




**TRINITY COUNTY**  
**COMMUNITY DEVELOPMENT SERVICES**  
BUILDING ♦ PLANNING ♦ ENVIRONMENTAL HEALTH  
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**Kim Hunter, Director**

**MEMORANDUM**

DATE: October 8, 2020  
TO: Planning Commissioners and members of the public  
FROM: Kim Hunter, Director of Planning   
SUBJECT: October 8<sup>th</sup> Planning Commission Meeting – COVID Precautionary Measures

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**Due to the recent increase of diagnosed COVID cases in Trinity County, members of the public are strongly encouraged to attend and participate in the Planning Commission meeting via Zoom either by phone or internet.**

The following protocols will be in place during the Planning Commission meeting:

- Social distancing, and other mandated safety protocols must be followed. Masks must be worn indoors and when social distancing requirements can't be met outdoors.
- Access to the Board Room will be limited to applicants, appellants, land owners and authorized representatives. Capacity in the Board Room must not exceed 25% capacity (including members of the Planning Commissioners and staff).
- Access to the Library Lobby will be limited to those individuals who wish to speak on the agenda item that is currently being considered by the Planning Commission. Capacity in the lobby must not exceed 25% at any time.
- The live feed of Planning Commission meeting can be viewed online at YouTube at: <https://www.youtube.com/user/dforslund/featured>.

Measures have been taken following the technical difficulties at the September 10<sup>th</sup> meeting to correct technical issues experienced with the Zoom meeting platform. The Planning Department is working closely with the Administration and IT Departments to solve any ongoing technical issues and improve the reliability of the technology.

**Please consider attending via Zoom or by phone.**

**Zoom Meeting Link: <https://zoom.us/j/7338092685> Meeting ID: 733 809 2685 Passcode: 123  
One tap mobile +16699009128,,7338092685# US (San Jose) +13462487799,,7338092685# US (Houston)**