



**TRINITY COUNTY
PLANNING – CANNABIS**

530 MAIN ST., PO BOX 2819

PHONE – 530-623-1351

WEAVERVILLE, CALIFORNIA 96093

Sean Connell, Cannabis Division Director

Permit No.: _____

License No.: _____

Commercial Cannabis Storefront Retail Use Permit

Application Checklist

<input type="checkbox"/>	Application (Page 2-3)
<input type="checkbox"/>	Acknowledgement Form (Page 4)
<input type="checkbox"/>	Release of Liability and Indemnification Form (Page 5)
<input type="checkbox"/>	Agent(s) Authorization Form (If Applicable) (Page 6)
<input type="checkbox"/>	Authorization to Enter Private Property Form (Page 7)
<input type="checkbox"/>	If the property is being rented, leased or purchased under contract , the lease agreement term and name of lessor or equivalent, shall be provided by a notarized signed affidavit of the property owner that authorizes the location to be used for Cannabis Storefront Retail Activity (Page 8-9)
<input type="checkbox"/>	Project Description Questionnaire (Page 10 – 11)
<input type="checkbox"/>	Cannabis Storefront Retail Operating Standards signed by the Business Owner stating that under penalty of perjury that they read, understand and shall ensure compliance with the aforementioned operating standards. (Page 12)
<input type="checkbox"/>	Land Use Entitlement Declaration (Page 13)
<input type="checkbox"/>	A site plan drawn to scale and/or noted setbacks, and north arrow showing proposed and existing development, particularly the location of buildings, driveways, parking area layout, services and their distance from property lines.
<input type="checkbox"/>	A floorplan identifying ingress/egress, customer check in, waiting area, restroom facilities, retail product area, and product storage area.
<input type="checkbox"/>	Applicants proposing on-site consumption: this area is designated on the site plan in compliance with Trinity County Code Section § 17.43H.030 (C).
<input type="checkbox"/>	Photographs of the exterior of the building to include: entrance(s), exit(s), street frontage(s) and parking area(s).
<input type="checkbox"/>	Copy of Live Scan background check(s) for the Business Owner(s)/Applicant(s)
<input type="checkbox"/>	Name and address of the applicant's current Agent for Service of Process (e.g., Copy of your SOI)
<input type="checkbox"/>	Copy of applicant's Board of Equalization Seller's Permit
<input type="checkbox"/>	Identified actions and commitments to implement the County's local first strategy to encourage cannabis retailers to promote locally-grown cannabis and locally-produced cannabis products to the greatest extent feasible.

OFFICE USE ONLY

<input type="checkbox"/>	This Proposed project does not fall within an opt out zone (TCC § 17.43H.30 (E)): Trinity jurisdiction of the Whiskeytown-Shasta-Trinity National Recreation Area, Rush Creek Estates Opt Out Area, Lewiston Expansion Opt Out Area, or Weaverville Historic District
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Checklist Incomplete on:	Staff Initials:
Checklist Complete on:	Staff Initials:
Permit No.:	Receipt No.:



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COMMERCIAL CANNABIS STOREFRONT USE PERMIT AND LICENSE APPLICATION

Please Check One

As per Trinity County Code Section **17.43H.020 — Allowable Zoning**

Please be aware that the application fee is a non-refundable one-time payment, per Trinity County Code Section § 17.43H.050 (A) and § 17.43H.090 (A).

<input type="checkbox"/> Conditional Use Permit Zoning Restrictions: Highway Commercial (HC) without Ancillary Services* Allowable Zoning with Overlay Districts: Scenic Conversation Special Treatment	<input type="checkbox"/> Director’s Use Permit Zoning Restrictions: Highway Commercial (HC) with Ancillary Services* Retail Commercial (C-1) General Commercial (C-2)
Application Fee: \$4,500.00	Application Fee: \$1,000.00
License Fee Due Prior to Licensure: \$700.00	

*Ancillary Services provided to the general traveling public

Parcel Information

Parcel Number(s):	
Parcel Address(es):	
Zoning District(s):	Zoning District Overlay(s):

APPLICANT(S) CONTACT INFORMATION

This and the authorized agent will be the main contact for any questions regarding this application, site inspections, and any other information. This name will appear on the **LAND USE ENTITLEMENT DECLARATION**.

