



**TRINITY COUNTY
PLANNING DEPARTMENT
Cannabis Division**

P.O. BOX 2819 ♦ 61 AIRPORT ROAD
WEAVERVILLE, CALIFORNIA 96093
PHONE (530) 623-1351 ♦ FAX (530) 623-1353

**2019 Commercial Cannabis Cultivation License Renewals
APPLICATION GUIDELINES**

This document is intended to provide a thorough explanation of how Trinity County is conducting administrative review and environmental evaluations of license renewals. The County anticipates that many sites will qualify for a Categorical Exemption under a Class 1 Existing Facilities exemption.

Our new Commercial Cannabis Cultivation License Renewal Applications are online and can be downloaded at the following link:

https://www.trinitycounty.org/sites/default/files/Planning/CANNABIS/2019_Cultivation%20Application%20Renewal_FINAL%20Final.pdf

The Process for 2019 Renewals

1. Submit Complete Renewal Application

Payment will be due on the anniversary date established by the date the license was issued in 2018.

2. Staff Review

Are there site changes?

Site changes include any ground-disturbing changes on your site that were not acknowledged and approved by a Code Compliance Specialist during your last site inspection.

For a detailed description of the review process, see **2019 Commercial Cannabis Cultivation License Renewals STAFF REVIEW PROCESS** online at: <https://www.trinitycounty.org/Commercial-Cannabis>

3. CEQA Determination or Recommendation

Upon receipt of a complete renewal application, the County will either:

- a) Determine (based on staff review) that a Categorical Exemption (CE) is appropriate for your site.
 - Public Notices will be sent to all adjacent landowners within 300 feet of the parcel boundaries indicating that the County intends to issue a CE and commercial cannabis cultivation license to your APN and physical address. Similar notices will be posted on the Trinity County Commercial Cannabis website and sent to the Trinity Journal.
 - A 10 working day appeal period will commence on the day the posted in the Trinity Journal. Appeals must be made to the Planning Commission and follow County Code 17.34.110.

Example notice

Project Description: Commercial Cannabis Cultivation License to allow up to 10,000 square feet of canopy of a 10.50-acre parcel for up to one year located at 1234 Main Street, Post Mountain. APN 000-000-00.

The Planning Director will make a decision to approve the license and issue a Categorical Exemption on January 2, 2019. Should you desire to appeal the Director's determination, you must do so within 10 working days of the Director's decision, or by January 17, 2019 pursuant to County Code Section 17.34.110. Please contact the Planning Department for the correct appeal process and fees.

OR



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- b) If the County determines there is no basis for the exemption, we will recommend that you provide additional information to support compliance with CEQA.
- Public Notices will be sent to all adjacent landowners within 300 feet of the parcel boundaries indicating that the County intends to issue a provisional commercial cannabis cultivation license to your APN and physical address. Similar notices will be posted on the Trinity County Commercial Cannabis website and sent to the Trinity Journal.
 - A 10 working day appeal period will commence on the day the public notice is posted in the Trinity Journal. Appeals must be made to the Planning Commission and follow County Code 17.34.110.

Example notice

Project Description: Commercial Cannabis Cultivation License to allow up to 10,000 square feet of canopy of a 10.50-acre parcel for up to one year located at 1234 Main Street, Post Mountain. APN 000-000-00.

The Planning Director will make a decision to approve a provisional license on Month X, 2019. Should you desire to appeal the Director's determination, you must do so within 10 working days of the Directors decision, or by January 17, 2019 pursuant to County Code Section 17.34.110. Please contact the Planning Department for the correct appeal process and fees.

4. Receive License or Provide Additional Information

Following the 10-day appeal period:

If a CE is appropriate for your site

The county will issue a CE and Trinity County Commercial Cultivation License to you. The CE can be uploaded as your documentation that your site is in compliance with CEQA for a State Annual Cultivation license.

If a CE is not appropriate for your site

The county will issue a Provisional Trinity County Commercial Cultivation License to you.

Concurrently, staff will direct you to provide additional information to support CEQA compliance for your site that may be used to avoid or mitigate impacts or that may be used to prepare an Initial Study and CEQA document.