

**Trinity County Community Corrections Partnership  
Executive Committee Meeting  
March 29, 2013 Minutes**

9:00am-10:00am  
Trinity County Library  
351 Main St.  
Weaverville, CA 96093

In attendance: Linda Wright, Terry Lee, Mike Harper, Bruce Haney, Judy Pflueger, Hal Ridlehuber, Anne Lagorio, Margie Lee, Angel Morton

Call to order at 9:07am

**Introduction**

- Terry has been given the proxy vote of the Judge for this meeting
- Four members of the CCP Board are present (Linda, Terry, Mike, Bruce)
- Discussion of allocations – we should be able to fund what's on the table with \$20,000 rollover next year
- In September we may receive allocations for growth money
- \$10,000 has already been allocated to HRN, they have been in the budget consistently
- We will not need to go to the Board of Supervisors because pre-trial tools, housing, and electronic monitoring are already in the approved plan

**Review of Applications for the Grant for AB109 Related Services**

**Sheriff's Department Application**

- Ken discusses that they are requesting funding for a correctional officer to help run programs such as the pre-trial tools and MRT. They will need to increase their staff to handle these other programs. Their office will most likely be coming back to the Board to ask for money to help cover the costs of damage done to the jail from a PRCS case.

**Probation Department Application**

- Hal discusses that they are asking for the funding for ½ of a probation assistant position. They are expanding the Electronic Monitoring Program to include GPS tracking which will be very useful when used in conjunction with the pre-trial assessment tool. Funding the position will give more stability and the price of the GPS units is comparable to the units being used now.
- Right now there is one full time probation officer and one probation assistant that are case planning for the entire PRCS caseload (about 15 cases). The case planning and higher level of supervision will help to keep the jail population lower in the future and they are trying to avoid flash

incarcerations. They review the case plans with Behavioral Health and HRN on a monthly basis.

- 1170(h) cases are taking up a significant amount of space in the jail.
- The Probation Department is also looking at data collection systems to help with reporting on SB678 stats, etc. The program will handle AB109 stats as well and is a web-based application. Cost is \$115.00 per user per month. Terry notes there is a required 5% allocation for data collection.

#### Human Response Network's Application

- Angel discusses how their program provides housing for the PRCS population which allows HRN to also help them with basic life skills. They go through an intake process to determine their specific needs. Part of the program sets goals to give them things to do everyday through case planning. They have helped between 5-8 PRCS clients with things such as obtaining birth certificates and providing food. People can be in the transitional housing for up to 2 years.
- Terry agrees that good case planning is the direction to go. 5 PRCS cases have been successfully completed.

#### Approving Applications

- Mike motions to fund the original plan for this fiscal year (2012-2013) and next fiscal year (2013-2014) as well as the three applications reviewed today and Linda seconds the motion. Everyone agrees to fund for the remaining FY.
- Will need a contract for HRN and an MOU for the Probation Department and the Sheriff's Department.

#### Closing Remarks

- Want to use county implementation money to send Dave Parks (IT) to a probation conference on data collection. Linda motions, Mike seconds.
- Will use contingency money to buy MRT books.

Close at 10:02am.