Legal Name:	Phone Number:	Email:
Mailing Address (P.O. Box or St., City, State, Zip code):		
Legal Name:	Phone Number:	Email:
Mailing Address (P.O. Box or St., City, State, Zip code):		

LICENSEE(S) CONTACT INFORMATION Check if same as Applicant

This and the authorized agent will be the main contact for any questions regarding this application, site inspections, and any other information. This name will appear on the **LICENSE**.

Legal Name:	Phone Number:	Email:
Mailing Address (P.O. Box or St., City, State, Zip code):		
Legal Name:	Phone Number:	Email:
Mailing Address (P.O. Box or St., City, State, Zip code):		



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CANNABIS BUSINESS INFORMATION

- Sole Proprietorship
 Limited Liability Company
 General Partnership
 Corporation
 Limited Partnership
 Limited Liability Partnership
 Trust
(Attach list of Trustees that are authorized to execute improvements on property)
 Other: _____

Legal Business Name		Doing Business As (DBA)	
Fictitious Business Name (If Applicable)			
Business Physical Address		City	State Zip Code
Mailing Address		City	State Zip Code
Trinity County Physical Address		City	State Zip Code
Business Website URL	Business Email Address		Phone Number

AFFIRMATION AND CONSENT

APPLICANT(S) AND PROPERTY OWNER(S) MUST SIGN IN WET BLUE INK ONLY, NO ELECTRONIC SIGNATURES.
ATTACH ADDITIONAL PAGES AS NEEDED.

Under penalty of perjury under the State of California, I hereby declare that the information contained within and submitted with the application is complete, true, and accurate. I understand that a misrepresentation of fact is cause for rejection of this application, denial of a license, or revocation of a license issued.

Signature	Printed Name	Date Signed
Signature	Printed Name	Date Signed
Signature	Printed Name	Date Signed
Signature	Printed Name	Date Signed



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COMMERCIAL CANNABIS ACKNOWLEDGEMENT FORM

The undersigned Applicant(s) and Property Owner(s) acknowledge and agree to the following:

1. Applicant(s) acknowledge that they cannot conduct cannabis related business with a non-licensed entity.
2. Applicant(s) will only employ individuals at least twenty-one (21) years of age, require a federal or state issued proof of identification be carried at all times on the subject parcel, and will comply with all applicable state and federal requirements for payment of payroll taxes, including federal and state income taxes and/or contribution for unemployment insurance, and state workers' compensation liability law.
3. Applicant(s) and Property Owner(s) will comply with all applicable Local, State and Federal laws and regulations.
4. Applicant(s) and Property Owner(s) will comply with Local, State and Federal regulatory agencies.
5. Applicant(s) and Property Owner(s) consent to on-site inspections of their parcel by Trinity County officials and any other reviewing agencies.
6. Applicant(s) and Property Owner(s) agree that all structures on the subject parcel will be built in accordance with applicable Trinity County Building Codes, Environmental Health Codes, and shall conform to any permit requirements.
7. Applicant(s) and Property Owner(s) acknowledge that the information provided with their application may be released as required by law, judicial order, or subpoena, and could be used in a criminal prosecution.
8. Applicant(s) and Property Owner(s) acknowledge that approval of the application does not provide any property rights or entitlements, and it does not guarantee that a permit will be issued years following.
9. Applicant(s) and Property Owner(s) acknowledge that the application fee is non-refundable - even if the land use request is canceled or abandoned.
10. Applicant(s) and Property Owner(s) acknowledge that, without a complete application, the application may be delayed or terminated if not remedied in a timely manner.
11. Applicant(s) and property owner(s) acknowledge that the Cannabis Division reserves the right to request additional information if necessary to complete review or processing of the application and confirm or promote conformance to ordinance-specific requirements and standards or conform to County policies and procedures.
12. The individual or a business entity associated with an individual that will be issued a Retail License, has not violated California Health & Safety Code Section 11590 and its provisions.

