TRINITY COUNTY PLANNING DEPARTMENT

Requirements for a Complete Planning Director’s Issued Use Permit Application - COMMERCIAL CANNABIS VARIANCE RENEWAL APPLICATION

The following items are REQUIRED for a complete application:

- COMPLETED AND SIGNED APPLICATION FORM

- 8 ½” x 11” SITE PLAN drawn to scale showing proposed and existing development, particularly the location of buildings, driveways, wells, etc. and their distance from property lines. Indicate other information pertinent to the project (see example site plan). For sign permits also include location of the sign(s) on site plan and a separate detail drawing of the sign providing dimensions, construction materials, and graphic representation of text. (See examples)

- AGENT’S AUTHORIZATION FORM is required if the applicant authorizes someone else to act on their behalf, or is not the current owner of the subject site.

- APPLICATION FEE (Please see current fee schedule)

- MAINTAINING EXISTING SITE CONDITIONS ACKNOWLEDGMENT FORM

ADDITIONAL INFORMATION FOR MOBILE HOMES
Mobile homes manufactured prior to October, 1973 do not have a roof load rating and require a ramada constructed over them. A separate building permit is required for armadas.

ADDITIONAL INFORMATION FOR SIGN PERMITS
If the proposed sign is within 600 feet of any State Highway either:

a. A State sign permit for the proposed sign(s) must be included in this application; or

b. A letter from the California State Department of Transportation indicating that a State sign permit is not necessary for the proposed sign.
TRINITY COUNTY
PLANNING DEPARTMENT
61 AIRPORT ROAD
P.O. BOX 2819
WEAVERVILLE, CA 96093
(530) 623-1351  FAX (530) 623-1353

Application Form For:
PLANNING DIRECTOR’S
ISSUED USE PERMIT
☐ Mobile Home (Permanent)
☐ RV (90 day – year)
☐ Sign
☐ Accessory Bldg.
☐ Other: COMMERCIAL CANNABIS VARIA NCE RENEWAL

APPLICANT

Name: ___________________________ Email: ___________________________
Address: _________________________ Day Phone: _________________________
City: ___________________________ State: ___________ Zip: _______________

PROPERTY OWNER  ☐ Check if same as Applicant (If more than one property owner is involved, attach list.)

Name: ___________________________ Day Phone: _________________________
Address: _________________________
City: ___________________________ State: ___________ Zip: _______________

PROPERTY DESCRIPTION

Property location/Address: ___________________________
Assessor’s parcel Number(s): ___________________________ Size: ___________ (acres)
Property’s Approx. Elevation: ___________________________
Existing Land Use: ___________________________ Present Zoning: ___________________________ General Plan Designation: ___________________________

REQUEST/INFORMATION

INFORMATION REQUIRED FOR MOBILE HOME/RV PERMITS

Year of Manufacture: ___________________________ Roof Load: ___________________________
Living Area (Sq. Ft.): ___________________________ Dimensions: ___________________________

FOR OFFICE USE ONLY

Application Received by: ___________________________
Date: ___________________________
First Hearing: ___________________________
Application Fee: ___________________________
Receipt No.: ___________________________

I hereby certify that I am the owner of record of the property described above, or have authorization to act in behalf of the owner of the owner (note attached), and that this application and all other documents submitted are true and correct to the best of my knowledge and belief.

Applicant’s Signature: ___________________________ Date: ___________________________
REQUESTED INFORMATION

Please describe in detail what it is you want to do
CCL Site

x feet from neighbor

SCALE
x inches = x feet
# SITE PLAN

Applicant Prepared Site Plan to Accompany Director’s Issued Use Permit Application

<table>
<thead>
<tr>
<th>Application No.</th>
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<tbody>
<tr>
<td><strong>Drawn By:</strong></td>
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<tr>
<td><strong>Zoning:</strong></td>
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<tr>
<td><strong>Lot Area:</strong></td>
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Authorization to Enter Private Property

The Trinity County Planning Department as the lead agency performs the environmental evaluation for the California Environmental Quality Act (CEQA). Other State and local agencies also provide responsible and trustee roles under CEQA. The comments received from these agencies assist the Planning Department in preparing the environmental document for your project. In order for the Department to perform the evaluation on your proposed project we will need your permission to allow entry to your property for Planning and any reviewing agency that may need to actually view the property before providing comments.

By signing this authorization to enter your property you are granting the reviewing agencies access to your property for the purpose of evaluating your proposed project. The authorization is valid from the date the Department receives notice of your proposed project and any monitoring periods thereafter.

Print Name

Signature

Date
ACKNOWLEDGMENT
OF
MAINTAINING EXISTING SITE CONDITIONS

Application: ________________________ APN: _____________________________

As the Property Owner, I hereby acknowledge that until final approval of the above application by the County of Trinity, no work such as grading, site development, infrastructure placement, tree removal, construction, trenching, operations or activities requested in this application will be allowed.

I understand that if the project site is altered prior to project approval, the review of the project by the County will be more difficult and potentially expensive and that additional mitigation measures and/or conditions of approval may be imposed. Further, unauthorized work may cause enforcement by other agencies and/or the denial of the application.

I have also instructed my agent and/or the project applicant of the importance of maintaining existing site conditions.

Exception to the above may be approved by the Planning Department upon a written request.

Signed: ________________________ Date: _____________________________
Agent’s Authorization Form
(Required only if Applicant is other than the property owner)

I, the undersigned, state that I am the owner(s) of the property for the proposed (type of proposal) on
A.P.N.# _________________. I do hereby authorize and empower (first & last name, no corporate entities)
______________________________ to act on my behalf on all matters relating to said project in connection with its filing, processing, approval, conditional approval or disapproval by Trinity County, its boards and commissions, officers, employees, and agents. Should I revoke this authorization it is my responsibility to serve written notice of said revocation to the Trinity County Planning Department.

1. ______________________  2. ______________________
Signature

Owner (print name)  Owner (print name)

Address  Address

Phone  Phone

Date  Date

Agent Information:
Name (print name): _______________________  Agents Address: _______________________
Agents Phone: _______________________
Agents Email: _______________________
Preferred method of contact: _____ email _____ phone _____ US mail
### Director's Use Permit

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Use Permit Application</td>
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<tr>
<td>GP Maintenance Fee</td>
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<tr>
<td>Building Dept. Fee (RV)</td>
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<tr>
<td>Environmental Health Fee</td>
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<td><strong>Total</strong></td>
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