RESOLUTION NO. PC-89-05

ADOPTED BY THE PLANNING COMMISSION
ON JULY 13, 1989 SETTING
FORTH POLICIES RELATIVE TO PLANNING
COMMISSION PROCEDURES

WHEREAS, On June 8, 1989 the Planning Commissioner discussed
the desirability of formally adopting Commission procedures; and

WHEREAS, the Planning Commission has determined that it is in
the best interest of the Commission to adopt such procedures;

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission of
the County of Trinity that the Commission does adopt the
following policies;

1. The rotation schedule for chairmanship of the Planning
   Commission is Districts 1, 5, 3, 2 and 4.

2. The rotation schedule for chairmanship of the
   Subdivision Review Committee if Districts 1, 5, 3, 2 and 4.

3. The Commission's regularly scheduled meeting shall be
   the second and forth Thursday of the month, except for
   the months of November and December when the Commission
   shall meet only the second Thursday.

4. The Chairman of the Planning Commission shall, at the
   start of each meeting review the meeting process for the
   benefit if the general public.

5. In order for the Chairman to call a meeting to order
   three members must be present.

6. The minimum votes necessary to approve, or recommend
   approval, of land use entitlements shall be as follows:
   a. Use Permit and variances; simple majority
   b. Appeals of the Directors decision; simple majority
   c. Environmental clearances; three votes
   d. Rezones; three votes
   e. Resolutions; three votes
   f. Plan Amendments; three votes
   g. All other entitlements; three votes

7. In order to fully evaluate the merits of proposals
   brought before the Commission, it is the Commissions
   policy to request all written information to be
   submitted to staff the Friday before the Commission
   hearing date.

Although the Commission will make every attempt to
review all written material as well as verbal
presentations made at the Commission hearing, it maybe
necessary to continue such matters when a preponderance
of new information is submitted.
8. In the absence of adopted policies or ordinances in regards to procedural matters, it is the policy of the Commission to follow Roberts Rules of Order.

PASSED AND ADOPTED by the Planning Commission of the County of Trinity, State of California, at a regular meeting of the said Commission, held on the _____ day of ____________, 1989, by the following vote:

AYES:

NOES:

ABSENT:

CHAIRMAN - Joseph Bower
Trinity County Planning Commission

ATTEST:

Thomas Miller, Executive Secretary