I agree to be bound by, and to fully and timely comply with, all of the foregoing terms and conditions.		
<u>Applicant(s) and Property Owner(s) must sign in blue wet ink.</u>		
Signature	Print Name	Date
Signature	Print Name	Date
Signature	Print Name	Date
Signature	Print Name	Date



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COMMERCIAL CANNABIS RELEASE OF LIABILITY AND INDEMNIFICATION FORM

THE UNDERSIGNED APPLICANT(S) AND PROPERTY OWNER(S) HEREBY AGREE TO THE FOLLOWING:

1. Applicant(s) and Property Owner(s) releases the County of Trinity (“County”) from any and all liability associated with the project and the cannabis storefront retail business, and shall defend, indemnify, and hold harmless the County, its elected and appointed officials, officers, employees, agents, contractors and volunteers from any and all claims, actions, proceedings, or liability of any nature whatsoever (including, but not limited to; any approvals issued in connection with any of the above described application(s) by County; any action taken to provide related environmental clearance under the California Environmental Quality Act (“CEQA”) by County, its advisory agencies, boards, or commissions, including, but not limited to, appeals boards, Planning Commission, or Board of Supervisors) arising out of, or in connection with, the County’s review or approval of the project or arising out of or in connection with the acts or omissions of the Applicant, its agents, employees or contractors, or relating to any damage to property or persons stemming from the project or the associated commercial cannabis activity or cannabis storefront retail business. With respect to review or approval, this obligation shall also extend to any effort to attack, set aside, void, or annul the approval of the project, including any contention that the project or its approval is defective because a County ordinance, resolution, policy, standard or plan is not in compliance with local, state, or federal law. With respect to acts or omissions of the Applicant, its agents, employees or contractors, its obligation hereunder shall apply regardless of whether the County prepared, supplied or approved plans, specifications or both. The indemnification shall apply to any damages, costs of suit, attorney fees, or other expenses incurred by the County, its agents, officers, and employees.
2. The obligations of the Property Owner(s) and Applicant(s) under this Release of Liability and Indemnification Form shall be a continuing obligation and shall apply regardless of whether the application or any permits, licenses, or entitlements, of any kind, are issued, approved, denied, expired, or terminated.
3. County shall have the absolute right to approve any and all counsel employed to defend the County. To the extent the County uses any of its resources to respond to such claim, action or proceeding, or to assist the defense, the Applicant will reimburse the County upon demand. Such resources include, but are not limited, staff time, court costs, County Counsel’s time at its regular rate for non-County agencies, or any other direct or indirect cost associated with responding to, or assisting in defense of, the claim, action or proceedings.
4. For any breach of this obligation, the County may rescind its approval of the project.
5. Applicant(s) shall not be required to pay or perform any settlement unless the settlement is approved in writing by the Applicant(s), which approval shall not be unreasonably withheld. County must approve any settlement affecting the rights and obligations of the County.
6. This agreement shall be construed and enforced in accordance with the laws of the State of California.
7. In any legal action or other proceeding brought by either party to enforce or interpret this Agreement, the venue shall be the Trinity County Superior Court.
8. Applicant(s) shall pay all court ordered costs and attorney fees.
9. The defense and indemnification of County set forth herein shall remain in full force and effect throughout all stages of litigation including appeals of any lower court judgments rendered in the proceedings.
10. Nothing in this agreement shall be construed to limit, direct, impede, or influence the County’s review and consideration of the project.

I agree to be bound by and to fully and timely comply with, all of the foregoing terms and conditions.
Applicant(s) and Property Owner(s) must sign in blue wet ink.

