSES REQUIRED:**

<b><u>Entity</u></b>	<b><u>Finding/Recommendation</u></b>	<b><u>Respond in</u></b>
Board of Supervisors (BOS)	1	90 days
Superior Court	1, 2, 3	60 days

EXECUTIVE DEPARTMENT  
STATE OF CALIFORNIA



PROCLAMATION

Grand juries are crucial components of California's justice system. Like trial juries, they rely on the participation of citizens to function efficiently and justly. Unlike trial juries, they are used at the beginning of the investigation process. In our state, grand juries serve three important areas: they determine whether a criminal act has been committed and if there is enough evidence to charge a person with that crime; they reserve the power to accuse public officials of impropriety; and they have the civil jurisdiction to oversee local governments.

Every county in California has a grand jury made up of individuals who have been recommended by the county's Superior Court. They are sworn in by a Superior Court judge and dedicate their time for a full calendar year to the grand jury. Thanks to their commitment and hard work, grand juries help our justice system give the accused equal treatment under the law and ensure that our local governments are operating legally.

Our state's grand juries continue to serve our counties because of the many people who volunteer their time to become highly qualified grand jurors. This month, I thank the present and past grand jurors for their devotion to California, and I encourage all citizens to consider becoming part of our grand jury system.

NOW, THEREFORE, I, ARNOLD SCHWARZENEGGER, Governor of the State of California, do hereby proclaim February 2008, as "California Grand Jury Awareness Month."

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 31st day of January 2008.

Handwritten signature of Arnold Schwarzenegger in black ink.

ARNOLD SCHWARZENEGGER  
Governor of California

ATTEST:

Handwritten signature of Debra Bowen in black ink.

DEBRA BOWEN  
Secretary of State









I. The Grand Jury Citizen Complaint Form should be prepared after all attempts to correct a situation have been explored and were unsuccessful.

II. Instructions for preparing the Citizen Complaint Form:

**1. This Complaint is Against:**

- a. Include the name of the individual or organization the complaint is against. Ensure correct spelling of the name(s).
- b. If the complaint is against an individual in an organization, include the individual's title or position in the organization.
- c. Provide the Street address (not a P.O. Box), city, state and zip code.
- d. The telephone number of the organization or individual cited should be included on the last line of this block.

**2. My Complaint Against the Above Is:**

- a. Describe the problem in your own words.
- b. Be as concise as possible, providing dates, times and names of individuals involved.
- c. Cite specific instances as opposed to broad statements.
- d. Attach any available photographs, correspondence or documentation which supports the complaint.
- e. If more room is required, attach extra sheets, and include their number on the last line of the first sheet (i.e. 3 additional sheets attached).

**3. Complainant (YOUR CONFIDENTIALITY WILL BE RIGOROUSLY PROTECTED):**

- a. Include your name, street address, city, state, zip code and telephone number (area code also).
- b. Mail this complaint form to the address shown on the front.
- c. Please sign this complaint. (You may file an anonymous complaint if you desire; however, this may make it much more difficult for the Grand Jury to investigate the allegations.)

III. The Grand Jury will acknowledge receipt of your complaint.

IV. The Grand Jury may contact you during the conduct of an investigation.



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DEC 29 2008

TRINITY COUNTY  
SUPERIOR COURT

## TRINITY COUNTY

Board of Supervisors

P.O. BOX 1613, WEAVERVILLE, CALIFORNIA 96093  
PHONE (530) 623-1217 FAX (530) 623-8365

TO: The Honorable James P. Woodward,  
Presiding Judge of the Superior Court

FROM: Trinity County Board of Supervisors

SUBJECT: Response to Recommendations of 2007 - 2008  
Grand Jury Library and Continuity Committee  
Final Report

DATE: November 18, 2008

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The Grand Jury Library and Continuity Committee has requested a written response to their final report on the Grand Jury Library. The response of the Board is as follows:

### **Finding #1:**

The clutter of duplication having been tended to, the Ad Hoc Committee organized the Grand Jury library into five basic areas of materials. 1) Trinity County Grand Jury Reports; 2) Assorted books on Penal Code, County ordinances and rules; 3) Grand Jury training materials; 4) Labeled files for Committees kept in the locked file cabinet, with emphasis on the previous five years; and 5) Other miscellaneous materials.

**Response:** We appreciate the time that the Grand Jury devoted to these essential organizational activities.

### **Recommendation #1:**

At the upcoming training, scheduled for July, 2008, secure the free copy of the Grand Jury Compendium, containing all legislative law and interpretations referencing the civil grand jury in California, updated through 2007. Also, obtain current materials offered at the Foreman's training session, which begins the day before the two-day general training session.

**Response:** Although it is outside of the jurisdiction of the Board of Supervisors, we think that this is an appropriate course of action.

JUDY PFLUEGER  
DISTRICT 1

JEFF MORRIS  
DISTRICT 2

ROGER JAEGLER  
DISTRICT 3

HOWARD FREEMAN  
DISTRICT 4

WENDY REISS  
DISTRICT 5



**Finding #2:**

Though the official proclamation from the Governor's office is pertinent to the recruiting effort in many larger California counties, it is too early for many of the efforts of California rural counties which seat Grand Juries each year. (ATTACHMENT 1)

**Response:** We agree.

**Recommendation #2:**

Working with the Superior Court, which is responsible for Grand Jury selection, attempt to add some formalized outreach functions as part of the early effort to recruit Grand Jurors.

**Response:** We agree.

**Finding #3.**

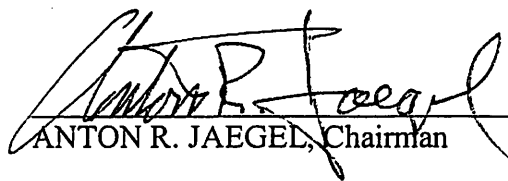
Since the Grand Jury passed a resolution on March 11, 2008 to use the confidential box number only for future grand jury complaint forms, the Superior Court has made the key available to a responsible grand jury officer (or designee). (ATTACHMENT 2)

**Response:** These procedures are not within the jurisdiction of the Board of Supervisors.

**Recommendation #3:**

Bring the Grand Jury complaint form up-to-date, reflecting only the confidential box number for submission. Make sure the language on the back of the form properly notes the generic language of acknowledgement which is sent to each complainant.

**Response:** These procedures are not within the jurisdiction of the Board of Supervisors.

  
ANTON R. JAEGEL, Chairman