

TRINITY COUNTY  
TERRI MC BRAYER, TREASURER-TAX COLLECTOR  
PO BOX 1297  
WEAVERVILLE CA 96093-1297  
(530) 623-1251

INSTRUCTIONS  
APPLICATION FOR MOBILE HOME TAX CLEARANCE CERTIFICATE

In order to change the ownership on your mobile home, you or your escrow officer will need to contact the Department of Housing and Community Development (H.C.D.). All mobile homes are registered with H.C.D., however, due to changes in law, your mobile home is either titled by H.C.D., to which you pay an annual licensing fee or taxed on the county tax roll, in which case you will pay an annual property tax bill. If your mobile home is currently on the tax roll, you will also need a Mobile Home Tax Clearance issued by this office.

The tax clearance is only one of the documents that H.C.D. will require. When you contact H.C.D., they will let you know what documents will be required to make the changes for your particular transaction. We recommend that you wait until you receive your packet from H.C.D. before requesting a tax clearance from this office, as the certificate expires after 60 days. If it becomes necessary to issue additional Tax Clearances there may be a fee.

Department of Housing & Community Development  
Registration and Titling  
1135 Pine Street (Room 241), Redding CA 96001 (530) 224-4815  
6007 Folsom Blvd., Sacramento CA 95801 (800) 952-8356

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Buyer/Seller/Escrow Officer,

Please complete all areas on the attached application. Attach a copy (not the original) of the most current Registration Card (8 1/2" X 11" sheet). If you cannot locate registration #s, decal #s etc. please check with your real estate agent, escrow officer or H.C.D. Indicate whether the completed certificate should be mailed to the escrow, or the buyer/seller. Please allow 5 working days for processing.

When the tax collector's office receives your application, it is routed to the Trinity County Assessor's Office for determination of any taxes assessed. If taxes are due, full payment must be made to the Trinity County Tax Collector before this office issues a Tax Clearance Certificate. As per Revenue and Taxation code § 2186, if the mobile home is taxed on the county tax roll, the owner of record as of January 1 of each year is responsible for payment of taxes.

Please contact this office if you have any questions regarding the Tax Clearance application.