Signature	Print Name	Date
Signature	Print Name	Date
Signature	Print Name	Date
Signature	Print Name	Date



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Trinity County Cannabis Division

Agent(s) Authorization Form

If an applicant wishes for another person to submit documents on their behalf, edit or view their Commercial Cannabis License then please fill out the agent’s contact information and authorize with the applicant(s) signature(s) and date below. The applicant must submit written documentation requesting revocation to remove the agent’s authorization from the file.

AGENT’S/CONSULTANT’S CONTACT INFORMATION

Person or Business Name	Phone Number	Email
Mailing Address		
Company Website		
Person or Business Name	Phone Number	Email
Mailing Address		
Company Website		

APPLICANT(S) INFORMATION

Legal Name	Phone Number	Email
Mailing Address (P.O. Box or St., City, State, Zip code)		
Legal Name	Phone Number	Email
Mailing Address (P.O. Box or St., City, State, Zip code)		

APPLICANT’S SIGNATURE

<u>Applicant(s) must sign in blue wet ink.</u>		
Signature	Print Name	Date
Signature	Print Name	Date
Signature	Print Name	Date



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Trinity County Cannabis Division Authorization to Enter Private Property Form

In order for the Trinity County Cannabis Division to perform an evaluation and verify compliance standards, on your project, we will need permission for any reviewing agency to access and view the property before providing comments. By signing this authorization, to enter your property, you are granting the reviewing agencies access to your property for the purpose of evaluating your proposed project. The authorization is valid from the date the Cannabis Division receives notice of your proposed project and any monitoring periods thereafter. Any inspection performed by Cannabis Division staff will provide notice to the applicant 24 hours prior to the inspection appointment. The Cannabis Division staff is not responsible for scheduling site visit appointments for other responsible agencies.

<p>After review and consideration of all of the foregoing terms and conditions, those who sign below hereby agree to be bound by, fully and timely comply, with all of the foregoing terms and conditions under penalty of perjury under the State of California. <u>Applicant(s) and Property Owner(s) must sign in blue wet ink, no electronic signatures. Attach additional pages as needed.</u></p>		
Signature	Printed Name	Date Signed
Signature	Printed Name	Date Signed
Signature	Printed Name	Date Signed
Signature	Printed Name	Date Signed
Signature	Printed Name	Date Signed
Signature	Printed Name	Date Signed



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Trinity County Cannabis Division Property Owner Permission Form and Affidavit

PARCEL INFORMATION

Parcel Number(s)
Premise Address(es)

LIST OF PROPERTY OWNERS (ATTACH ADDITIONAL PAGES IF NEEDED)

Name	Email	Ownership %	Title	
Mailing Address		City	State	Zip Code
Name	Email	Ownership %	Title	
Mailing Address		City	State	Zip Code
Name	Email	Ownership %	Title	
Mailing Address		City	State	Zip Code

I hereby certify that I am the landowner or the landowner’s agent of the real property referenced above, where the premises is located, and authorized to complete this form. The above-mentioned applicant has the legal right to occupy the property and may conduct cannabis storefront retail activity upon the property.

Signature (Required)

Date



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PRIMARY CONTACT INFORMATION (APPLICANT(S))

Legal Name	Phone Number	Email
Mailing Address (P.O. Box or St, City, State, Zip code)		
Legal Name	Phone Number	Email
Mailing Address (P.O. Box or St, City, State, Zip code)		

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of _____ }

County of _____ }

On _____ before me, _____
Insert Name and Title of the Officer

personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) who name (s) is/are
subscribed to the within instrument and acknowledged to me that they executed the same in their
authorized capacity(ies), and that by his/her/their signatures (s) on the instrument the person(s), or the
entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of _____

that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)



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PROJECT DESCRIPTION QUESTIONNAIRE

Please provide the below information to help the Cannabis Division determine the proper CEQA compliance pathway for the proposed project. Staff will evaluate whether the proposed project may qualify for an exemption, or if an Initial Study (IS) and/or Environmental Impact Report (EIR) is required. Please note that additional information may be requested from the applicant and that the applicant may be asked to prepare an environmental document by a Qualified Professional.

