MEMORANDUM

DATE: April 2, 2021

TO: Members of the Planning Commission

FROM: Bella Hedtke, Associate Planner

SUBJECT: Agenda Item 2 – Annual Initial Variance (CCV-20-42)

Dear Members of the Planning Commission,

The subject parcel and associated Commercial Cannabis License recently changed to a new ownership and applicant. As a result, staff is requesting a continuance of this item to the May 13th, 2021 Planning Commission meeting to allow adequate time to receive an updated application packet from the new applicant.

Staff recommends that the Planning Commission takes the following actions:

1) Conduct a public hearing.
2) Close the public hearing.
3) Make a motion to continue Item 2 (L. Tran, CCV-20-42) to the May 13th, 2021 Planning Commission meeting.