(Include additional pages as necessary.)

1.	Does the proposed project meet the required commercial cannabis setbacks?	<input type="checkbox"/> Yes <input type="checkbox"/> No																								
2.	Describe the project in full: _____ _____ _____																									
3.	Please describe the project site. Include improvements such as structures, wells, septic systems, grading, vegetation removal, roads, etc.: _____ _____ _____																									
4.	Are you grading, or plan to grade, for any roads or building sites? If YES, complete the following: <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">A. Amount of cut:</td> <td style="width: 55%; border-bottom: 1px solid black;"></td> <td style="width: 15%; text-align: right;">cubic yards</td> <td style="width: 15%;"></td> </tr> <tr> <td>B. Amount of fill:</td> <td style="border-bottom: 1px solid black;"></td> <td style="text-align: right;">cubic yards</td> <td></td> </tr> <tr> <td>C. Maximum height of cut slope:</td> <td style="border-bottom: 1px solid black;"></td> <td style="text-align: right;">feet</td> <td></td> </tr> <tr> <td>D. Maximum height of fill slope:</td> <td style="border-bottom: 1px solid black;"></td> <td style="text-align: right;">feet</td> <td></td> </tr> <tr> <td>E. Amount of being imported/exported:</td> <td style="border-bottom: 1px solid black;"></td> <td style="text-align: right;">cubic yards</td> <td></td> </tr> <tr> <td>F. Location of borrow/disposal</td> <td style="border: none;"> <input type="checkbox"/> On-Site <input type="checkbox"/> Off-Site </td> <td></td> <td></td> </tr> </table>	A. Amount of cut:		cubic yards		B. Amount of fill:		cubic yards		C. Maximum height of cut slope:		feet		D. Maximum height of fill slope:		feet		E. Amount of being imported/exported:		cubic yards		F. Location of borrow/disposal	<input type="checkbox"/> On-Site <input type="checkbox"/> Off-Site			<input type="checkbox"/> Yes <input type="checkbox"/> No
A. Amount of cut:		cubic yards																								
B. Amount of fill:		cubic yards																								
C. Maximum height of cut slope:		feet																								
D. Maximum height of fill slope:		feet																								
E. Amount of being imported/exported:		cubic yards																								
F. Location of borrow/disposal	<input type="checkbox"/> On-Site <input type="checkbox"/> Off-Site																									
5.	Will the development of the proposed project be phased? If YES, describe the phases below. Include an attachment if necessary. _____ _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No																								
6.	In order to develop the proposed facility, will it be necessary to: <table style="width: 100%; border: none;"> <tr> <td style="width: 45%;">A. Remove oak species or commercial tree species?</td> <td style="width: 25%; text-align: center;"><input type="checkbox"/>Yes</td> <td style="width: 30%; text-align: center;"><input type="checkbox"/>No</td> </tr> <tr> <td>B. Make substantial changes to the terrain?</td> <td style="text-align: center;"><input type="checkbox"/>Yes</td> <td style="text-align: center;"><input type="checkbox"/>No</td> </tr> </table>	A. Remove oak species or commercial tree species?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	B. Make substantial changes to the terrain?	<input type="checkbox"/> Yes	<input type="checkbox"/> No																			
A. Remove oak species or commercial tree species?	<input type="checkbox"/> Yes	<input type="checkbox"/> No																								
B. Make substantial changes to the terrain?	<input type="checkbox"/> Yes	<input type="checkbox"/> No																								
7.	Will there be employees? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, how many employees will be present on the largest shift? _____																									
8.	How many parking spaces will be provided? _____ How many ADA accessible parking spaces? _____ <small>(American Disabilities Act)</small>																									
9.	If the project proposes to provide Ancillary Services to the traveling public, please describe: _____ _____ _____																									



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10. Please provide an inventory of structures on the property. Include an attachment if necessary.

1.	_____	Existing Use	Proposed Use	_____	_____ ft ²
2.	_____	Existing Use	Proposed Use	_____	_____ ft ²
3.	_____	Existing Use	Proposed Use	_____	_____ ft ²
4.	_____	Existing Use	Proposed Use	_____	_____ ft ²
5.	_____	Existing Use	Proposed Use	_____	_____ ft ²

11. Will there be security lighting No Yes, will the light be cast downward? No Yes,

12. Briefly describe the surrounding properties including vegetation, animals, structures, and/or cultural/historic assets?

13. Utilities will be supplied to the site as follows:

- A. Electricity Utility Company (existing) Utility Company (planned) On-Site Generation: _____
- B. Gas Utility Company (existing) Utility Company (planned) On-Site Generation: _____ None
- C. Water Community Water System: _____ Well Spring Pond Other: _____
- D. Sewage Community Sewage: _____ Septic Other: _____

14. Please provide driving directions to the facility using identifiable landmarks (streets, mailboxes, etc.).

15. Will the facility have a mobile delivery component? No Yes, provide number of vehicles to be used: _____

16. Will there be consumption of cannabis products on-site? No Yes, notate on site plan as described in County Code.



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Cannabis Storefront Retail Operating Standards and Acknowledgement

1. No loitering shall be allowed on the premises and a prominent, permanent sign or signs stating **“NO LOITERING IS ALLOWED ON OR IN FRONT OF THESE PREMISES”** shall be posted in a place that is clearly visible to patrons of the licensed site.
2. A prominent, permanent sign or signs stating **“NO ALCOHOLIC BEVERAGES ARE ALLOWED ON THESE PREMISES”** shall be posted in a place that is clearly visible to patrons of the licensed site
3. If there is going to be on site consumption, then a prominent, permanent sign or signs showing the designated areas must be posted to clearly identify the identified area(s). The(se) designated area(s) shall not be visible from any public place.
4. If there is not going to be on site consumption, then a prominent, permanent sign or signs stating **“NO CONSUMPTION OF CANNABIS ARE ALLOWED ON THESE PREMISES”**
5. A prominent, permanent sign or signs stating **“NO ONE UNDER THE AGE OF 21 ALLOWED ON THESE PREMISES”**
6. A prominent, permanent sign or signs stating hours of operation.
7. The exterior of the premises, including adjacent public sidewalks and all parking lots under the control of the licensee, shall be illuminated during all hours of darkness during which the premise is open for business in a manner so that persons standing in those areas at night are identifiable by law enforcement personnel. However, the required illumination shall be downcast, shielded and/or screened to keep light from emanating off-site or into the sky.
8. Shall comply with all state requirements for cannabis retail, including, but not limited to, sections 15025 through 15047, as may be modified or amended, of the DCC cannabis regulations.

I hereby certify that I, the business owner, under penalty of perjury that I have read, understand and shall ensure compliance with the aforementioned operating standards.

Printed Name (Required)

Signature (Required)

Date



**TRINITY COUNTY
PLANNING DEPARTMENT**
530 MAIN ST., PO BOX 2819
PHONE – 530-623-1351
WEAVERVILLE, CALIFORNIA 96093
Ed Prestley, Interim Deputy Director

PROJECT - _____

PLANNING LAND USE ENTITLEMENT(S) DECLARATION

Project No.: _____ APN: _____

Project Location: _____

Applicant: _____ Owner: _____

Address: _____ Address: _____

Applicant Signature: _____ Date: _____

Requested Entitlement(s):

Reviewed by:

Action Taken:

Board of Supervisors

Planning Commission

Subdivision Review Committee

Planning Director

Architecture Review Committee

Entitlement(s) Granted & Conditions:

Effective Date: _____

Edward Prestley
Interim Deputy Director of Planning

Notes:

(1) Approval does not constitute a Building Permit. The Building Department may not issue a permit until the effective date.

(2) A use for which a permit is granted must be established within two years after such permit is issued. If such use is not so established, the use permit shall be deemed to have expired and shall be null and void.